

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
(760) 247-7618 ☐ FAX (760) 247-3895

## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

January 21, 2014

- 1.0 CALL TO ORDER: President Leary at 6:00 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Led by Director Jeffs
- 3.0 ROLL CALL:  
Present: Director Jeffs, Director Tinsley, Director Earp, Vice President Hanson, President Leary  
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Donation Presentation by San Manuel Fire Chief Mike Smith: Fire Chief Mike Smith presented a check for \$15,000 to Fire Marshal Jason Nailon and Fire Chief Hultquist. The check is a grant that Fire Marshal Nailon applied for that is to be used toward the purchase of a tow vehicle for the District's Fire Safety House trailer.  
  
Fire Marshal Nailon explained that he had applied for the grant from the San Manuel Band of Indians more than eight months prior. Since that time he has been hard at work to secure additional funds to augment the grant. With the support of the local business community and the San Manuel grant the Community Risk Reduction Division has raised \$23,000. Fire Marshal Nailon presented Fire Chief Mark Smith with a plaque, thanking the San Manuel Band of Indians for their grant to Apple Valley Fire for this project.
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CLOSED SESSION: President Leary noted that after the posting of the agenda, a matter was brought to the Board's attention which requires the Board to move to closed session. By Board consensus closed session was moved to follow Agenda Item 6.0. This change re-ordered all the subsequent items on the agenda. Items are renumbered to reflect this change.  
  
Closed Session was called under Government Code Section 54956.9(e)(1). The meeting adjourned to closed session at 6:04 p.m.  
  
The meeting reconvened to open session at 6:12 p.m.
- 8.0 REPORT ON CLOSED SESSION: None.
- 9.0 CONSENT AGENDA:
  - .01 Personnel Report for December 2013
  - .02 Operations Report for December 2013
  - .03 Fire and Life Safety Report for December 2013
  - .04 Community CPR & First Aid Training Report for December 2013
  - .05 Fleet Services Manager Report for December 2013
  - .06 Hazard Abatement Report for December 2013
  - .07 Fiscal Report for December 2013
  - .08 EMS Report for December 2013

Director Earp requested Fiscal Report for December 2013 to be pulled for discussion during the Finance Committee briefing.

M/S Earp/Tinsley to approve consent agenda with the exception of item .07, Fiscal Report for December, as presented. Motion carried by unanimous voice vote of the Board.

**10.0 APPROVAL OF MINUTES:**

.01 Minutes of Regular Meeting December 17, 2013. M/S Earp/Hanson to approve minutes of the December 17, 2013 meeting as presented. Motion carried by unanimous voice vote of the Board.

**11.0 CORRESPONDENCE:** President Leary asked for comments on correspondence noting it was available for review in the binder.

**12.0 INFORMATION & DISCUSSION ITEMS:**

.01 Information Only Items:

a) LAFCO Regular Special District Member: ASM Garrison explained that information had been presented to all Board members in their Board packet for nomination to LAFCO Special District seat or alternate. Director Earp noted that LAFCO is a prestigious agency and if the Board had the opportunity to nominate someone for these seats it would be very beneficial. The Board agreed to consider some candidates and bring the nomination vote forward again at the February Board meeting.

.02 Discussion Items: None

**13.0 BOARD COMMITTEE REPORTS:**

.01 Special Tax Update: Director Tinsley briefed that the Special Tax Committee had continued to work on ballot language for the Special Tax Measure. He asked retired Fire Chief Doug Qualls to come forward to brief the Board on this new language.

Mr. Qualls came forward and reminded the Board that at the December 17, 2013 Board meeting they had been presented some ballot language for consideration noting the language had been approved by the Board by consensus. He went on to explain that since the December Board meeting the Committee had continued to wordsmith the ballot language. Mr. Qualls emphasized in his comments that the ballot language is "one of the most important items" in the election process. The former Fire Chief read the new proposed ballot language aloud. In conclusion he pointed out that there were revised copies of the Resolutions and the Ordinance in their supplemental Board packets that reflected the new ballot language.

President Leary thanked Mr. Qualls and the Committee for all their hard work and effort.

.02 Finance Committee: Finance Director Reynolds came forward to brief on the Financial Report for the month ending December 31, 2013. Mr. Reynolds briefed the Board that the Town of Apple Valley had received notification from the State of California to pay out RDA (Redevelopment Authority) monies owed to Apple Valley Fire Protection District. These funds are in the amount of \$1,093,902 and are a onetime payment to close out RDA monies collected. Finance Director Reynolds noted that it is Staff's recommendation that this money be used for capital improvements as this area has been neglected due to financial difficulty in recent past years. After discussion between Board members and Staff it was decided that this money

would be used for capital improvements. Finance Director advised the Board that Staff is already working on a long term plan to replace equipment which will be presented to the Board at a later date.

M/S Earp/Jefferies to approve consent agenda item .07, Fiscal Report for December, as presented. Motion carried by unanimous voice vote of the Board.

**14.0 APPROVAL OF REPORTS: None**

**15.0 PUBLIC HEARINGS:**

- .01 Ordinance 53 Special Tax Ordinance extending the term and adjusting the rate of the fire suppression special tax in order to continue providing quality local fire and emergency medical/rescue services is introduced for public hearing.

President Dan Leary opened Ordinance 53 to Public Hearing at 6:32 PM.

M/S Earp/Hanson moved to close the Public Hearing at 6:34 PM. Motion carried by unanimous voice vote of the Board.

M/S Earp/Hanson to read Ordinance 53 aloud by title. Motion carried by unanimous voice vote of the Board.

ASM Garrison read aloud by title Ordinance 53.

