

# APPLE VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

July 18, 2023

- 1.0 CALL TO ORDER: President Leary 6:04 PM
- 2.0 INVOCATION AND PLEDGE OF ALLEGIANCE:
  - .01 Invocation: District Chaplain Joel Brantner
  - .02 Pledge of Allegiance: Director Hernandez
- 3.0 ROLL CALL:

Present: Director Conley, Vice President Hernandez, President Leary  
Absent: Director Carpino, Director Hultquist
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA: President Leary asked if everyone had a chance to review the reports presented and if anyone had questions or comments.

M/S Hernandez/Conley to accept Consent Agenda items as presented.  
Directors Conley, Hernandez, and Leary voted aye by voice vote.  
Directors Carpino and Hultquist were absent.  
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2
- 8.0 APPROVAL OF MINUTES:
  - .01 Minutes of the Regular Board Meeting held on June 20, 2023. There were no questions or comments.

M/S Conley/Hernandez to approve minutes of the June 20, 2023 regular board meeting.  
Directors Conley, Hernandez, and Leary voted aye by voice vote.  
Directors Carpino and Hultquist were absent.  
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2
- 9.0 CORRESPONDENCE: None
- 10.0 INFORMATION & DISCUSSION ITEMS:
  - .01 Information Only Items:
    - a. Declaration of Surplus. Chief Peratt briefed the Board that this report notes the close out of the Shop trailer auction adding that the sale exceeded expectations.
  - .02 Discussion Items:
    - a. Development Impact Fees FYI June 30, 2023. President Leary called on Chief Peratt to brief this item. Chief Peratt explained that every year as part of our fiscal reporting this report is presented to the Governing Board showing collected fees, balance and the breakdown of scheduled fees. He followed with a short briefing on the current status of

increasing DIF fees and the process of working with the Town of Apple Valley to get this accomplished.

11.0 BOARD COMMITTEE REPORTS: Chief Peratt briefed that there is still no update on the status of the ambulance RFP. He added that there is a CONFIRE Admin meeting next week and he hopes to have an update after that meeting.

12.0 APPROVAL OF REPORTS: None

13.0 PUBLIC HEARINGS: None

14.0 ACTION ITEMS:

- .01 Personnel Policy P-3, Revision 10 Authorization of Positions. President Leary called on Chief Peratt to brief on this item. Chief Peratt noted that in the preliminary budget, Fleet Services Manager Phillips' position was changed to an exempt position and that this policy update is to reflect that change.

M/S Hernandez/Conley to approve Personnel Policy P-3, Revision 10 Authorization of Positions.

Directors Conley, Hernandez, and Leary voted aye by roll call vote.

Directors Carpino and Hultquist were absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

- .02 Personnel Policy P-21, Revision 12 Compensatory Time/Executive Time. Chief Peratt briefed that in addition to the policy presented in Action Item 14.01, this policy is also to make changes to Fleet Services Manager Phillips' position as an exempt employee.

M/S Hernandez/Conley to approve Personnel Policy P-21, Revision 12 Compensatory Time/Executive Time

Directors Conley, Hernandez, and Leary voted aye by roll call vote.

Directors Carpino and Hultquist were absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

- .03 Personnel Policy P-18, Revision 8 Regular Salaries. Chief Peratt noted that this policy is also to clean up language regarding the position of Fleet Services Manager as exempt.

M/S Hernandez/Conley to approve Personnel Policy P-18, Revision 8 Regular Salaries

Directors Conley, Hernandez, and Leary voted aye by roll call vote.

Directors Carpino and Hultquist were absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

- .04 Resolution 23-007 Electing to become subject to the Uniform Public Construction Cost Accounting Act (Public Code Section 22000 Et. Seq.). President Leary asked Fire Chief Peratt to brief this Action Item. Chief Peratt reminded the Board that an information item had been presented last meeting regarding the District becoming a member of CUPCCAA. He gave a few examples of how this would be beneficial to the District. He added the reminder that staff will continue to follow District policy with board approval for purchases as required in the budget and that the documentation presented in the Action Item had been reviewed by the District's legal council.

