

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307
(760) 247-7618 ☐ FAX (760) 247-3895

MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

April 19, 2022

1.0 CALL TO ORDER: President Leary 6:04 PM.

2.0 INVOCATION AND PLEDGE OF ALLEGIANCE:

.01 Invocation: Chaplain Nate Garn

.02 Pledge of Allegiance: Director Hernandez

3.0 ROLL CALL:

Present: Vice President Conley, Director Hernandez, Director Hultquist, President Leary

Absent: Director Salas

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 New Hire Badge Pinning. Fire Chief Harrison announced each new employee and called forward the individual pinning their badge.

a. Firefighter Alec Bolduc pinned by his mother Kim Bolduc

b. Firefighter Brandon Knapp pinned by his sister Madison Knapp

c. Firefighter Tyler McDaniel pinned by his mother Vicky McDaniel

.02 Promoted Employees Badge Pinning

a. Captain Anthony Mejia to Battalion Chief pinned by his wife Lacey Mejia

b. Engineer Brian Malloy to Captain pinned by his wife Cheryl Malloy

c. Firefighter/Paramedic Corey Fratt to Engineer/Paramedic pinned by his wife Elizabeth Fratt

.03 Fire Chief Harrison and Engineer Paramedic David Martinez presented a video from Apple Valley Fire's participation at the Leukemia and Lymphoma Society Stairclimb Event

.04 Auditor/CPA Brett Van Lant presented information on the Fire District's FY 2020-21 Audit

5.0 PUBLIC COMMENT: None

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None

7.0 CONSENT AGENDA: President Leary asked if everyone had a chance to review the reports presented and if anyone had questions or comments. There were no further comments or questions.

M/S Conley/Hultquist to accept Consent Agenda items as presented.

Directors Conley, Hernandez, Hultquist and Leary voted aye by voice vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

8.0 APPROVAL OF MINUTES:

.01 Minutes of the Regular Board Meeting held on March 15, 2022. President Leary asked if everyone had a chance to go over the minutes presented and if there were any questions or discussion. There were no questions or comments.

M/S Hernandez/Conley to approve minutes of the March 15, 2022 regular board meeting.

Directors Conley, Hernandez, Hultquist and Leary voted aye by voice vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

9.0 CORRESPONDENCE: President Leary noted the thank you letter in the packet from Barstow City Council thanking the District for its support during the loss of Barstow Fire Protection District's Engineer David Spink

10.0 INFORMATION & DISCUSSION ITEMS: None

.01 Information Only Items:

- a. 2022/2023 Preliminary Budget Report. Chief Harrison gave an overview of how the budget process was going.
- b. CONFIRE JPA Restructuring and Future Facility. Chief Harrison gave an short briefing on the decisions and upcoming changes with the CONFIRE JPA facility.
- c. AMR and Ambulance Response Times. Chief Harrison updated the Board on the latest information regarding AMR and response times.
- d. Employee Development. Chief Harrison noted the ongoing employee development at the Fire District.
- e. Recruitment and Retention. Fire Chief Harrison noted the new hires and also the current testing and recruitment to fill vacant positions.

.02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS:

.01 Finance Committee. Director Hernandez noted that the Finance committee had met to discuss the in progress budget to include discussions about CIP funding for this and future budgets.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None

14.0 ACTION ITEMS:

.01 Resolution 22-005 Establishing the CPI Adjustment for FY 2022-2023 to the Special Tax Levy and Instructing the County Auditor/Controller to make said adjustment.

M/S Hultquist/Conley to Approve Resolution 22-005 Establishing the CPI Adjustment for FY 2022-2023 to the Special Tax Levy and Instructing the County Auditor/Controller to make said adjustment
Directors Conley, Hernandez, Hultquist and Leary voted aye by roll call vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

.02 Resolution 22-006 Requesting Temporary Transfer of Funds from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector.

M/S Conley/Hernandez to Approve Resolution 22-006 Requesting Temporary Transfer of Funds from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

.03 Resolution 22-007 Allocating Unassigned Fund Balance for One Time Premium Pay for COVID-19 Essential Workers.

M/S Hernandez/Hultquist to Approve Resolution 22-007 Allocating Unassigned Fund Balance for One Time Premium Pay for COVID-19 Essential Workers
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

.04 FY 2020-2021 Audited Financial Statements presented for Board Approval

M/S Conley/Leary to Approve Audited Financial Statements as presented

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Closed Session was held at this point in the meeting to allow the Board to discuss in closed session the Industrial Retirement Action Item

- .05 Resolution 22-008 – Industrial Disability Retirement of Eric Padgett
M/S Conley/Hultquist to Approve Audited Financial Statements as presented

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

15.0 STAFF COMMENTS:

.01 Fire Chief Harrison:

- a. Noted his thanks to Battalion Chiefs Peratt and Mejia for their work on station inspections and station upgrades
- b. Thanked both Amber Exley and Silvia Ramirez for their hard work in Administration
- c. Noted staffing changes which include Fleet Clerk Godsey leaving the District, Danelle Fletcher moving to the shop as the part time clerk and Silvia Ramirez moving to full time to replace Danelle

16.0 DIRECTORS' COMMENTS: None

17.0 CLOSED SESSION:

- .01 Public Employee Workers Compensation Matter. (Government Code Section 54957)

- .02 Public Employee Performance Evaluation for Fire Chief (Gov't Code §54957 (b))

Announcing the closed session item to the assembly President Leary called for a motion to go to closed session.

M/S/P Conley/Hernandez to adjourn to closed session at 7:04 PM.

The Board returned into Open Session at 7:53 PM.

18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS: None

20.0 ADJOURNMENT:

The meeting was adjourned at 7:55 PM M/S/P Conley/Hultquist

ATTEST:

Original Signature on File
KIMBERLY LOPEZ
Recording Secretary

Original Signature on File
AARON CONLEY
Board Vice President