

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

October 20, 2020

1.0 CALL TO ORDER: Vice President Savage 6:02 PM.

2.0 PLEDGE OF ALLEGIANCE: Director Conley

3.0 ROLL CALL:

Present: Director Conley, Director Karen, Director Kuhn, Vice President Savage

Absent: President Leary

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 New Employee Badge Pinning. Fire Chief Gigliotti announced the hiring of two full time Firefighter/Paramedics, Brock Davis and Dillon Lopes. He reminded the Board that normally new hire employees come to a Board meeting for their badge pinning however due to COVID-19 limitations requiring remote meetings, this was not possible. He briefed that he had pinned the new employee badges and a photo of the badge pinning's was presented during the meeting.

5.0 PUBLIC COMMENT: Doug Robertson, Apple Valley Town Manager, spoke on Agenda item 14.02 noting that Measure O is a General fund tax to fund such items as police positions, parks and facilitate road projects.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: There was discussion amongst the Board emphasizing support of more police officers in Apple Valley. Director Kuhn noted that the public safety aspect of the tax does not include fire as the Fire District is its own entity. All Director's noted their support of Measure O and appreciation to Town Manger Robertson for speaking at the meeting.

7.0 CONSENT AGENDA: Vice President Savage asked for questions or comments on the Consent Agenda. There was some discussion about how to interpret the cancellation numbers on the Operations report. Clarification was given by Fire Chief Gigliotti.

M/S Karen/Conley to accept the Consent Agenda as presented.

Directors Conley, Karen, Kuhn and Savage voted aye by voice vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting September 15, 2020. Vice President Savage called for any questions about the minutes. There were no questions or comments.

M/S Conley/Karen to approve minutes of the September regular board meeting.

Directors Conley, Karen, Kuhn and Savage aye by voice vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

.02 Minutes of Special Meeting September 29, 2020. Vice President Savage called for any questions about the minutes. There were no questions or comments.

M/S Conley/Kuhn to approve minutes of the September regular board meeting.

Directors Conley, Karen, Kuhn and Savage aye by voice vote.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

9.0 CORRESPONDENCE: Vice President Savage noted the cute photos and cards thanking Firefighters received from the Vanguard Preparatory School's second grade class.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

- a. Disposition of Surplus Equipment. Fire Chief Gigliotti gave a status and overview of the items for surplus and noted that they are no longer utilized by the Fire District.
- b. Award of California Fire Foundation (CFF) Grant for Wildfire PPE. There was some discussion on receiving the grant and Board members noted appreciation for Receptionist Exley's hard work on writing and submitting the grant.
- c. Brightline/XpressWest Train Update. Vice President Savage called upon Fire Chief Gigliotti to brief the Board on the update presented. Discussion followed regarding upcoming meetings and the Fire District's involvement. Chief Gigliotti noted he will keep the Board informed on meeting dates and times as they occur.
- d. Cal OES assignment of a Type III Engine. Chief Gigliotti briefed the Board on the assignment of a CalOES Type III Engine noting that there is no action needed at tonight's Board meeting but probably next Board meeting there will be an action item to accept the assignment and Engine. There was some discussion between Board members and Staff regarding new equipment in the Fire District and the OES contract length and cancellation policy.

.02 Discussion Items: None.

11.0 BOARD COMMITTEE REPORTS:

- .01 Finance Committee Report. Vice President Savage called on Finance Officer Mark Shaker to comment on the Finance Committee. FO Shaker briefed that the Finance Committee had not met. There was no further discussion.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Authorize the Fire Chief to Accept Donation from Liberty Utilities in the Amount of \$1,000.00 and make necessary budget adjustment. Vice President Savage called on Fire Chief Gigliotti to discuss the donation. Chief Gigliotti noted that the donation was directed to Apple Valley Fire from one of Liberty Utilities' employees, Kevin Phillips. The Fire Chief went on to explain the Mr. Phillips worked for the Fire District previously as a Paid Call Firefighter and had requested his donation from Liberty Utilities go to the Fire District.

