

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

June 20, 2023

- 1.0 CALL TO ORDER: President Leary 6:04 PM
- 2.0 INVOCATION AND PLEDGE OF ALLEGIANCE:
 - .01 Invocation: District Chaplain Staff
 - .02 Presentation of Colors: District Honor Guard
 - .03 Pledge of Allegiance: Director Conley
- 3.0 ROLL CALL:

Present: Director Carpino, Director Conley, Vice President Hernandez, Director Hultquist,
President Leary

Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

New Employee Introduction:

 - a) CRRD Part Time Clerk Danielle Bean. Fire Chief Peratt announced the hire of a new Part Time Clerk in the CRRD Division. He called Danielle forward, welcomed her to the Fire District and introduced her to the Board and attendees.
 - .02 Badge Pinning Ceremony: Fire Chief Peratt called gave a brief overview of each individual as he called them forward for their badge pinning.
 - a) Firefighter:
 1. Garrett Harbridge badge pinned by Captain Shaun Grover
 2. Cory Syverson not in attendance
 3. Ismael Villegas badge pinned by Fire Chief Peratt
 4. Tyler Clark badge pinned by Fire Chief Peratt
 5. Wesly Rodriguez badge pinned by his mom, Ana Flores
 - b) Engineer:
 1. Dillon Tavalazzi not in attendance
 2. Jeffrey Franco badge pinned by his wife, April Franco
 - c) Captain:
 1. Manuel Lafarga badge pinned by his dad, Manuel Lafarga Sr.
 - .03 Longevity Service Awards: Fire Chief Peratt gave a summary of each of the longevity award recipient's careers noting their accomplishments and contributions to the Fire District over the years. He then called them forward to receive their 20 year service pins.
 - a) Twenty Years of Service
 1. Captain Robert Simpson
 2. Battalion Chief Matthew Dowland
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA: President Leary asked if everyone had a chance to review the reports presented and if anyone had questions or comments.

M/S Conley/Hernandez to accept Consent Agenda items as presented.

Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by voice vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

8.0 APPROVAL OF MINUTES:

.01 Minutes of the Regular Board Meeting held on May 16, 2023. There were no questions or comments.

M/S Hernandez/Conley to approve minutes of the May 16, 2023 regular board meeting.
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by voice vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

9.0 CORRESPONDENCE: President Leary noted the correspondence contained in the board packet adding there was some very nice thank you notes from the high school for helping them with an interview panel at Apple Valley High School. Chief Peratt noted working with the local schools is part of the home grown philosophy adding that 8 out of the 10 current Reserve FF applicants are from Apple Valley.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

a. Declaration of Surplus. President Leary called on Fire Chief Peratt to brief this item. Chief Peratt noted that the report shows all the items sold as surplus thanking BC Dowland for all his good work on surplus.

.02 Discussion Items:

a. Uniform Public Construction Cost Accounting Act Procedures (CUPCCAA). Chief Peratt gave a short history of the CUPCCAA program and the current State requirements for bid processes. He explained how adopting this program would benefit the District adding that the District would still be following policy for purchasing and that this would only be for construction. He said this has been vetted by legal and would be presented to the Board for their consideration at the July board meeting. There was some discussion about how the bidding process would work and additional discussion about renovations to Fire Station 332 and the vacant land purchased adjacent to the Station.

b. CSDA Voting. Chief Peratt explained that the board can vote on any CSDA candidates because the Fire District is a part of CSDA. It was discussed that none of the candidates are local or related to Fire District. The Board decided by consensus not to vote in this election.

c. SDRMA Voting. Chief Peratt briefed that the Board can cast a vote for SDRMA because the Fire District is a member of SDRMA. After some discussion the Board decided by consensus to cast a vote for Acquanetta Warren
M/S Conley/Hernandez to cast a vote for Acquanetta Warren in the SDRMA election.
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by voice vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

11.0 BOARD COMMITTEE REPORTS: President Leary briefed that the Ambulance RFP has come down to 2 bids and has been sent to the Board of Supervisors to make the decision. Discussion followed regarding the current situation with ambulance services. President Leary added that there is no timeframe yet on when the item will be presented to the Board of Supervisors. Chief Peratt briefed that there is a County Chief's meeting on Thursday and that he will continue to keep the Board updated.

12.0 APPROVAL OF REPORTS: None

13.0 PUBLIC HEARINGS: None

President Leary announced that with the Board's consent he would like to move closed session to prior to the action items being presented. It was unanimously decided to hear closed session at this point in the meeting.