M/S Hernandez/Conley to approve Resolution 23-007 Electing to become subject to the Uniform Public Construction Cost Accounting Act (Public Code Section 22000 Et. Seq.)  
Directors Conley, Hernandez, and Leary voted aye by roll call vote.  
Directors Carpino and Hultquist were absent  
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

- .05 Approval of Mutual (Automatic) Aid Agreement with the City of Victorville, authorize the Board President to execute on the District's behalf and authorize the Fire Chief to sign and execute the annual Operating Plan. Fire Chief Peratt briefed that every 5 years we renew mutual/auto aid agreements with surrounding agencies. He added that the "meat and potatoes" of this agreement has not changed but the operating plan has some adjustments. He gave the Board some information about the annual operating plan, responses to Victorville by ME332 and border drops. He concluded by saying that these mutual/auto aid agreements provide the best care for all high desert residents and that the cooperation we have with our surrounding agencies has been great. President Leary added that the numbers in the staff report presented each month look pretty good.

M/S Conley/Hernandez to approve Approval of Mutual (Automatic) Aid Agreement with City of Victorville, authorize the Board President to execute on the District's behalf and authorize the Fire Chief to sign and execute the annual Operating Plan  
Directors Conley, Hernandez, and Leary voted aye by roll call vote.  
Directors Carpino and Hultquist were absent  
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

- .06 Declaration of Surplus Vehicles. Chief Peratt briefed that since the new BC vehicles are in service, the Community Risk Reduction Division has been moved into the Tahoe vehicles. He added his kudos to Kendel and the shop for all their hard work on getting vehicles ready and swapped out.  
M/S Hernandez/Conley to approve Declaration of Surplus Vehicles  
Directors Conley, Hernandez, and Leary voted aye by roll call vote.  
Directors Carpino and Hultquist were absent  
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

15.0 STAFF COMMENTS:

.01 Fire Chief Peratt:

- Gave a recap on 4<sup>th</sup> of July activities noting that the holiday was busy for District. He briefed that all events and patrolling went well. Captain Milson was the incident commander at the Brewster Park event and there were only a couple minor incidents. The Explorers were at the Brewster Park event as well to help out. The After Action Review (AAR) with the Town and all agencies involved also went well.
- Briefed about the 35 acre fire on the South End of Apple Valley on July 4th. This was a fire that included multi-jurisdiction of agencies. Credited Chief Hultquist with getting board approval to allow CalFire to rent out Station 335 during his time as Fire Chief adding that this fire had air support, DC, BC and PIO all working out of the rented 335 Station and Battalion Chief Qualls running Operations. He remarked that this was the best collaboration on Wildland Fire we have had.
- Noted that the focus this year for firework patrolling was on education before enforcement and next year there would be more on the enforcement side. He added that he had been out patrolling with the investigators.

- Informed the Board that fire season has begun and the District has two engines out on Strike Teams; both in Riverside county.

16.0 DIRECTORS' COMMENTS:

.01 Director Conley

- Thanked Staff for the Citizens on Patrol CPR class hosted by the District adding that he has gotten good reviews from the participants who were excited about the training.
- Added his agreement that the 4<sup>th</sup> of July went well; everyone did a nice job, looked professional and acted professional.

.02 Vice President Hernandez

- Gave her thanks to everyone for all their work.

.03 President Leary

- Echoed the sentiments of the other board members.

17.0 CLOSED SESSION: None

18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS: President Leary asked for a closed session item for Fire Chief evaluation at the next meeting. Asked Staff to send out the evaluation to the Board members prior to the meeting and asked the Fire Chief to be prepared with his goals.

20.0 ADJOURNMENT:

The meeting was adjourned at 6:37 PM M/S/P Conley/Hernandez

ATTEST:

Original Signature on File  
KIMBERLY LOPEZ  
Recording Secretary

Original Signature on File  
DANIEL J LEARY  
Board President