M/S Earp/Tinsley to introduce Ordinance 53. Motion carried by unanimous roll call vote of the Board.

**16.0 ACTION ITEMS:**

- .01 Resolution 14-001: The State of California's Office of Emergency Service Form 130 Agent Resolution designating the District's agents to act on the District's behalf. Finance Director Reynolds briefed the Board that this is a document the District is required to update every three years and designates what personnel will represent the Fire District for financial reimbursement during a natural disaster.

M/S Leary/Hanson to adopt Resolution 14-001. Motion carried by unanimous roll call vote of the Board.

- .02 Resolution 14-002: This resolution calls for a special election to be held on June 03, 2014, to submit a proposed ordinance extending the term of and adjusting the rate of the fire suppression special tax. Fire Chief Hultquist noted that this Resolution would be updated with the approved new ballot language that had been briefed earlier by Mr. Qualls.

M/S Earp/Hanson to adopt Resolution 14-002. Motion carried by unanimous roll call vote of the Board.

- .03 Resolution 14-003: Resolution that sets priorities for filing written primary arguments regarding the District's proposed Special Tax Measure. The Fire Chief briefed that this Resolution provides the parameters that both sides of the Special Tax Measure are able to file Arguments for or against the Measure.

M/S Earp/Hanson to adopt Resolution 14-003. Motion carried by unanimous roll call vote of the Board.

- .04 Resolution 14-004: Resolution that provides for the filing of written rebuttal arguments regarding the District's proposed Special Tax Measure.  
M/S Tinsley/Earp to adopt Resolution 14-004. Motion carried by unanimous roll call vote of the Board.
  
- .05 Resolution 14-005: Resolution to request the Board of Supervisors of San Bernardino County to consolidate the District's request for a special tax election to be held on June 03, 2014, with the statewide primary election.  
M/S Earp/Hanson to adopt Resolution 14-005. Motion carried by unanimous roll call vote of the Board.
  
- .06 Appointment Committee to Prepare Arguments for Special Tax: Fire Chief Hultquist explained that the Board may appoint a Committee to draft arguments in support of the Special Tax Measure noting that statute prohibits Staff or the attorney for the Fire District from doing so. After some discussion the Board decided by consensus to have Director Tinsley and Director Earp continue as part of the Special Tax Committee to work on the argument in favor of the Special Tax Measure as they had worked on the original ballot language.

**17.0 STAFF COMMENTS:**

- .01 Chief Hultquist:
  - a. Remarked that he had attended the Groundbreaking Ceremony with Director Earp for the Yucca Loma Bridge Project. Added that there was a great turn out of around 200 people. Also noted that there would be improvements in the area of Fire Station 336 such as a traffic light in front of the Fire Station as a result of this project.
  - b. Informed the Board that he had attended the St. Mary's/St. Joseph's Public Safety Appreciation Dinner adding that it was a good opportunity to visit with physicians and hospital staff. The dinner was a great team building and networking event.
  - c. Announced that he had the opportunity to give his Special Tax Measure PowerPoint presentation at Quail Run Estates. He thanked Dawn Harrison for the invitation and noted that he had received positive feedback from the audience.
  - d. Commended Fire Marshal Nailon for his phenomenal work to secure the San Manuel Grant and additional donations for the tow vehicle.
  
- .02 Fleet Services Manager Ryan:
  - a. Congratulated Fire Marshal Nailon on his hard work towards the tow vehicle.
  
- .03 Fire Marshal Nailon:
  - a. Noted that once the District has purchased and completed the tow vehicle he will bring it to a Board meeting for the Board to see.

**18.0 DIRECTORS' COMMENTS:**

- .01 Director Jeffs:
  - a. Commended Fire Marshal Nailon for his great job in fundraising.
  - b. Remarked that it was great to see the recognition from Sheriff McMahon of the Crew that preserved the homicide scene noting his pride in the Fire District.

- .02 Director Tinsley:
  - a. Thanked everyone for their hard work.
  - b. Asserted that it was great to receive the RDA funds from the Town.
  - c. Remarked that we should use the money wisely.
  
- .03 Director Earp:
  - a. Thanked Chief Smith and the San Manuel Band of Indians for their generous donation adding his thanks to Jason for all his work to secure the donation.
  - b. Congratulated and thanked the Fire District for all the ongoing positive activities and hard work noting that he is very honored to serve on the Board.
  
- .05 Vice President Hanson:
  - a. Commented that the next four months of work on the Special Tax Measure will go by fast and that we all need to work hard to present the Special Tax Measure to the public.
  - b. Thanked the Fire Chief for giving his Special Tax presentation at Quail Run Estates adding his thanks to Dawn Harrison for the opportunity.
  
- .06 President Leary
  - a. Thanked Director Tinsley, Director Earp, Doug Qualls and Staff for all their efforts in the fine tuning of the ballot language.
  - b. Reiterated what Director Hanson said about time moving quickly between now and the election adding that Board and District personnel need to keep the measure in the forefront and let our community members know why it is so necessary.
  - c. Thanked Jason for his fundraising efforts.
  - d. Noted that it is good to be able to talk about income for a change and have the money to put towards capital items.

19.0 FUTURE AGENDA ITEMS:

- .01 Continued information and discussion regarding the Special Tax measure.