14.0 ACTION ITEMS:

- .01 Approval of PFA Side Letter and Addendums to Summary Agreements. Employee Groups: Professional Firefighters Association, Admin & Fleet Services, Community Risk Reduction Division, Battalion Chiefs, and Executive Staff. President Leary called for any questions. There were no questions.

M/S Hultquist/Hernandez to approve PFA Side Letter and Addendums to Summary Agreements. Employee Groups: Professional Firefighters Association, Admin & Fleet Services, Community Risk Reduction Division, Battalion Chiefs, and Executive Staff. Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .02 Resolution 23-005 Fiscal Year 22/23 Appropriations Limit. President Leary called on Finance Officer Exley to brief on the action item. FO Exley gave an overview of the Appropriations Limit, how it is calculated and explained the numbers presented in the Resolution.

M/S Hernandez/Conley to approve Personnel Policy P-9 Revision 6, Work Hours. Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .03 FY 2023-2024 Preliminary Budget: President Leary called on Finance Officer Exley to brief this item. FO Exley gave a presentation on the preliminary budget covering such items as revenues, expenditures and historical trends. She noted that the budget is balanced.

M/S Carpino/Hernandez to approve the FY 2023-2024 Preliminary Budget. Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .04 Wage Schedule FY 2023/2024. President Leary reminded the Board that with the approval of the preliminary budget the wage schedule is also presented for approval with any salary updates reflected in the budget. There was a short discussion where Staff noted further policy updates would be brought before the Board at the July meeting to reflect the change of Fleet Services Manager to exempt.

M/S Hultquist/Conley to approve the presented Wage Schedule FY 2023/2024. Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .05 Resolution 23-006 Instructing the County Auditor/Controller to Levy Fire Hazard Abatement Fees on Certain Properties. President Leary briefed that this is the annual Resolution needed to ask San Bernardino County to add weed abatement items to the tax roll.

M/S Conley/Hultquist to approve the presented Wage Schedule FY 2023/2024. Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

15.0 STAFF COMMENTS:

- .01 Fire Chief Peratt:

- Gave a “shout out” to Staff as a whole adding that two large projects have been completed – the Shop upgrades project and the recruitment and retention study
- He mentioned that last Friday there had been a celebration for the Shop grand reopening and it had gone very well
- Announced he would be on vacation next week and will send out an email to the Board noting the daily duty officers
- Announced that Staff will be out patrolling over 4th of July holiday week for illegal fireworks
- Reminded the Board about the Fourth of July Freedom Festival at Brewster Park
- Remarked that Staff has done a great job with public service announcements regarding illegal fireworks. He thanked Fire Marshal Pachman for his work on educating the community

16.0 DIRECTORS' COMMENTS:

.01 Director Conley

- Said good job to everyone in the awards ceremony especially the 20-year recipients

.02 Vice President Hernandez

- Congratulated everyone from the badge pinning and longevity award ceremony
- Thanked Fire Chief Peratt for always answering her questions in a timely and thorough manner

.03 Director Hultquist

- Congratulated all employees who received badges and recognition
- Thanked Fire Chief Peratt and Finance Officer Exley for presenting a balanced budget

.04 President Leary

- Echoed his thanks for the budget presentation
- Thanked Fire Chief Peratt for all his work since becoming Fire Chief
- Noted that he had attended the Station 334 event and that the work the employees have done at both Stations 331 and 334 is amazing
- Said he would like the Board and Staff to look at the future of Station 332 adding that the Board will help and work with the Town as needed
- Remarked that the leadership of the District, including Mark Milson for the PFA, is incredible, going in the right direction and he is excited about the direction the District is heading

17.0 CLOSED SESSION: CLOSED

.01 Labor Negotiations (Government Code Section §54957.6 (a))

M/S/P Leary/Conley to adjourn to closed session at 7:04 PM.

The Board returned into Open Session at 7:14 PM.

18.0 REPORT ON CLOSED SESSION: President Leary announced that there was no report out of closed session.

19.0 FUTURE AGENDA ITEMS:

.01 In the next few meetings President Leary would like to work on the Fire Chief's evaluation.

20.0 ADJOURNMENT:

The meeting was adjourned at 7:48 PM M/S/P Conley/Hernandez

ATTEST:

Original Signature on File
KIMBERLY LOPEZ
Recording Secretary

Original Signature on File
DANIEL J LEARY
Board President