

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

April 20, 2021

- 1.0 CALL TO ORDER: President Kuhn 6:01 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Director Leary
- 3.0 ROLL CALL:
Present: Vice President Conley, Director Hernandez, Director Hultquist, President Kuhn, Director Leary
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA: President Kuhn asked if everyone had reviewed the reports presented and if anyone had questions. There was discussion with Finance Officer Shaker on any concerns with revenue at this point in the year. FO Shaker spoke briefly about revenue distributions and estimations noting that he was confident with the current projections for property taxes. There were no further questions.
M/S Hultquist/Conley to accept Consent Agenda as presented.
Directors Conley, Hernandez, Hultquist, Kuhn and Leary voted aye by voice vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 8.0 APPROVAL OF MINUTES:
 - .01 Minutes of Regular Meeting held on March 16, 2021. President Kuhn called for any questions about the minutes. There were no questions or comments.
M/S Leary/Hernandez to approve minutes of the March 16, 2021 regular board meeting.
Directors Conley, Hernandez, Hultquist, Kuhn and Leary voted aye by voice vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 9.0 CORRESPONDENCE:
 - .01 President Kuhn noted there was a thank you note from Apple Valley High School and called in Interim Fire Chief Peratt for more details. Chief Peratt briefed that several members of the Fire District had spoken to the Apple Valley High HOSA/Skills USA students via a zoom call. He gave a brief overview of the HOSA/Skills USA program adding that it is a great opportunity for the District to partner with the High School and Victor Valley College. Board members commented on what a great program this is and noted their appreciation for a job well done by the employees who participated in the event.
- 10.0 INFORMATION & DISCUSSION ITEMS:
 - .01 Information Only Items:
 - a. Disposition of Surplus Equipment. Interim Chief Peratt gave a status that the treadmill that had been authorized for surplus had been sold via the Government auction website. There was no further discussion.
 - .02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS:

- a. Finance Committee. President Kuhn called on Director Leary or Director Hernandez to give an update on the Finance Committee. Director Hernandez briefed that the Finance Committee had not met but had a meeting scheduled for May 7th.
- b. Fire Chief Recruitment Committee. No report.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Declaration of Surplus Equipment. President Kuhn called on Interim Chief Peratt to review the Staff Report presented. Chief Peratt briefed that the items contained in the report were vehicles no longer utilized that had outlived their lifespan for District use. There was some discussion on how the items were auctioned and if there was any benefit to keeping any of the vehicles such as the ladder truck. It was noted that in the instance of the ladder truck, finding parts was an issue.

M/S Hultquist/Leary to approve for sale, disposal, or donation the listed equipment in Staff Report 14.01.

Directors Conley, Hernandez, Hultquist, Kuhn and Leary voted aye by roll call vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .02 Resolution 21-006 Requesting Temporary Transfer of Funds from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector. President Kuhn called on Chief Peratt to discuss the Resolution. Chief Peratt noted this was an annual requirement needed to borrow money against the District's tax revenues from San Bernardino County. He noted the low interest rate on this type of plan. He called on Finance Officer Shaker to give further detail. Finance Officer Shaker added that this is a great rate from the County versus using a traditional lender. There was discussion between Board members and Staff regarding how the interest rate is determined, if there was any concerns with COVID-19 affecting the availability of the program and how the amount to be borrowed was reached.

M/S Leary/Conley to adopt and approve Resolution 21-006 requesting Temporary Transfer of Funds from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector.

Directors Conley, Hernandez, Hultquist, Kuhn and Leary voted aye by roll call vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .03 Resolution 21-007 Establishing the Consumer Price Index (CPI) Adjustment for FY 2021-2022 to the Special Tax Levy and Instructing the County Auditor/Controller to make said adjustment. President Kuhn asked Interim Chief Peratt to brief the Board on the Resolution presented. Chief Peratt advised the Board that this Resolution is needed to request the County of San Bernardino to increase the Special Tax Measure CPI for the upcoming Fiscal Year. Discussion followed which included how and why the CPI is applied to the Tax Measure, community notification of the increase and how the Special Tax Measure was written to include the annual CPI.

M/S Leary/Conley to adopt and approve Resolution 21-007 establishing the CPI Adjustment for FY 2021-2022 to the Special Tax Levy and instructing the County Auditor/Controller to make said adjustment.

Directors Conley, Hernandez, Hultquist, Kuhn and Leary voted aye by roll call vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

15.0 STAFF COMMENTS:

- .01 Interim Fire Chief Peratt:
 - a. Advised the Board that on April 12, 2021 three new Firefighter/Paramedics joined the Fire District and were currently in the new hire academy.
 - b. Thanked Staff for working hard on the preliminary budget adding that the Program Managers had done a great job and Staff had worked to streamline the budget process.
 - c. Thanked everyone involved in the Fire Chief testing process.

16.0 DIRECTORS' COMMENTS:

- .01 Director Hernandez:
 - a. Thanked the internal and external Fire Chief panel participants.
 - b. Invited attendees to the upcoming Town of Apple Valley citizens budget advisory committee meeting.
- .02 Director Hultquist:
 - a. Thanked Staff for all their work to put on the internal and external Fire Chief panels.
- .03 President Kuhn:
 - a. Remarkd at how pleased she was that there are three very good candidates going through the Fire Chief interview process.
 - b. Noted her gratitude to the Fire Chiefs that had been involved in the Fire Chief panel adding how great it is to have good partners out there.
 - c. Thanked Chief Peratt, ASM Lopez and Director Hultquist for their help with the Fire Chief recruitment process.
- .04 Director Leary:
 - a. Thanked the Fire Chief committee for putting in the time adding his gratitude for all the work.
 - b. Voiced his concern about lack of communication throughout the hiring process.

17.0 CLOSED SESSION:

President Kuhn announced the closed session agenda items and requested a motion to go to closed session.

- .01 Labor Negotiations (Government Code Section §54957.6 (a))
- .02 Public Employee Fire Chief Recruitment (Gov't Code §54957)

M/S/P Conley/Leary to adjourn to closed session at 6:32 PM.

The Board returned into Open Session at 6:48 PM.


18.0 REPORT ON CLOSED SESSION: President Kuhn briefed that the Board had discussed Labor Negotiations with Interim Fire Chief Peratt in closed session. She stated that the Board had given Interim Chief Peratt direction and guidance as well as giving him the authority to represent the District in Labor Negotiations.

There was no discussion regarding Fire Chief recruitment as the Board would be holding a Special Meeting on Monday to interview candidates.

19.0 FUTURE AGENDA ITEMS: None

20.0 ADJOURNMENT: The meeting was adjourned at 6:50 PM M/S/P Conley/Hultquist

ATTEST:


KIMBERLY LOPEZ
Recording Secretary


COLLEEN KUHN
Board President