

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307
(760) 247-7618 ☐ FAX (760) 247-3895

MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

July 20, 2021

1.0 CALL TO ORDER: President Kuhn 6:00 PM.

2.0 PLEDGE OF ALLEGIANCE: Vice President Conley

3.0 ROLL CALL:

Present: Vice President Conley, Director Hernandez, Director Hultquist, President Kuhn, Director Leary
Absent: None

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

5.0 PUBLIC COMMENT: Public Comment was given by Mary Ann Fonseca who gave the Board details on the CPR save that the crew of Captain Clemmer, Engineer Martinez and Firefighter Baeskens had performed adding that the call had been for her husband Frank. She noted how professional and compassionate the crew had been. She also expressed how the type of medical incident her husband had has a 12 percent survival rate and that the swift and precise actions by the crew and hospital saved Frank's life.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: President Kuhn thanked Mary Ann for coming to the meeting and telling her story. She emphasized that hearing stories such as this one reminds us why we are here.

The Board went to closed session at this time in the meeting to hear both closed session items prior to acting on the Action Items presented. See sections 17.0 and 18.0 for the notes on Closed Session and Report on Closed Session.

It is noted that Vice President Conley had to leave the meeting at 6:30 PM and will be marked as absent from this point forward.

7.0 CONSENT AGENDA: President Kuhn asked if everyone had a chance to go over the reports presented and if anyone had questions or comments. There were no questions or comments.

M/S Hultquist/Leary to accept Consent Agenda as presented.
Directors Hernandez, Hultquist, Kuhn and Leary voted aye by voice vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting held on June 15, 2021. President Kuhn asked if everyone had a chance to review the minutes and if there were any questions or clarifications needed. There were no questions or comments.

M/S Hultquist/Leary to approve minutes of the June 15, 2021 regular board meeting.
Directors Hernandez, Hultquist, Kuhn and Leary voted aye by voice vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

9.0 CORRESPONDENCE:

.01 President Kuhn noted there were two items of correspondence and reviewed the two items presented. The first item was an award presented by Mountain Desert Career Pathways accompanied by a beautiful letter thanking the Fire District. She also noted the boxes made by Mr. Bunnell and his grandchildren giving some history on Mr. Bunnell and thanking him for his military service and support of public safety.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

- a. Disposition of Surplus Items. President Kuhn called on Chief Harrison to discuss the report. Chief Harrison reviewed the items contained in the report noting their status for auction and/or disposal.

.02 Discussion Items:

- a. Development Impact Fees (DIF) FYE June 30, 2021. Chief Harrison called on Finance Officer Shaker to give a briefing on the report presented. Finance Officer Shaker briefed that in the Fiscal Year presented the Fire District did not spend any DIF monies. He noted that this report is an annual housekeeping item presented to report any DIF money spent each Fiscal Year.

11.0 BOARD COMMITTEE REPORTS:

- a. Finance Committee. Chief Harrison noted that the Finance Committee had met and discussed the possibility of a Development Impact Fee study. This study would involve working with the Town of Apple Valley to study current fees and determine if they are appropriate. This may eventually assist with revenues. President Kuhn asked Staff to add County area impact fees to this research.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Resolution 21-010 Industrial Disability Retirement of Philip Underwood. It was noted by President Kuhn that Board members had been briefed about this item in closed session. She called for any further questions. There were no questions or comments.

M/S Hultquist/Hernandez to approve Resolution 21-010 Industrial Disability Retirement of Philip Underwood.

Directors Hernandez, Hultquist, Kuhn and Leary voted aye by roll call vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- .02 Resolution 21-011 Report on Inspection of Certain Occupancies Based on State Required Reporting Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code. President Kuhn called on Fire Chief Harrison to review this Resolution and he called upon Fire Marshal Pachman to brief the board. FM Pachman noted that this is the annual report required by the State of California and must be approved via Resolution.

