

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive □ Apple Valley California 92307  
(760) 247-7618 □ FAX (760) 247-3895

## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

January 19, 2021

- 1.0 CALL TO ORDER: President Kuhn 6:07 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Director Leary
- 3.0 ROLL CALL:  
Present: President Kuhn, Director Hernandez, Director Leary  
Absent: Vice President Conley, Director Hultquist
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None
- 5.0 PUBLIC COMMENT:  
President Kuhn called on the public comment request speaker – Mr. David Rib  
Mr. Rib spoke to the Board regarding suspended burning in the SRA area and voiced his concerns with how this process is handled.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT:  
The Board thanked Mr. Rib for his comments noting that they would look into his concerns.
- 7.0 CONSENT AGENDA: President Kuhn asked for questions or comments on the Consent Agenda. Director Leary asked to pull the Fiscal report. Director Leary asked Finance Officer Shaker to comment on Measure A and Property tax disbursement amounts. After a short discussion there were no further questions.  
  
M/S Hernandez/Leary to accept Consent Agenda as presented.  
Directors Hernandez, Kuhn and Leary voted aye by voice vote.  
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2
- 8.0 APPROVAL OF MINUTES:  
.01 Minutes of Regular Meeting December 15, 2020. President Kuhn called for any questions about the minutes. There were no questions or comments.  
M/S Leary/Hernandez to approve minutes of the December regular board meeting.  
Directors Hernandez, Kuhn and Leary voted aye by voice vote.  
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2
- 9.0 CORRESPONDENCE: None
- 10.0 INFORMATION & DISCUSSION ITEMS:  
.01 Information Only Items: None  
  
.02 Discussion Items:
  - a. COVID-19 Report. President Kuhn called on Interim Fire Chief Peratt to discuss the report. Chief Peratt noted information on employee vaccinations, number of employees who had contracted COVID and the continued use of PPEs on medical calls. The Board thanked Chief Peratt for his report.
  - b. Strategic Plan Status. President Kuhn briefed that the information presented was the draft that Fire Chief Gigliotti had put together prior to his retirement and asked Interim Fire Chief Peratt to elaborate on the report. Chief Peratt stated that this report is presented for the

Board to discuss and decide whether to move forward with this current plan or wait for the new District Fire Chief to present something later. The Board discussed the plan emphasizing that they wanted to get it completed sooner rather than later adding that it is a "living document" and can be updated as needed. The Board directed Staff to bring the 2020 Strategic Plan and adoption Resolution as an Action Item to the February Board meeting.

11.0 BOARD COMMITTEE REPORTS: None

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Resolution 21-001 Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES Form 130). President Kuhn called on Chief Peratt to give any additional information on the action item. Chief Peratt explained that since Board members and Staff members had changed, this document must be updated with CalOES via Resolution and would be updated again once a new Fire Chief has been hired. There were no further questions or comments.

M/S Hernandez/Leary to Accept Resolution 21-001 Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES Form 130)

Directors Hernandez, Kuhn and Leary voted aye by roll call vote.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

- .02 Resolution 21-002 Authorizing Amendment to CONFIRE Joint Powers Agreement to Admit the City of Victorville as a Party Member. President Kuhn asked Chief Peratt to brief the Board on the Resolution. Chief Peratt noted that Victorville Fire has petitioned to become a member of the CONFIRE JPA as Apple Valley Fire did in recent past. He added that more members equal more cost sharing which will mean savings for the Fire District. He explained that in order for Victorville to be admitted into the JPA all agencies within the JPA must have their Board or Council approve the request via Resolutions.

M/S Leary/Hernandez Adopt Resolution 21-002 Authorizing Amendment to CONFIRE Joint Powers Agreement to Admit the City of Victorville as a Party Member

Directors Hernandez, Kuhn and Leary voted aye by roll call vote.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

- .03 Resolution 21-003 Authorizing Joint Powers (Third Amended and Restated). President Kuhn requested any additional information from Chief Peratt. He noted that this is a second document needed for Victorville Fire to become a CONFIRE JPA member. There were no further questions.

M/S Hernandez/Kuhn Adopt Resolution 21-003 Authorizing Joint Powers (Third Amended and Restated).

Directors Hernandez, Kuhn and Leary voted aye by roll call vote.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

- .04 Proposed 9/80 Schedule Adjustment. President Kuhn called on Chief Peratt to brief the Board on the proposed 9/80 schedule. Chief Peratt explained the current alternating 9/80 schedule and stated that for coverage, accountability, and consistency this unified schedule would be

better for Staff. He added that this schedule aligns with the Town of Apple Valley and other local Government agencies. There was some discussion between Board members and Staff regarding down side, productivity and efficiency.

M/S Leary/Hernandez Adopt Proposed 9/80 Schedule Adjustment.

Directors Hernandez, Kuhn and Leary voted aye by roll call vote.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

#### 15.0 STAFF COMMENTS:

.01 Interim Fire Chief Peratt:

- a. Thanked Staff at Headquarters for getting everything in-line, welcoming and supporting him as interim Chief.
- b. Remarked that he is looking forward to the next few months getting everything prepared for a new Fire Chief.
- c. Noted he would let the Board know of any events that come up.

#### 16.0 DIRECTORS' COMMENTS:

.01 Director Leary:

- a. Thanked everyone for their hard work and for getting all the information out for the Board meeting.

.02 Director Hernandez:

- a. Thanked everyone for welcoming her to the District.
- b. Thanked Chief Peratt for giving her a tour of the District.
- c. Thanked Finance Officer Shaker for meeting with her and giving her a briefing about the Budget.
- d. Thanked ASM Lopez for providing her with new Board member information.

.03 President Kuhn:

- a. Remarked that she is excited for 2021.
- b. Thanked everyone for stepping up and working hard.

#### 17.0 CLOSED SESSION:

President Kuhn announced the closed session agenda items and requested a motion to go to closed session.

.01 Public Employment Employee Recruitment Position: Fire Chief (Gov't Code §54957)

.02 Public Employment Position: Battalion Chief (Gov't Code §54957)

M/S/P Leary/Hernandez to adjourn to closed session at 6:44 PM.

The Board returned into Open Session at 8:01 PM.

#### 18.0 REPORT ON CLOSED SESSION: President Kuhn announced the following out of closed session:

- The Board will give Staff direction regarding interim positions pay.
- The Board unanimously accepted the Fire Chief recruitment flyer. Direction to Staff to post flyer tomorrow.

- The Board will form a new Finance Committee. After a short discussion it was decided unanimously that the Finance Committee will consist of Director Hernandez and Director Leary.

19.0 FUTURE AGENDA ITEMS:


- Finance Committee – To be listed on agenda under Board Committee Reports.
- Any information regarding PFA negotiations.
- Update on Public Comment.
- Fire Chief Recruitment.

20.0 ADJOURNMENT: The meeting was adjourned at 8:10 PM M/S/P Hernandez/Leary

ATTEST:



COLLEEN KUHN  
Board President

  
KIMBERLY LOPEZ  
Recording Secretary