20.0 Adjournment: The meeting was adjourned at 6:56 p.m. M/S/P Tinsley/Earp.

ATTEST:

  
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ROSE MARIE GARRISON  
Recording Secretary

  
\_\_\_\_\_  
DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

February 18, 2014

- 1.0 CALL TO ORDER: President Leary at 6:02 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Led by Director Tinsley
- 3.0 ROLL CALL:  
Present: Director Jeffs, Director Tinsley, Director Earp, Vice President Hanson, President Leary  
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Introduction of New Employee – Danelle Fletcher. Fire Chief Hultquist called Danelle forward and announced to the Board that Danelle would be joining the Administrative Services team as the Part Time Fleet Services Clerk. The Fire Chief went on to add that hiring Danelle was part of the Fire District's efforts in succession planning. She will also train at the Headquarters front desk.  
The Fire Chief gave a brief description of Danelle's work experience noting she has been a High Desert resident for over 23 years and currently resides in Apple Valley. Ms. Fletcher brings almost 30 years of clerical and administrative experience to the Fire District.
  - .02 Employee of the Quarter – First Quarter. Fire Chief Hultquist called Larry Soper forward to receive his award. Captain Soper was awarded the Employee of the Quarter Award for his consistent job performance at expert levels on emergency incidents. This included saving over 5.1 million dollars' worth of property in the previous quarter. While presenting the award, Chief Hultquist noted that Captain Soper is a highly valued Company Officer with high standards of excellence in everything he does including any assignment whether it is an emergency incident or an administrative task. The Fire Chief further expressed his appreciation on this standard of excellence for the over 30 years Captain Soper has served the Fire District.
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA:
  - .01 Personnel Report for January 2014
  - .02 Operations Report for January 2014
  - .03 Fire and Life Safety Report for January 2014
  - .04 Community CPR & First Aid Training Report for January 2014
  - .05 Fleet Services Manager Report for January 2014
  - .06 Hazard Abatement Report for January 2014
  - .07 Fiscal Report for January 2014
  - .08 EMS Report for January 2014

M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board.

**8.0 APPROVAL OF MINUTES:**

.01 Minutes of Regular Meeting January 21, 2014. M/S Earp/Hanson to approve minutes of the January 21, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board.

**9.0 CORRESPONDENCE:** President Leary asked for comments on correspondence noting it was available for review in the binder.

**10.0 INFORMATION & DISCUSSION ITEMS:**

.01 Information Only Items:

a) LAFCO Regular Special District Member: The Board decided by consensus not to bring forward any nominations for the LAFCO Special District Member seat. ASM Garrison advised that the next step in this process will be for the Board to vote on whomever LAFCO brings forward as seat candidates.

.02 Discussion Items: None

**11.0 BOARD COMMITTEE REPORTS:**

.01 Special Tax Update: Director Tinsley gave the Board an update on the progress of the Fire District special tax measure. He noted that individual Board members and the Fire Chief have talked to quite a few community members and community groups and the Fire District message has been well received. He explained that he had been advised by the civilian group working on the special tax measure of an acronym CSAVES (Citizens Supporting Apple Valley Emergency Services) for the group of citizens supporting the special tax measure.

Mr. Tinsley briefed that the argument in favor is in the final review stages. Director Earp added that several associations and groups have endorsed the Fire District's measure already. Fire Chief Hultquist briefed that he has a plan ready to involve the media with information about the measure once the Fire District has received a "letter" designation from the County Elections Office.

**12.0 APPROVAL OF REPORTS:** None

**13.0 PUBLIC HEARINGS:** None

**14.0 ACTION ITEMS:**

.01 Resolution 14-006: Resolution extending the filing deadline for written arguments regarding the special tax measure adopted by the Board in Resolution 14-003. Fire Chief Hultquist explained that this Resolution only changes the timeframe in terms of when the argument in favor is due to the County of San Bernardino Elections Office.  
M/S Earp/Hanson to adopt Resolution 14-006. Motion carried by unanimous roll call vote of the Board.

**15.0 STAFF COMMENTS:**

.01 Chief Hultquist:

- a. Remarked that he had attended the opening of Jersey Mike's restaurant.
- b. Noted Jersey Mike's is an establishment that does a lot of work in the community and that they have already hosted a fund raiser for Apple Valley Police Activities League.

- c. Announced that he has given his special tax information presentation to several groups in the community (Sun City, Town Council and CERT) and all have been extremely supportive and the message has been well received.
- d. Noted that the special tax FAQ's have been posted on the Fire District website.
- e. Announced that the Fire District will be participating in the Canned Food Drive supported by local Eldorado Broadcasters radio stations. The District's participation will be announced on the radio.

.02 Division Chief Parsons:

- a. Congratulated Captain Soper on his Employee of the Quarter award noting that he is an exceptional employee.

.03 Fleet Services Manager Ryan:

- a. Congratulated Captain Soper on his award adding that he is a lot of fun to work with and does a great job.

.04 EMS Manager Guarrera:

- a. Thanked Captain Soper for being a team player.

.05 Fire Marshal Nailon:

- a. Congratulated Captain Soper on his Employee of the Quarter award.

16.0 DIRECTORS' COMMENTS:

.01 Director Jeffs:

- a. Congratulated Captain Soper on Employee of the Quarter award.
- b. Congratulated and welcomed Danelle Fletcher.
- c. Thanked Doug Qualls for all his work on the special tax measure adding that the committee has done a great job.

.02 Director Earp:

- a. Congratulated Captain Soper.
- b. Welcomed Danelle adding that she is joining a great family.

.03 Director Tinsley:

- a. Welcomed Danelle remarking that she will be a real help to John at the shop.
- b. Reiterated congratulations to Captain Soper.
- c. Thanked the Fire Chief for the tour of the District.
- d. Agreed with the Chief that it is great to have new businesses opening in the community.

.05 Vice President Hanson:

- a. Remarkd that it is nice to see Captain Soper recognized adding that he is proud that someone like Larry works for the Fire District.