M/S Hernandez/Hultquist to approve Resolution 21-011 Report on Inspection of Certain Occupancies Based on State Required Reporting Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

Directors Hernandez, Hultquist, Kuhn and Leary voted aye by roll call vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- .03 Personnel Policy P-30, Revision 2 Employee Assistance, Peer Support and Chaplain Programs. Fire Chief Harrison gave a PowerPoint presentation to the Board regarding the Chaplain program addition to the policy. A copy of the slides from the PowerPoint presentation are attached hereto and made a part hereof. The Fire Chief's presentation explained how the Chaplain program works, that this is a volunteer position, noting the addition of Chaplain to the District's existing Policy, the hiring process and minimum requirements for the job. The Board members expressed their support of this program thanking the Fire Chief for bringing it forward.

M/S Leary/Hultquist to approve Personnel Policy P-30 Revision 2 Employee Assistance, Peer Support and Chaplain Programs.
Directors Hernandez, Hultquist, Kuhn and Leary voted aye by roll call vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- .04 Resolution 21-012 Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES Form 130). President Kuhn called on Staff to brief the Board on this Resolution. ASM Lopez reminded the Board that this is a Resolution required by Cal OES to designate authorized personnel and that this update is needed to add Fire Chief Harrison.

M/S Hernandez/Leary to approve Resolution 21-012 Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES Form 130).
Directors Hernandez, Hultquist, Kuhn and Leary voted aye by roll call vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

15.0 STAFF COMMENTS:

- .01 Fire Chief Harrison gave a PowerPoint presentation to the Board. A copy of the slides from the PowerPoint presentation are attached hereto and made apart hereof.
- a. Briefed on the Brightline train project.
 - b. Noted regional concerns regarding AMR responses.
 - c. Announced the reinstatement of the High Desert Fire Chief meetings.
 - d. Gave information regarding the closure of Saint Mary's hospital noting that the Town is just starting to work on the problem and the Fire District will be involved when and where possible.
 - e. Briefed that the District is preparing for both Captain and Engineer promotional testing.
 - f. Spoke about the culture survey he had sent out to all District employees noting that it covers items such as perceptions, values, culture and what the employees see as the future direction of the Fire District.
 - g. Announced the commencement of the Joint Labor Management (JLM) group.
 - h. Reviewed District participation at the Freedom Festival and July 4th patrolling efforts.
 - i. Briefed the Board on several major incidents to include the fire at CEMEX plant, a mass casualty event, and several structure fires.
 - j. Noted the deployment of the OES engine on Strike Team efforts and the District's support of Victorville Fire with the loaning of OES 335.
 - k. Thanked Staff for their help and hard work in his first Month at the District.

16.0 DIRECTORS' COMMENTS:

- .01 Director Hultquist:
- a. Thanked everyone for their hard work.
 - b. Thanked Fire Chief Harrison for his report.
- .02 Director Hernandez:
- a. Thanked Fire Chief Harrison for hitting the ground running.
 - b. Noted the Fire Chief's commitment to quickly becoming part of the Apple Valley community.
 - c. Remarked to Captain Clemmer her excitement to see the new Chaplain program start up.
- .03 President Kuhn:
- a. Thanked Fire Chief Harrison for an excellent report.
 - b. Remarked how the Chief's report tied in with the public comment showing the District's commitment to the citizens of Apple Valley.
 - c. Noted her appreciation to District employees and all they do.
 - d. Spoke of her excitement to see the Chaplain program addition to the Fire District.

- e. Echoed Director Hernandez comments about how great it's been that Chief Harrison has hit the ground running and remarked that it was great to see everyone coming together as a team.

17.0 CLOSED SESSION:

President Kuhn announced the closed session agenda items and requested a motion to go to closed session.

- .01 Public Employee Workers' Compensation Matter (Government Code Section §54957)
- .02 Labor Negotiations (Gov't Code §54957.6 (a))

M/S/P Conley/Hernandez to adjourn to closed session at 6:10 PM.

The Board returned into Open Session at 7:19 PM.

