

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

February 21, 2023

- 1.0 CALL TO ORDER: President Leary 6:00 PM
- 2.0 INVOCATION AND PLEDGE OF ALLEGIANCE:
  - .01 Invocation: Chaplain Nate Garn
  - .02 Pledge of Allegiance: Director Conley
- 3.0 ROLL CALL:

Present: Director Carpino, Director Conley, Vice President Hernandez, Director Hultquist,  
President Leary  
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Employee of the Quarter First Quarter. Fire Chief Peratt announced that the employee of the quarter first quarter 2023 is Robert Simpson. He called Robert forward, gave a brief history of Robert's career including Paid Call, full time hire during Measure A hiring, his work at the shop and leadership within the PFA. He added that Robert was nominated for his willingness to help out with projects on and off work. President Leary commented on how great it is that the employees put in their own time to improve work places and thanked Robert for all he does for the Fire District.
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA: President Leary asked if everyone had a chance to review the reports presented and if anyone had questions or comments. There was a short discussion about Fiscal versus Calendar year numbers on reports. Chief Peratt noted that mandated inspection numbers have been added to the Community Risk Reduction report. There were no further questions or comments.

M/S Conley/Hernandez to accept Consent Agenda items as presented.  
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by voice vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 8.0 APPROVAL OF MINUTES:
  - .01 Minutes of the Regular Board Meeting held on January 17, 2023. There were no questions or comments.  
M/S Hernandez/Hultquist to approve minutes of the January 17, 2023 regular board meeting.  
Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by voice vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 9.0 CORRESPONDENCE: President Leary noted two correspondence items including some notes and drawings from the kids at one of the local home schools.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items: None

.02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS:

.01 President Leary briefed that the Finance Committee had not met on the budget this month and called on Chief Peratt to report. Chief Peratt noted that he and Finance Officer Exley would like to have a Finance Committee meeting in March or April to provide an update on the recruitment/retention plan. There was some discussion regarding scheduling and it was decided that the last week of March was best for a meeting.

12.0 APPROVAL OF REPORTS: None

13.0 PUBLIC HEARINGS: None

14.0 ACTION ITEMS:

.01 Personnel Policy P-13, Revision 1 Military Leave. Fire Chief Peratt reminded the Board of Staff's commitment to revise and bring forward Personnel Policies for update and Board approval. He added that the Military Leave policy had not been updated since 1996 and the changes were to add some language to bring the District in line with current laws and requirements.

M/S Hernandez/Conley to approve Personnel Policy P-13, Revision 1 Military Leave

Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

.02 Personnel Policy P-22, Revision 15 Insurance Benefits. Chief Peratt noted a few recommended changes on this policy. There was discussion about Memorandum of Understanding and Agreement benefits and keeping the policy cleaner with more general information.

M/S Carpino/Hultquist to Approve Personnel Policy P-22, Revision 15 Insurance Benefits

Directors Carpino, Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

15.0 STAFF COMMENTS:

.01 Fire Chief Peratt:

- Congratulated Firefighters Bolduc and Knapp on passing their probationary testing over the weekend.
- Thanked the crews for their contributions and commitment to training the next generation of firefighters.
- Announced promotional testing for Engineer and Captain is scheduled in the next month.
- Reminded the Board that the March Board meeting has been moved up one week to March 14<sup>th</sup>.

16.0 DIRECTORS' COMMENTS:

- .01 Director Carpino
  - Congratulated Robert Simpson on employee of the quarter award.
  - Congratulated all the employees that had been promoted in the past month.
  - Thanked ASM Lopez for her help with reminders and paperwork.
- .02 Director Conley
  - Congratulated Robert Simpson on his award.
  - Noted that it has been busy and he has been on many calls with the crews adding how hard they are all working.
- .03 Vice President Hernandez
  - Added her congratulations to everyone.
- .04 Director Hultquist
  - Congratulated Robert adding that he is well aware of Robert's talents and that the award is well deserved.
  - Thanked ASM Lopez for her assistance with paperwork and reminders for the photos.
- .05 President Leary
  - Added his thanks for the reminders from ASM Lopez for District photos.
  - Congratulated Robert Simpson.
  - Gave his congratulations to the recently promoted employees.

17.0 CLOSED SESSION:

- .01 Public Employee Performance Evaluation for Fire Chief (Gov't Code §54957 (b))

18.0 REPORT ON CLOSED SESSION:

- .01 President Leary briefed that there was nothing to report out of closed session.

19.0 FUTURE AGENDA ITEMS: None

20.0 ADJOURNMENT:

The meeting was adjourned at 7:07 PM M/S/P Conley/Carpino

ATTEST:

Original Signature on File  
KIMBERLY LOPEZ  
Recording Secretary

Original Signature on File  
DANIEL J LEARY  
Board President