.06 President Leary

- a. Echoed congratulations to Captain Soper for Employee of the Quarter award.
- b. Congratulated Danelle noting that he is looking forward to hearing great things from the shop.
- c. Thanked Director Tinsley, Director Earp and ASM Garrison for all their work on the special tax measure ballot language.



- d. Announced that he would like a structured approach to the special tax message and plan to educate and inform the community so that the District can make sure it's done its job to get the information to all of its constituency prior to the election.

17.0 CLOSED SESSION: None

18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS:

- .01 Continue discussion on how to educate the public on the special tax measure.
- .02 Board members would like the Fire Chief to present the special tax briefing that was given to the AV Town Council at the next Board meeting.

20.0 ADJOURNMENT: The meeting was adjourned at 6:39 p.m. M/S/P Earp/Hanson.

ATTEST:

  
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ROSE MARIE GARRISON  
Recording Secretary

  
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DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

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(760) 247-7618 ☐ FAX (760) 247-3895

## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

\*\*\*AMENDED\*\*\* March 18, 2014

- 1.0 CALL TO ORDER: President Leary at 6:00 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Led by Vice President Hanson
- 3.0 ROLL CALL:  
Present: Director Jeffs, Director Tinsley, Director Earp, Vice President Hanson, President Leary  
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None
- 5.0 PUBLIC COMMENT:
  - .01 Doug Qualls addressed the Board regarding the CSAVES (Community Supporting Apple Valley Emergency Services) Political Action Committee's submission of the Argument in Favor of Measure G. Mr. Qualls noted that five community leaders had endorsed and signed the Argument. He further noted that he expected the group to grow in the coming weeks and be actively out working in the community using private resources to endorse and advocate for Measure G. He concluded by advising that someone from CSAVES would be updating the Board through Public Comment at the Board meetings.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT:
  - .01 Director Tinsley thanked Mr. Qualls for all his hard work on the Committee on both getting the ballot question and Argument in Favor done.
  - .02 President Leary thanked Director Tinsley, Director Earp and Mr. Qualls for their work together on the special tax measure.
- 7.0 CONSENT AGENDA:
  - .01 Personnel Report for February 2014
  - .02 Operations Report for February 2014
  - .03 Fire and Life Safety Report for February 2014
  - .04 Community CPR & First Aid Training Report for February 2014
  - .05 Fleet Services Manager Report for February 2014
  - .06 Hazard Abatement Report for February 2014
  - .07 Fiscal Report for February 2014
  - .08 EMS Report for February 2014

M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board.
- 8.0 APPROVAL OF MINUTES:
  - .01 Minutes of Regular Meeting February 18, 2014. M/S Hanson/Earp to approve minutes of the February 18, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board.
- 9.0 CORRESPONDENCE: President Leary noted the correspondence contained two letters commending firefighters' service and asked if anyone else had any comments. There were no further comments.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

- a) Proposed and Current Development with the District. No discussion.
- b) CSDA Nomination. No discussion.

.02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS:

- .01 Special Tax Update: Director Tinsley thanked Doug Qualls again for all his work on the Special Tax Committee noting that now that Measure G had launched the Committee was no longer necessary. Mr. Tinsley went on to note the fine line the Board must walk between educating rather than advocating with regard to Measure G.

A brief discussion followed among the Board members about protocols regarding advocacy for Measure G. President Leary directed that the Special Tax Committee reports should now be removed from the agenda since the business of the Committee had been concluded.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS: None.

15.0 STAFF COMMENTS:

.01 Chief Hultquist:

- a. Announced he continues to do educational meetings about Measure G and had an interview scheduled with Sun City that would appear in their May newsletter.
- b. Noted he would also be speaking to a group of police department volunteers that he had been invited to by Police Chief Lana Tomlin.
- c. Briefed on the presentations he had already made at Rotary and the Apple Valley Chamber of Commerce explaining that the Chamber would be sending out the Frequently Asked Questions information sheet on Measure G with their May newsletter.

.02 EMS Manager Guarrera:

- a. Announced that the District would enhance its level of service by doing pet CPR and First Aid noting that the District had a demand for this service and recently provided the appropriate training for it.
- b. Reported there is also a demand for a Spanish speaking CPR/First Aid classes and that the District was working in partnership with the School District to make this happen.

16.0 DIRECTORS' COMMENTS:

.01 Director Tinsley:

- a. Spoke his appreciation for Doug Qualls and his hard work, knowledge and desire to get Measure G off the ground.

.02 President Leary

- a. Thanked Director Tinsley, Director Earp and Mr. Qualls for all their hard work on the special tax measure.

17.0 CLOSED SESSION: None.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 6:14 p.m. M/S/P Hanson/Tinsley.

ATTEST:

  
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ROSE MARIE GARRISON  
Recording Secretary

  
\_\_\_\_\_  
DANIEL J. LEARY  
President

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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