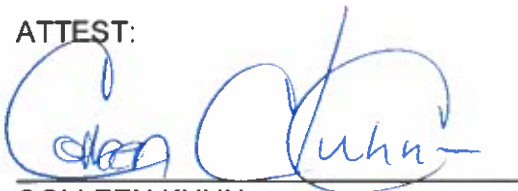
18.0 REPORT ON CLOSED SESSION: President Kuhn briefed that the Board had given Fire Chief Harrison direction on the MOU negotiations and that he would bring back more information to present to the Board at the August Board meeting.

19.0 FUTURE AGENDA ITEMS: None


20.0 ADJOURNMENT:

The meeting was adjourned at 7:57 PM M/S/P Hernandez/Hultquist

ATTEST:



COLLEEN KUHN
Board President


KIMBERLY LOPEZ
Recording Secretary


APPLE VALLEY FIRE DISTRICT



WELLNESS & FITNESS PROGRAM
CHAPLAIN PROGRAM

PURPOSE OF THE CHAPLAIN PROGRAM

- BE ABLE TO OFFER SPIRITUAL SUPPORT TO THE COMMUNITY
- TO HAVE CLOSE RELATIONSHIPS WITH THOSE THAT CAN SERVE OUR MEMBERS
- HAVE TRAINED COUNSELORS THAT CAN FOCUS ON THE HUMAN TOLL



REQUIREMENTS FOR CHAPLAINCY

1. BE AN ACTIVE SPIRITUAL LEADER—EITHER A LICENSED OR ORDAINED MEMBER OF THE CLERGY WITH AN ORGANIZED COMMUNITY OF FAITH.
2. BE ACTIVE PARTICIPANT IN PEER SUPPORT PROGRAM.
3. COMPLETE INCIDENT COMMAND SYSTEM (ICS) 100 AND 200 ONLINE TRAINING WITHIN 3 MONTHS OF HIRE.
4. POSSESS A VALID CALIFORNIA DRIVER'S LICENSE.
5. SUBMIT LETTER OF INTENT AND RESUME.
6. COMPLETE AN AVFPD INTERVIEW AND BACKGROUND INVESTIGATION PROCESS.

DISTRICT FIT AND GOVERNANCE


- IN LINE WITH PERSONNEL POLICY P-30:
 - [EMPLOYEE ASSISTANCE AND PEER SUPPORT PROGRAMS]
- ORGANIZATIONALLY FITS UNDER OUR RESERVE PROGRAM FOR VOLUNTEERS
- GOVERNED BY:
 - THE CALIFORNIA FIRE CHAPLAIN ASSOCIATION (CFCA)
 - FEDERATION OF FIRE CHAPLAINS (FFC)
 - CALIFORNIA STATE FIREFIGHTERS ASSOCIATION (CSFA)
 - INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF)
 - INTERNATIONAL ASSOCIATION OF FIRE CHIEFS (IAFC)

THE DIRTY FAMILY SECRET



WFI COMPONENTS

1. MEDICAL EVALUATION
2. FITNESS EVALUATION
3. BEHAVIORAL HEALTH
4. REHABILITATION (MEDICAL & PHYSICAL)
5. DATA COLLECTION
6. COST JUSTIFICATION
7. IMPLEMENTATION



Firefighter Life Safety Initiatives



Make Everyday a Training Day...So that Everyone Goes Home



EVERYONE GOES HOME



#1 - Culture Change

#13 - Firefighters must have access to counseling
#14 - Public Education Resources



INITIATIVE # 13



FIREFIGHTERS AND THEIR FAMILIES MUST HAVE ACCESS TO COUNSELING AND PSYCHOLOGICAL SUPPORT



OUR MISSION, OUR VISION, OUR VALUES



JULY OPERATIONAL REPORT

REGIONAL:

- AMR RESPONSE CAPABILITIES
- BRIGHTLINE TRAIN
- REINSTATEMENT OF HIGH DESERT CHIEFS GROUP



TOWN CONCERNS:

