

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307
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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

January 17, 2023

- 1.0 CALL TO ORDER: President Leary 6:00 PM
- 2.0 INVOCATION AND PLEDGE OF ALLEGIANCE:
 - .01 Invocation: Chaplain Nate Garn
 - .02 Pledge of Allegiance: Director Hultquist
- 3.0 ROLL CALL:
Present: Director Carpino, Vice President Hernandez, Director Hultquist, President Leary
Absent: Director Conley
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA: President Leary asked if everyone had a chance to review the reports presented and if anyone had questions or comments. There were no further questions or comments.

M/S Hultquist/Hernandez to accept Consent Agenda items as presented.
Directors Carpino, Hernandez, Hultquist and Leary voted aye by voice vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
- 8.0 APPROVAL OF MINUTES:
 - .01 Minutes of the Regular Board Meeting held on December 13, 2022. There were no questions or comments.
M/S Hernandez/Carpino to approve minutes of the December 13, 2022 regular board meeting.
Directors Carpino, Hernandez, Hultquist and Leary voted aye by voice vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
- 9.0 CORRESPONDENCE: President Leary noted the thank you letter received from County Fire.
- 10.0 INFORMATION & DISCUSSION ITEMS:
 - .01 Information Only Items:
 - a. Disposition of Surplus Equipment. President Leary commented on the disposition of surplus report and the amount received for the items listed.
 - .02 Discussion Items: None
- 11.0 BOARD COMMITTEE REPORTS:
 - .01 Vice President Hernandez briefed that the finance committee had met. She noted that property taxes, expenditures and revenues are on track for mid-year. There was a brief discussion between board members and staff regarding the 331 expenditure line.

President Leary briefed the board on the recent CONFIRE Meeting. He briefed on CAD and the recently released ambulance RFP. Discussion followed regarding both items.

12.0 APPROVAL OF REPORTS: None

13.0 PUBLIC HEARINGS:

- .01 Ordinance 60 Establishing Fees for the Issuance of Permits, Special Clearances, Enforcement of Regulation and Plan Review Services Provided by the District. President Leary called on Chief Peratt to brief about Ordinance 60. Chief Peratt gave a background on Ordinance 60 including the District working with fee study company NBS, California Health and Safety Code, fee vs. tax, increases and decreases in cost, and fees compared to surrounding agencies. He noted there had already been one public hearing and that he had reached out to community contractors to discuss the ordinance. He briefed that the individuals he had spoken with agreed that the District should not wait so long for the next update and that they all appreciated the District fee comparisons to surrounding agencies fees. All parties appreciated the Chief spending time with them and explaining the proposed Ordinance. He finished by noting that the options tonight are to reopen the fee study to make changes, bring the Ordinance back to the February board meeting for further discussion or the Board can adopt Ordinance 60. There was a short discussion among the Board members about reasonable costs and showing that we are supporting our community and the growth of our community with fair fees.

M/S Hultquist/Hernandez to open Public Hearing at 6:21 PM. Motion carried by unanimous voice vote of the Board.

President Leary asked for any questions or comments from the audience or Board members. There were no questions or comments.

M/S Hultquist/Hernandez move to close the Public Hearing at 6:22 PM. Motion carried by unanimous voice vote of the Board.

M/S Hultquist/Hernandez to read Ordinance 60 aloud by title. Motion carried by unanimous voice vote of the Board.

Ordinance 60 read aloud by title by Board Clerk.

M/S Hernandez/Hultquest to adopt Ordinance 60. Motion carried by unanimous voice vote of the Board.

14.0 ACTION ITEMS:

- .01 Resolution 23-001 Establishing Fees Pursuant to Ordinance Number 56 an Administrative Citation Program. Chief Peratt briefed that Staff had previously presented to the board concerns that this Resolution was not in line with Government Code 25132 specifically the fines outlined. There was a short discussion noting that these amounts were more fair and on the conservative side.

M/S Hernandez/Hultquist to Adopt Resolution 23-001 Establishing Fees Pursuant to Ordinance Number 56 an Administrative Citation Program
Directors Carpino, Hernandez, Hultquist and Leary voted aye by roll call vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- .02 Resolution 23-002 Designation of Agent Resolution CalOES Form 130. Chief Peratt said that CalOES Form 130 is being updated to reflect the change in positions within the District. He added that the District needs to keep this current for Strike Team reimbursements.

M/S Hernandez/Carpino to Adopt Resolution 23-002 Designation of Agent Resolution CalOES Form 130

Directors Carpino, Hernandez, Hultquist and Leary voted aye by roll call vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- .03 Personnel Policy P-36, Revision 1 Employee Evaluations. Chief Peratt reminded the Board that it is Staff's goal to update District Personnel Policies. He noted that the changes to this policy reflect how current employee performance evaluations are being conducted and that this policy was last reviewed by the Board in 1996.

M/S Hultquist/Hernandez to Approve Personnel Policy P-36, Revision 1 Employee Evaluations

Directors Carpino, Hernandez, Hultquist and Leary and voted aye by roll call vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

15.0 STAFF COMMENTS:

.01 Fire Chief Peratt:

- Briefed that the first firefighter recruitment seminar with VVC had been a success on Saturday adding that 60 kids that attended and that the classes will be held in March in the Founder's room
- Noted that he has been attending meetings on the ambulance RFP and would keep the board apprised as the process develops
- Announced that he will be out of town on March 21st and asked the Board if they would like to move the March Board meeting to a different date. After some discussion it was decided by consensus of the Board to move the meeting to March 14th
- Briefed that the District would be having updated photos taken on February 21st and that the Board members would have photos taken prior to the start of the Board meeting

16.0 DIRECTORS' COMMENTS:

.01 Vice President Hernandez

- Thanked everyone for the great work on the VVC classes adding that it's a great partnership
- Noted that she is a huge supporter of VVC, students and education

.02 President Leary

- Remarkd what a great job was being done by Staff
- Noted that the partnership with VVC for recruitment is incredible to see

17.0 CLOSED SESSION: None

18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS:

- .01 President Leary proposed a closed session for a three-month review for Fire Chief Peratt to discuss goals. He requested Chief Peratt to bring his goals to the meeting.
- .02 Vice President Hernandez requested a policy or documentation presented at the next board meeting to show the schedule of when to conduct the next updated fee study.

20.0 ADJOURNMENT:

The meeting was adjourned at 6:38 PM M/S/P Hernandez/Carpino

ATTEST:

Original Signature on File
KIMBERLY LOPEZ
Recording Secretary

Original Signature on File
DANIEL J LEARY
Board President