April 15, 2014

- 1.0 CALL TO ORDER: President Leary at 6:04 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Led by Director Tinsley. Immediately following the Pledge Director Tinsley called for a moment of silence in remembrance of Apple Valley Ranchos Water General Manager, Scott Weldy.
- 3.0 ROLL CALL:  
Present: Director Jeffs, Director Tinsley, Director Earp, President Leary  
Absent: Vice President Hanson
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Engineer/Paramedic Shaun Grover Completion of Probation: The Fire Chief called Shaun forward and congratulated him on completing his one-year probation as an Engineer. The Chief noted to the Board that Shaun's Captain had passed him through as qualified.
  - .02 American Legion Firefighter/Paramedic of the Year: Chief Hultquist presented a certificate of award to Engineer/Paramedic Rob Qualls who had been named Firefighter/Paramedic of the Year by the American Legion earlier in the month.
- 5.0 PUBLIC COMMENT:
  - .01 Doug Qualls addressed the Board to update them on the activities of CSAVES (Community Supporting Apple Valley Emergency Services) work over the last month on Measure G. Mr. Qualls reported that signs would be going up on Saturday, April 19, 2014. He also announced that mailers were in the process of being prepared to go out at the same time as the absentee ballots. He further briefed that that he had attended a couple more homeowner meetings with very positive feedback. In conclusion Mr. Qualls thanked the Professional Firefighters Association for their support of CSAVES and the grassroots campaign.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA:
  - .01 Personnel Report for March 2014
  - .02 Operations Report for March 2014
  - .03 Fire and Life Safety Report for March 2014
  - .04 Community CPR & First Aid Training Report for March 2014
  - .05 Fleet Services Manager Report amended for February 2014 and March 2014
  - .06 Hazard Abatement Report for March 2014
  - .07 Fiscal Report for March 2014
  - .08 EMS Report for March 2014

M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

**8.0 APPROVAL OF MINUTES:**

- .01 Minutes of Regular Meeting March 18, 2014. M/S Earp/Tinsley to approve minutes of the March 18, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

**9.0 CORRESPONDENCE:** President Leary noted the correspondence was in the Board binder pointing out the District had received another \$50 donation.

**10.0 INFORMATION & DISCUSSION ITEMS:**

- .01 Information Only Items: None

- .02 Discussion Items:

- a) LAFCO Special Districts Election: President Leary noted he had received a letter endorsing one of the candidates, James Curatalo along with a Resolution from the San Bernardino Valley Water District endorsing his candidacy. President Leary called for comment from the Board asking if anyone had any questions or a motion to cast a vote for a candidate. There was no further discussion and the Board agreed by consensus not to cast a vote for either of the LAFCO seats.

**11.0 BOARD COMMITTEE REPORTS:**

- .01 Finance Committee: Director Earp gave a brief update on the Committee's work on the new Capital Improvement Plan policy. He noted that Finance Director Reynolds had done a great job putting together the policy and plan and the Committee was "well on its way" to getting the policy finalized. President Leary asked Mark Reynolds if he had anything to add. Mr. Reynolds gave a brief description and note about the difference between DIF (Development Impact Fees) and capital improvement fees.

**12.0 APPROVAL OF REPORTS:** None.

**13.0 PUBLIC HEARINGS:** None.

**14.0 ACTION ITEMS:**

- .01 Declaration of Surplus Property – Fire District Vehicle #123: President Leary asked if any of the Board members had any comments regarding the Board report, noting the information in the report was pretty straight forward. There was no further discussion. M/S Earp/Tinsley to approve Fire District Vehicle #123 as surplus. Motion carried by unanimous roll call vote of Board members present.

**15.0 STAFF COMMENTS:**

- .01 Chief Hultquist:
  - a. Announced the Hot Rod Show co-sponsored by the Fire District that was coming up on May 17 starting at 9 AM.
  - b. Briefed that he would be interviewed by Giles Smith on Monday, April 21 at FS 337 and invited the Board to attend. President Leary remarked he would be there with the Fire Chief.
- .02 Fleet Services Manager Ryan:
  - a. Congratulated both Shaun Grover and Rob Qualls on their respective achievements.
- .03 EMS Manager Guarrera:

- a. Reported that the Apple Valley High School (AVHS) would be having its first annual HOSA student event where the students that had been trained in CPR would be doing sidewalk CPR training for other students on Friday, April 18 from 4-7 PM at the AVHS south parking lot.

.04 Engineer/Paramedic Qualls:

- a. Commented there had been a lot of positive feedback from the community about Measure G.

16.0 DIRECTORS' COMMENTS:

.01 Director Tinsley:

- a. Congratulated Rob Qualls and Shaun Grover.
- b. Thanked Doug Qualls for gathering volunteers.
- c. Announced that Chief Hultquist would be speaking at the Chamber luncheon.
- d. Informed that the Fire District Honor Guard would also be at the Chamber lunch.
- e. Extended his condolences and prayers to the family and friends of Scott Weldy.

.02 Director Jeffs:

- a. Thanked Doug Qualls for his work on Measure G.
- b. Offered his congratulations to both Shaun Grover and Rob Qualls as well.

.03 Director Earp:

- a. Congratulated Rob Qualls and Shaun Grover remarking it was nice to see home grown kids do well.
- b. Thanked Finance Director Reynolds for all his hard work on the Capital Improvement Policy.

.04 President Leary:

- a. Echoed congratulations to Rob Qualls and Shaun Grover.
- b. Mentioned that he had attended Shake, Rattle and Roll event that it was well attended and the information presented was well received.
- c. Noted to Joe Guarrera that he would try to make the HOSA event on Friday night.
- d. Thanked the people who were running the Measure G campaign.

17.0 CLOSED SESSION: None.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 6:23 p.m. M/S/P Earp/Tinsley.

ATTEST:

  
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ROSE MARIE GARRISON  
Recording Secretary

  
\_\_\_\_\_  
DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
(760) 247-7618 ☐ FAX (760) 247-3895

## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

May 20, 2014

1.0 CALL TO ORDER: President Leary at 6:00 PM.

2.0 PLEDGE OF ALLEGIANCE: Led by Director Earp.

3.0 ROLL CALL:

Present: Director Jeffs, Director Earp, Vice President Hanson, President Leary

Absent: Director Tinsley

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 Employee of the Quarter – Second Quarter: Fire Chief Hultquist called Engineer Paramedic Craig Malloy forward to receive the Employee of the Quarter, Second Quarter 2014. The Fire Chief mentioned that Craig was nominated by two separate individuals for this award. One of the nominations was for Craig's "hard work, organization and commitment" as Facilities Manager. The second nomination was for a call on which he was the Acting Captain. The Fire Chief briefed how Craig and his crew weeded the patient's yard while the medic was treating her. Chief Hultquist noted that Craig's actions exemplify Apple Valley Fire District's belief of going a step above and beyond for our community.