M/S Kuhn/Karen to authorize the Fire Chief to Accept Donation from Liberty Utilities in the Amount of \$1,000.00 and make necessary budget adjustments upon acceptance.
Directors Conley, Karen, Kuhn and Savage voted aye by roll call vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- .02 Resolution 20-006 A Resolution of the Board of Directors of the Apple Valley Fire Protection District Endorsing Measure O, a 1% General Transactions and Use Tax (Sales Tax) to Fund General Town Services Including Law Enforcement (Public Safety Services). It was

reiterated that this Measure does not provide any funding for the Fire District. There was no further discussion.

M/S Conley/Kuhn to adopt Resolution 20-006, A Resolution of the Board of Directors of the Apple Valley Fire Protection District Endorsing Measure O, a 1% General Transactions and Use Tax (Sales Tax) to Fund General Town Services Including Law Enforcement (Public Safety Services). Directors Conley, Karen, Kuhn and Savage voted aye by roll call vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- .03 Reclassification of Administrative Employee Position. Fire Chief Gigliotti briefed the Board on the employee reclassification. There was a short discussion regarding the fact that this action is not adding a new position. No further discussion.

M/S Karen/Conley to approve Reclassification of Administrative Employee Position. Directors Conley, Karen, Kuhn and Savage voted aye by roll call vote.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

15.0 STAFF COMMENTS:

- .01 Fire Chief Gigliotti:
- a. Briefed the Board on the progress of the District's new ladder truck noting that at a future date the Fire District would like to have a ceremony with press invited and thank the Board for utilizing funding for the ladder truck.
 - b. Gave an update on the new Chassis for Medic Patrol 337 adding that he would keep the Board up to date on the progress of the vehicle.

16.0 DIRECTORS' COMMENTS:

- .01 Director Karen:
- a. Congratulated Firefighter/Paramedics Brock and Dillon adding his welcome to the new employees.
 - b. Remarked at how cute the correspondence from Vanguard Preparatory was.
 - c. Commended Amber on a great job on the grant award.
 - d. Thanked Staff for their hard work.
 - e. Congratulated Vice President Savage on running a smooth Board meeting.
- .03 Director Kuhn:
- a. Welcomed Brock and Dillon.
 - b. Gave kudos to Amber for the grant award adding additional funds such as grants helps the District.
 - c. Thanked Kevin Phillips for thinking of the Fire District with the \$1,000.00 Liberty Utilities donation.
 - d. Remarked on the good things happening with addition of the new ladder truck, OES Engine and the Chassis for Medic Patrol 337 adding how exciting it is to see everyone work together to grow the Fire District.
 - e. Commented on the good job Vice President Savage had done running the meeting.
- .04 Director Conley:
- a. Thanked Doug Robertson for his comments on Measure O adding that the Town of Apple Valley has done a good job in presenting the Measure's information to the public.

- b. Congratulated Amber on the grant award.
- c. Welcomed Brock and Dillon.
- d. Thanked Staff for their work.

.05 Vice President Savage:

- a. Echoed the Board members welcome to Brock and Dillon adding that this is the beginning of a "stellar career where you will do great things".
- b. Thanked Amber for her work on the grant.
- c. Thanked Kevin Phillips for the donation awarded to the Fire District from Liberty Utilities.
- d. Thanked Staff for their work especially with coordinating and conducting Board meetings via zoom.

17.0 CLOSED SESSION:

- .01 Public Employee Performance Evaluation for Fire Chief (Government Code §54957(b)). Announcing the closed session item to the assembly Vice President Savage called for a motion to go to closed session.

M/S/P Conley/Kuhn to adjourn to closed session at 6:38 PM.

The Board returned into Open Session at 6:58 PM.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS:

- .01 Vice President Savage asked Staff to prepare for a Special Board meeting on November 10, 2020 at 6:00 PM to continue the Public Employee Performance Evaluation for Fire Chief.

20.0 ADJOURNMENT: The meeting was adjourned at 7:00 PM M/S/P Kuhn/Karen

ATTEST:


KIMBERLY LOPEZ
Recording Secretary


DANIEL J. LEARY
Board President