- CLOSURE OF ST. MARY'S HOSPITAL



JULY OPERATIONAL REPORT

DISTRICT PROGRESS:

- INTERVIEWING THREE CANDIDATE'S FOR FIREFIGHTER POSITIONS
- PREPARING FOR PROMOTIONAL EXAMS IN OCTOBER AND NOVEMBER
- INCREASING OUR PRESENCE AT TOWN COUNCIL, HIGH DESERT CHAMBER AND OTHER EVENTS
- CULTURE SURVEY COMPLETED
- FIRST MEETING OF THE JOINT LABOR-MANAGEMENT (JLM) WORKGROUP



MAJOR EVENTS

- FREEDOM FESTIVAL



- 10,000 plus attended
- 10 citations written for fireworks
- Smoke Detector Table
- Fire Explorers Recruiting



MAJOR INCIDENTS




- CEMEX FIRE
 - CEMEX INCIDENT JULY 8TH @ THE BLACK MOUNTAIN QUARRY
 - COVER 7 HOUR INCIDENT UTILIZING ALL OUR UNITS PLUS ONE FROM VV AND AM3 UNIT
 - CEMEX ESTIMATED OVER 200K IN DAMAGE WITH OVER 1 MILLION SAVED
 - AUTO AID FROM VV AND CAL FIRE COVERED THE FIRE DISTRICT WHILE WE MITIGATED THE INCIDENT. AGAIN SHOWING THE IMPORTANCE OF AUTO AND MUTUAL AID
- I-15 MCI
 - JUNE 23RD, CAPTAIN CONNOR ICD AN MCI BETWEEN DALE EYING AND WED. WASH. & PT3 WITH 5 AIR AMBULANCES BECAUSE OF LIMITED RESOURCES, ENGINEER MARTINEZ AND 1 VVFD FIRECHIEF ALSO RAN THE ESTIMATION
- MISC FIRE
 - JULY 17TH, HAD A LARGE DEBRIS FIRE AT THE INTERSECTION OF WYOM AND CERRA VIEJA. WE 34-FS CREW PUT A LINE IN PLACE AND PROTECTED 2 SEPARATE STRUCTURES. MESS-4W1336, BE331, CAP#15370, 6C4612




REGION AND STATE MISSION

- OES ENGINE 6320
 - DEPLOYED TO A PREPOSITION STRIKE TEAM IN CALIFORNIA
 - ASSIGNED TO RIVER FIRE (MODESTO-MANFROTTO)
 - NOW EN-ROUTE TO THE DIXIE FIRE
- OES ENGINE 335
 - SUPPORTED OUR VICTORVILLE PARTNERS



COLLABORATION WITH OUR PARTNERS OF VVFD, CAL-FIRE, SB-COFD, BFD & BLM





MAKING A DIFFERENCE

Michael Marcell - Firefighter/Paramedic, Engine 234/B

Jenni Moreno, an EMT with Victorville AMB reached out to us in hopes that we could assist her in making her Cousins' potentially last few weeks in this life a little better.



Her cousin, who is 10 years old, has stage 4 brain cancer. It sounds like she is an amazing little girl that loves life and human interaction. Crews took some pictures with a large banner that says "Team Savannah" in front of the engines with all the guys on shift.

Working on a visit to the station, maybe spray some water and give her a goody bag with some of her favorite snacks.

STAFF COMMENTS

- EXECUTIVE STAFF AND WORK WITH THE NEGOTIATIONS, INSPECTIONS AND FEES
- SHANE SIMPSON - CHANGES IN HOW WE COLLECT OUR DATA & COVID MASKS
- ANTHONY MEJIA - \$24,555.00 IN TRAINING FEES WITH VVFC
- BOBBY CLEMMER - CHAPLAIN PROGRAM
- APPARATUS COMMITTEE - WORK ON THE WATER TENDER AND NEW VEHICLES


"A Commitment to Service Excellence"