.02 Power Point Presentation Capital Improvement Update: Finance Director Reynolds came forward to narrate his PowerPoint presentation on the Fire District's Capital Improvement Plan. A short question and answer discussion between Board and Staff followed the presentation.

5.0 PUBLIC COMMENT:

.01 Doug Qualls began by congratulating Craig Malloy on his award noting that Craig's actions speak to the core of the AVFPD organization. He went on to address the Board to update them on the activities of CSAVES (Community Supporting Apple Valley Emergency Services) efforts on Measure G. Mr. Qualls briefed that he and other committee members had attended several meetings with the public and emphasized that most people, once educated, support the Measure. He also commented on concerns about misrepresentation in the Daily Press. Mr. Qualls pointed out in response to these comments CSAVES and the Board can clarify with the public that the yearly COLA increase only gives the Board the opportunity to consider an increase. It is not automatically done each year.

In conclusion he remarked that he has been acquainted with the Fire District for close to 40 years and all District Boards in that time have been fiscally conservative, do not take their duties lightly and take all necessary measures protect the tax payer's dollars. He thanked those elected officials who recognize the importance of public safety and praised their willingness to stand tall for what's good for Apple Valley.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None

7.0 CONSENT AGENDA:

.01 Personnel Report for April 2014

.02 Operations Report for April 2014

.03 Fire and Life Safety Report for April 2014

.04 Community CPR & First Aid Training Report for April 2014



- .05 Fleet Services Manager Report April 2014
- .06 Hazard Abatement Report for April 2014
- .07 Fiscal Report for April 2014
- .08 EMS Report for April 2014

M/S Earp/Hanson to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

**8.0 APPROVAL OF MINUTES:**

- .01 AMENDED Minutes of Regular Meeting March 18, 2014. M/S Earp/Jeffs to approve AMENDED minutes of the March 18, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.
- .02 Minutes of Regular Meeting April 15, 2014. M/S Earp/Jeffs to approve minutes of the March 18, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

**9.0 CORRESPONDENCE:** President Leary noted the three correspondence letters in the Board binders for them to read at their leisure.

**10.0 INFORMATION & DISCUSSION ITEMS:**

- .01 Information Only Items:
  - a) Proposed and Current Development within the District.
- .02 Discussion Items:
  - a) Proposed CSDA Bylaws Updates. After short discussion M/S Earp/Hanson to approve the CSDA bylaws. Motion carried by unanimous voice vote of the Board members present.

**11.0 BOARD COMMITTEE REPORTS:**

- .01 Finance Committee: President Leary noted that the Finance Committee had met and the information had been covered in the presentation given by Finance Director Reynolds.

**12.0 APPROVAL OF REPORTS:** None.

**13.0 PUBLIC HEARINGS:** None.

**14.0 ACTION ITEMS:**

- .01 Resolution 14-007 Establishing the Consumer Price Index Adjustment for the Special Tax Levy of 1997. President Leary moved to pull this action item and add it to the June Board meeting agenda for consideration at that time. M/S Leary/Earp to move Resolution 14-007 to the June Board meeting. Motion carried by unanimous voice vote of the Board members present.
- .02 Board Policy BP-005: Presentation of Board Policy BP-005 regarding the Capital Improvement Program Plan. After discussion between Board members and staff there were a few recommended changes to Board Policy BP-005. M/S Leary/Earp to make recommended changes for BP-005 and bring it back to the Board at the June Board meeting for review and approval. Motion carried by unanimous voice vote of the Board members present.
- .03 Capital Improvement Program: Presentation of the Capital Improvement Program Plan. President Leary moved to pull this action item and add it to the June Board meeting to give

Board members more time to review the material presented. M/S Leary/Earp to move the approval of the Capital Improvement Program Plan to the June Board meeting. Motion carried by unanimous voice vote of the Board members present.

**15.0 STAFF COMMENTS:**

- .01 Fire Marshal Nailon:
  - a. Congratulated Craig Malloy on his Employee of the Quarter Award.
  
- .02 Engineer/Paramedic Qualls:
  - a. Thanked the Board, CSAVES committee and Doug Qualls on behalf of the PFA for their hard work on Measure G.
  - b. Noted that the PFA has also been busy getting the Measure G message out in the community to include huge support at the AVFPD Car Show event. He added his thanks to Aaron Brinkman for heading up the Car Show event.
  - c. Congratulated Craig Malloy on Employee of the Quarter award.

**16.0 DIRECTORS' COMMENTS:**

- .01 Director Jeffs:
  - a. Thanked the crew members that attended the charity event at Carpino's restaurant.
  - b. Thanked all involved for their efforts on Measure G.
  - c. Congratulated Craig Malloy on his award adding that he had ridden out with Captain Herington, Eng/PM Malloy and FF/PM Dowland and was extremely impressed with what they do.
  - d. Thanked Cliff Earp for encouraging him to be a part of the AVFPD Board.
  
- .03 Director Earp:
  - a. Congratulated Craig Malloy.
  - b. Asserted that maintaining a positive attitude even after negative comments is extremely important for Measure G.
  - c. Complimented the Strike Teams that helped out on the San Diego fires emphasizing that this illustrates how AVFPD goes wherever there is a need and that our Strike Teams represented us well.
  - d. Thanked Finance Director Reynolds for his efforts on the Capital Improvement Plan adding that it is exciting to have the opportunity to have this plan in place.
  
