

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

May 16, 2023

- 1.0 CALL TO ORDER: President Leary 6:00 PM
- 2.0 INVOCATION AND PLEDGE OF ALLEGIANCE:
  - .01 Invocation: Chaplain Nate Garn
  - .02 Pledge of Allegiance: President Leary
- 3.0 ROLL CALL:  
Present: Director Conley, Vice President Hernandez, Director Hultquist, President Leary  
Absent: Director Carpino
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Employee of the Quarter 2<sup>nd</sup> Quarter 2023. President Leary called Chief Peratt forward to present the Employee of the Quarter award. Chief Peratt announced that the Employee of the Quarter Second Quarter is Captain Craig Malloy. He called Captain Malloy forward to receive the award. Chief Peratt gave a brief overview of Captain Malloy's career with the Fire District and the details of the nomination which include managing the SCBA program, conducting the RT 130 refresher training and training probationary firefighters.
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA: President Leary asked if everyone had a chance to review the reports presented and if anyone had questions or comments. There was no discussion.  
  
M/S Conley/Hultquist to accept Consent Agenda items as presented.  
Directors Conley, Hernandez, Hultquist and Leary voted aye by voice vote.  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
- 8.0 APPROVAL OF MINUTES:
  - .01 Minutes of the Regular Board Meeting held on April 18, 2023. There were no questions or comments.  
  
M/S Hernandez/Conley to approve minutes of the April 18, 2023 regular board meeting.  
Directors Conley, Hernandez, Hultquist and Leary voted aye by voice vote.  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
- 9.0 CORRESPONDENCE: President Leary noted the thank you items contained in the correspondence. There was discussion between the Board and Staff regarding the Every 15 Minute program and the District's involvement in the program over the years. Chief Peratt also discussed the Skills USA program and the District's help with providing safety gear, facilitating and proctoring testing. He added that one of the District's new hires went through the program when the District was involved at the San Diego event a few years ago.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

- a. SAVE Program – President Leary asked Chief Peratt to brief on this item. Chief Peratt noted this is a program used to support our community members when they have a fire or major incident where they need assistance. He added that Battalion Chief Rob Qualls has been working on this program to get it set up through the California Fire Foundation. There was some discussion between the Board and Staff about how many Visa cards were issued and how they are funded.
- b. Narcan Leave Behind Program. There was discussion on this item regarding how the program works, where Apple Valley fits in with the Opioid problem compared to surrounding areas and how the District has tried to educate citizens on the dangers of Opioid abuse. Chief Peratt noted that Battalion Chief Dowland is now overseeing EMS for the District, is working on increasing the District's EMS delivery and that this is a great program to add to that goal.

.02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS: None

12.0 APPROVAL OF REPORTS: None

13.0 PUBLIC HEARINGS: None

14.0 ACTION ITEMS:

- .01 Declaration of Surplus Equipment. Chief Peratt noted the trailer listed in this report is the old Fleet Services office. He reminded the Board that with their support and through the CIP the District has built a new shop office. He added that because we now have a new building the District would like to surplus the old trailer.

M/S Hernandez/Conley to approve Declaration of Surplus Equipment.  
Directors Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- .02 Personnel Policy P-9, Revision 6, Work Hours. Chief Peratt reminded the Board that staff has been putting in an effort to update policies and that this Board meeting the Policy for review is P-9, Work Hours. He added that this update reflects how we are doing business and eliminate language that is not being used anymore. There was some discussion about the dates contained in the policy and the need to spell certain things out for CalPERS.

M/S Hultquist/Hernandez to approve Personnel Policy P-9 Revision 6, Work Hours  
Directors Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

15.0 STAFF COMMENTS:

.01 Fire Chief Peratt:

- Announced that Academy 10 starts May 22<sup>nd</sup> with two new Firefighter Paramedics
- Noted that the District has some employee promotions taking place on May 20<sup>th</sup> and that their badge pinning will be at the June meeting
- Reminded the Board that there is a Finance Committee meeting scheduled for May 24<sup>th</sup>
- Invited the Board to the Fleet Services Shop grand reopening on Friday, June 16<sup>th</sup>

- Asked the Board members about having the badge pinning ceremony prior to the June Board meeting at 5 PM. Discussion followed and it was decided to have the meeting at normal time, start with the badge pinning at 6 PM and then have the board meeting portion at 7 PM
- Briefed that the deadline has been extended until June for the award of the County RFP for ambulance services.

16.0 DIRECTORS' COMMENTS:

.01 Director Conley

- Thanked Chief Peratt for all the information presented
- Noted the great job by Matt on the Narcan program
- Congratulated Craig Malloy on Employee of the Quarter
- Mentioned how good the new Battalion Chief trucks look out on calls
- Remarked that he had been on several calls with the crews and that everyone seems happy and motivated which is great to see

.02 Vice President Hernandez

- Commended the awesome work being done by everyone at the District
- Said the Social media post about new trucks was great

.03 Director Hultquist

- Congratulated Craig Malloy and his family

.04 President Leary

- Added his congratulations to Craig on receiving Employee of the Quarter
- Noted he would like to see the preliminary budget presented at the May Board meeting because it gives Board and Staff a month to make any changes if needed. So, moving forward the May board meeting will be the first preliminary budget presentation

17.0 CLOSED SESSION: None

18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS: None

20.0 ADJOURNMENT:

The meeting was adjourned at 6:25 PM M/S/P Conley/Hernandez

ATTEST:

Original Signature on File  
KIMBERLY LOPEZ  
Recording Secretary

Original Signature on File  
DANIEL J LEARY  
Board President