

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

April 18, 2023

- 1.0 CALL TO ORDER: President Leary 6:00 PM
- 2.0 INVOCATION AND PLEDGE OF ALLEGIANCE:
 - .01 Invocation: Chaplain Joel Brantner
 - .02 Pledge of Allegiance: Director Hultquist
- 3.0 ROLL CALL:

Present: Director Carpino, Director Conley, Vice President Hernandez, Director Hultquist,
President Leary
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
 - .01 Audit Presentation. President Leary called on Fire Chief Peratt to brief the Board on the District audit. Chief Peratt explained that the District must have an annual audit per GASB regulation. He introduced Brett Van Lant from Van Lant & Fankhanel LLP who came forward to give a presentation on the District's audit. He covered such items as the audit process, reports and letters issued. A short question and answer period followed the presentation discussing CalPERS losses, liabilities and OPEB retirement.
 - .02 Stairclimb Video Presentation. Fire Chief Peratt called Engineer Martinez forward. Engineer Martinez gave an overview of the Stairclimb event and the fundraising that had been done over the past few years. A video was presented showcasing the Stairclimb event.
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA: President Leary asked if everyone had a chance to review the reports presented and if anyone had questions or comments. There was no discussion.

M/S Conley/Hultquist to accept Consent Agenda items as presented.
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by voice vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 8.0 APPROVAL OF MINUTES:
 - .01 Minutes of the Regular Board Meeting held on March 14, 2023. There were no questions or comments.

M/S Hernandez/Conley to approve minutes of the March 14, 2023 regular board meeting.
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by voice vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 9.0 CORRESPONDENCE: None

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items: None

.02 Discussion Items:

- a. Ambulance RFP. President Leary called on Fire Chief Peratt to brief this item. Chief Peratt noted that in the staff report he gave some significant dates of the RFP and the RFP process. He added that the parties involved are still under an NDA so there are some things that cannot be discussed but that he would answer questions to the best of his ability. There was some discussion explaining the Public Partnership with Priority Ambulance and how the partnership would work to improve ambulance service in the County.

11.0 BOARD COMMITTEE REPORTS:

- .01 Chief Peratt noted that he and Finance Officer Exley would like to schedule a budget meeting in May to start review of preliminary budget.

12.0 APPROVAL OF REPORTS: None

13.0 PUBLIC HEARINGS: None

14.0 ACTION ITEMS:

- .01 Resolution 23-003 Requesting Temporary Transfer of Funds from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector. Chief Peratt noted that we borrow money each year to get us through the fiscal year and it is repaid using our first tax deposit in November. He made a note that we are borrowing less this year than prior years.

M/S Conley/Carpino to approve Resolution 23-003 Requesting Temporary Transfer of Funds from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .02 Resolution 23-004 Establishing the CPI Adjustment for FY 2023-2024 to the Special Tax Levy and Instructing the County Auditor/Controller to make said adjustment. President Leary called on Chief Peratt to present the Action Item. Chief Peratt reminded the Board that Measure A was voted in by the Apple Valley Community and has a CPI ceiling of 2% as a part of the measure. He added that CPI is an annual increase to help us with inflation. There was discussion following his briefing regarding adding the current actual annual CPI amount to the Resolution. It was decided by consensus that Staff will add the actual current CPI amount to the Resolution to show current versus the 2% increase in the Measure.

M/S Hernandez/Conley to approve Resolution 23-004 Establishing the CPI Adjustment for FY 2023-2024 to the Special Tax Levy and Instructing the County Auditor/Controller to make said adjustment with the addition of the current CPI being added to the Resolution as a line item.
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .03 FY 2021-2022 Audited Financial Statements. President Leary noted that these were the statements Bret Van Lant had briefed about in his presentation to the Board. There were no questions.

M/S Hultquist/Hernandez to approve FY 2021-2022 Audited Financial Statements.
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .04 Personnel Policy P-17 Revision 4 Holiday - Retroactive Approval for CalPERS audit resolution. President Leary asked Fire Chief Peratt to brief the Board on this Action Item. Chief Peratt noted that in the Staff Report provided it explains that as a resolution to the District's CalPERS audit, the attached policy must be retroactively approved by the Board. He reminded the Board of the arson fire in 2017 where the District lost many files and documents adding that the minutes needed from the Board meeting where the policy was approved in 2005 were lost in that fire.

M/S Conley/Carpino to approve Personnel Policy P-17 Revision 4 Holiday - Retroactive Approval for CalPERS audit resolution.
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .05 Declaration of Surplus Equipment. Fire Chief Peratt explained that the District replaced the tire balancer as a part of the shop improvement project out of CIP. Additionally the District has tires from the Battalion Chief vehicles to surplus.

M/S Hultquist/Conley to approve Declaration of Surplus Equipment.
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

15.0 STAFF COMMENTS:

.01 Fire Chief Peratt:

- Noted he will send an email to set up a finance meeting in May. The meeting will be the start of preliminary budget to be presented at the June Board meeting
- Thanked Staff for all their work on the budget thus far
- Announced that the three new Battalion Chief vehicles had been received after a year's wait
- Advised the Board of some upcoming local public education events including the Every 15 Minutes programs at both Apple Valley and Granite Hills High Schools
- Briefed about the RT 130 Wildland Training to be held on April 24-28. He noted that Victorville Fire will be covering while the District has the training and then the District will cover Victorville Fire when they have their Wildland training
- Noted that the OES Engine is in Mammoth on Strike Team and is expected to return this week adding that the Strike Team has gone well

16.0 DIRECTORS' COMMENTS:

- .01 Director Carpino
 - Congratulated the Stairclimb participants and offered help with future fundraising
- .02 Director Conley
 - Thanked Engineer Martinez for a job well done
 - Remarked at the great work happening on calls in the District
- .03 Vice President Hernandez
 - Thanked Engineer Martinez for the Stairclimb sweatshirt and for the video presentation
 - Noted the great work on raising money for the Stairclimb event
- .04 Director Hultquist
 - Remarked that the video presentation was well done
 - Commended Finance Officer Exley and Fire Chief Peratt on the good audit results
 - Thanked Engineer Martinez for the presentation and sweatshirt
- .05 President Leary
 - Echoed fellow Board members comments
 - Thanked Engineer Martinez for the Stairclimb sweatshirt
 - Added his appreciation for the good job done on the audit and the good report

17.0 CLOSED SESSION:

- .01 Labor Negotiations (Government Code Section §54957.6 (a))

M/S/P Hernandez/Conley to adjourn to closed session at 6:43 PM.

The Board returned into Open Session at 7:13 PM.

18.0 REPORT ON CLOSED SESSION:

- .01 President Leary briefed that the Board had given Fire Chief Peratt direction in closed regarding negotiations with the Professional Firefighters Association (PFA).

19.0 FUTURE AGENDA ITEMS: None

20.0 ADJOURNMENT:

The meeting was adjourned at 7:14 PM M/S/P Conley/Hultquist

ATTEST:

Original Signature on File
KIMBERLY LOPEZ
Recording Secretary

Original Signature on File
DANIEL J LEARY
Board President