- .04 Vice President Hanson:
  - a. Thanked Doug Qualls and CSAVES for their hard work.
  - b. Congratulated Craig Malloy and thanked him for his efforts in donating needed mattresses to area Fire Stations.
  
- .05 President Leary:
  - a. Echoed congratulations to Craig Malloy.
  - b. Thanked Finance Director Reynolds for his presentation and work on the Capital Improvement Plan.
  - c. Noted his appreciation for everyone's work on Measure G adding that in response to negative comments that have surfaced we can clarify with the community any questions about Measure G.

**17.0 CLOSED SESSION:** None.

**18.0 REPORT ON CLOSED SESSION:** None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:09 p.m. M/S/P Leary/Earp.

ATTEST:

  
\_\_\_\_\_  
ROSE MARIE GARRISON  
Recording Secretary

  
\_\_\_\_\_  
DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
(760) 247-7618 ☐ FAX (760) 247-3895

## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

June 17, 2014

1.0 CALL TO ORDER: President Leary at 6:00 PM.

2.0 PLEDGE OF ALLEGIANCE: Director Earp.

3.0 ROLL CALL:

Present: Director Jeffs, Director Tinsley, Director Earp, President Leary

Absent: Vice President Hanson

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None.

5.0 PUBLIC COMMENT:

.01 Doug Qualls, a member of the CSAVES (Community Supporting Apple Valley Emergency Services) committee for the special tax measure, spoke about Measure G and the special election that was held on June 3, 2014. Mr. Qualls shared his thoughts and reflections on the disappointing results of the special election and made some comments on possible future considerations when going out for the special tax measure. Some specific observations were:

- Keep the basic Measure V structure in place.
- Stated an increase of approximately \$24 per year was appropriate
- Keep the 20-year sunset
- Keep the ballot language the same with a small change regarding the CPI increase.

Mr. Qualls praised the Board, the Fire Chief and those who participated in the campaign for keeping the campaign positive and educational noting the success of the campaign website and the FAQ (Frequently Asked Questions) sheets.

He further noted that the Measure G campaign failed to be prepared for the vocal and passionate opposition at the end. He also suggested that any future campaign include more community interaction such as community workshops.

Mr. Qualls concluded his comments by reminding the Board that the District got 60% of the voters' support and is convinced that a repackaged campaign will be successful.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT:

.01 Director Earp:

- a. Thanked Doug Qualls.
- b. Noted a 670 vote swing would have given the election a different result.
- c. Pointed out the unfortunate circumstance of the Cal Fire tax coming out at the same time.
- d. Felt we put out the right message.
- e. Mentioned the District should consider going back out with a measure in November.
- f. Thanked Buddy (Peratt) and everyone in the room for their hard work and effort.

.02 Director Tinsley:

- a. Agreed with everything said.
- b. Stated his belief that we didn't get everyone to the polls.

- c. Noted the special tax measure was the right thing to do and the right thing for the community.
- d. Expressed his desire to do what he was appointed and the rest of the Board was elected to do by getting this measure passed.
- e. Professed his appreciation for everyone's efforts.

.03 Director Jeffs:

- a. Expressed his thanks to the CSAVES committee and everyone who participated in the special tax measure campaign.
- b. Remarked that maybe November would be the right time or a better time for a tax measure.
- c. Queried whether or not going out again in November 2014 is the right time and whether or not it is too soon.
- d. Confessed he thought the special tax measure would pass.

.04 President Leary:

- a. Remarked that a lower voter turnout can distort the numbers and make a big difference.
- b. Pointed out that the Board intentionally chose to go out in June 2014.
- c. Suggested the Board consider getting some professional help with a future measure.
- d. Said that maybe November with a national election would be a better time to bring a measure.
- e. Observed there were a few things that could have been done differently in the special election.
- f. Voiced his concern that there were not adequate campaign contributions.
- g. Expressed his opinion that there should be more community involvement.
- f. Observed that waiting to go out again for the special tax measure in the primaries of 2016 or in November 2016 the campaign would be starting over again from scratch.

At this point President Leary with a verbal assent consensus from the Board opened the discussion to Staff and invited Chief Hultquist and Captain Buddy Peratt to join the conversation.

.05 Chief Hultquist:

- a. Briefed the Board on some of the items that have been trending in the news that affect the voters' pocket books like the increases with electric, gas and water bills along with the fees to Cal Fire in the SRA (State Responsibility Area).
- b. Referenced his concerns about whether there was enough time to mount an effective campaign for a November 2014 measure.
- c. Pledged his full support and commitment to any decision the Board may make regarding the special tax measure.
- d. Cited concerns about the depletion of available campaign funds from the PFA and the community.
- e. Spoke of consideration of a new strategy.
- f. Asserted the need for a debriefing of the campaign and its results.
- g. Agreed with comments that perhaps professional assistance might be considered.
- h. Suggested an evaluation of the precincts to see where we were strong and where we could improve with the voters.

.06 Captain Peratt:

- a. Professed he had been thinking a lot about the special tax measure.
- b. Said he had been reaching out to get opinions from many quarters.
- c. Questioned what strategy might be used to reach an additional 6% of the voters.

- d. Mentioned his belief that the campaign did not get the message delivered.
- e. Pointed out the misconception of the community about stations being opened when lights are on and flags are up.
- f. Agreed that getting a professional consultant to help the campaign would be appropriate.
- g. Noted a review of the precinct results is crucial.
- h. Thanked everyone for their support.
- i. Spoke directly to the Board noting his gratitude for their support and their volunteering their time to do what's best for the District and the community.

