

# APPLE VALLEY FIRE PROTECTION DISTRICT

## Description of Duties, Abilities and Work Environment

### Safety Personnel - Category I

Revision# 1      Revision Date: 10/20/2009      Approved By: *Signed Copy on File*

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#### **PURPOSE:**

To provide a general overview of the work commonly performed by safety personnel employed by the Apple Valley Fire Protection District who are assigned to the Fire and Life Safety Section or hold the rank of Division Chief or above.

#### **DESCRIPTION:**

The work involves responsibility for participating to varying degrees in the provision of fire suppression, rescue, and emergency medical services, as well as fire prevention, fire investigations, and public fire safety education.

Members are required to function from time to time, in the vicinity of emergency and hazardous situations. Members may also be required to perform tasks involving moderate physical exertion under such handicaps as fire, heat, smoke in a variety of adverse situations and physical surroundings. Exposure to situations that are psychologically demanding will be experienced.

District personnel may also perform routine duties in the maintenance, inspection, testing and cleaning of Fire District property, facilities and equipment. Members will read, comprehend, write, prepare reports and utilize computer equipment for a variety of applications.

Work is generally performed in accordance with department rules and regulations, standard operating procedures, and general orders with or without direct supervision. Work performance is evaluated on the basis of initiative shown, fulfillment of job expectations and responsibilities, general conduct, and member participation on special committees and assignments.

#### **GENERAL PERFORMANCE REQUIREMENTS:**

1. Ability to spend periods of time outside exposed to the elements.
2. Ability to work in wet, icy, or muddy areas.
3. Ability to perform a variety of tasks including walking on and balancing on surfaces that may be uneven, slippery or hazardous.
4. Ability to climb a ladder to access rooftops.
5. Ability to walk up rocky hillsides and slopes.
6. Ability to drive and operate assigned District vehicles.

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7. Must be able to rely on senses of sight, hearing, smell, and touch.
8. Ability to use manual and power tools in the performance of duties.
9. Ability to lift and carry at least 40 pounds, over horizontal distances of at least 50 feet.
10. Ability to maintain balance in varying situations.
11. Ability to face possible exposure to hazardous materials or infectious agents including carcinogenic dusts such as asbestos, toxic substances such as hydrogen cyanide, corrosives, carbon monoxide or organic solvents either through inhalation or skin contact.
12. Able to face exposure to grotesque sights and smells associated with major trauma and burn victims.
13. Ability to work in an office environment for extended periods of time using computers, calculators and other office equipment.
14. Ability to use writing instruments and be able to demonstrate adequate writing skills
15. Must not pose a direct threat to the health and safety of self or others. Must be capable of performing all required functions in an efficient and safe manner.
16. Capable of performing job at a safe level with or without reasonable accommodation.
17. Ability to operate both as a member of a team and independently at incidents of uncertain duration.
18. Ability to understand and carry out orders and assignments, in both emergency and non-emergency situations, and must be able to demonstrate adequate speaking skills.
19. Must be able to communicate face-to-face and by radio and telephone. Must be able to communicate effectively with co-workers and the public.
20. Ability to adequately read and speak English.
21. Must be appropriately motivated and disciplined to learn job related skills within reasonable training timeframes.

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22. Desire to serve and protect the public.
23. Willingness to respond to supervisory guidance and assignments.
24. Willingness to respond appropriately to correction and discipline.
25. Willingness to follow policies and procedures.
26. Ability to cope with situations involving trauma and loss.
27. Ability to cope with work schedule and impact of job on self and family.
28. Ability to make quality decisions based on training and common sense.
29. Adequate maturity and life experience for the job, including reality-based views of one's own abilities.
30. Ability to concentrate, focus and maintain professional demeanor in stressful situations.
31. Willingness to work effectively with others as a team member.
32. Adequate interpersonal skills to integrate with other employees.
33. Adequate interpersonal skills to interact with members of the general public.
34. Adequate skills to effectively and professionally interact with persons suspected of crimes.
35. Ability to effectively enforce adopted laws, codes, ordinances and regulations.

**EXAMPLES OF DUTIES:**

Reference the specific position Job Description.