**7.0 CONSENT AGENDA:**

- .01 Personnel Report for May 2014
- .02 Operations Report for May 2014
- .03 Fire and Life Safety Report for May 2014
- .04 Community CPR & First Aid Training Report for May 2014
- .05 Fleet Services Manager Report May 2014
- .06 Hazard Abatement Report for May 2014
- .07 Fiscal Report for May 2014
- .08 EMS Report for May 2014

M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

**8.0 APPROVAL OF MINUTES:**

- .01 Minutes of Regular Meeting May 20, 2014. M/S Earp/Jeffs to approve minutes of the May 20, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

**9.0 CORRESPONDENCE:** President Leary noted the three correspondence letters in the Board binders for them to read at their leisure.

**10.0 INFORMATION & DISCUSSION ITEMS:**

.01 Information Only Items:

- a) Vehicle Donation: Division Chief Parsons reviewed his Staff Report briefing the Board on the sizeable donation of a motor home from St. Mary's hospital that will be used as a future mobile command center for the District. This apparatus will replace the current mobile command bus which is a 1964 school bus with an antiquated electrical system. Chief Parsons pointed out that the GMC motor home is significantly newer and has many amenities that will be very helpful like air conditioning, medical triage areas and an updated electrical system. Once the new unit is cleaned up and prepared for use Chief Parsons offered to bring it to a Board meeting for the Board to see.

.02 Discussion Items: None:

**11.0 BOARD COMMITTEE REPORTS:** None.

**12.0 APPROVAL OF REPORTS:** None.

**13.0 PUBLIC HEARINGS:** None.

**14.0 ACTION ITEMS:**

- .01 **Proposed Wage Schedule Change:** Chief Hultquist briefed the Board that the Wage Schedule changes were as stated in the Staff Report noting that the update of Wage Schedule is primarily to accommodate the minimum wage law that is effective July 1, 2014. All other changes to the Wage Schedule were minor such as re-alphabetizing the categories. M/S Earp/Tinsley to adopt the 2014/2015 Wage Schedule. Motion carried by unanimous roll call vote of the Board members present.
- .02 **Resolution 14-007 Instructing the County Auditor/Controller to levy the fire hazard abatement fees on certain properties.** In Fire Marshal Nailon's absence, the Fire Chief presented the Resolution to the Board to send to the County Auditor the fire hazard abatement fees for those properties where the owner's had not paid the fees associated with having their properties abated. There was discussion between the Board and Staff where the Board asked several questions regarding the hazard abatement process. At the Board's direction Staff will present additional information regarding the weed abatement program at the next Board meeting. M/S Earp/Tinsley to adopt Resolution 14-007. Motion carried by unanimous roll call vote of the Board members present.
- .03 **Board Policy BP-005 regarding the Capital Improvement Plan.** Finance Director Reynolds reminded the Board that this Policy had been presented last month and the changes the Board had requested had been made. President Leary affirmed that the changes the Board requested were in the presented policy. M/S Earp/Tinsley to adopt Board Policy BP-005. Motion carried by unanimous roll call vote of the Board members present.
- .04 **Capital Improvement Plan (CIP) was presented by Finance Director Reynolds.** Mr. Reynolds remarked that this policy was tabled from last month to give the Board a chance to thoroughly review the plan before adopting it. He explained that the plan presented is a 6-year capital improvement plan for the Fire District and informing the Board it is self-funded from the general fund, grants and development impact fees, if they qualify. M/S Earp/Tinsley to adopt the Capital Improvement Plan as presented. Motion carried by unanimous roll call vote of the Board members present.
- .05 **The Original Budget for Fiscal Year 2014/2015 was presented by Finance Director Reynolds through a power point presentation.** There was discussion, comments and questions between Staff and the Board throughout the presentation. Mr. Reynolds explained some of the tax funding and why there is an Original Budget presented in June and a Final Budget presented in September. M/S Earp/Tinsley to adopt the Original Budget for Fiscal Year 2014/2015 as presented. Motion carried by unanimous roll call vote of the Board members present.
- .06 **Resolution 14-008 establishing the Consumer Price Index (CPI) Adjustment for the Special Tax Levy of 1997 was presented by Finance Director Reynolds.** Finance Director Reynolds stated that Resolution 14-008 is an annual requirement for the District to present to the County Auditor for the purposes of implementing the CPI increase allowed by the special tax

measure known as Measure V. M/S Earp/Jeffs to adopt Resolution 14-008 as presented. Motion carried by unanimous roll call vote of the Board members present.

**15.0 STAFF COMMENTS:**

- .01 Fire Chief Hultquist:
  - a. Announced the District had received a \$370,000 FEMA grant pointing out Staff's efforts to be fiscally responsible by seeking out additional revenue sources.
  - b. Acknowledged Chief Parson's comments about the significant donation from St. Mary's of the 40' motor home and its positive impact and benefits for not only the Fire District but the Apple Valley School District as well as the Town of Apple Valley in their on-going partnership regarding community disaster planning.
  
- .02 ASM Garrison:
  - a. Briefed the Board that there would be a Resolution presented next month to close out the Measure G campaign.
  
- .03 EMS Manager Guarrera:
  - a. Echoed the Fire Chief's comments pointing out the Fire Chief's passion about relationships.
  - b. Reported that the relationship with the Apple Valley Chamber of Commerce had resulted in the Fire District providing and administering an AED program for the Chamber.
  - c. Suggested it is opportunities like the AED program that will help the District tap into the 6% additional voters.
  
- .04 FSM Ryan:
  - a. Invited the Board to come to the Shop at any time to see the new mobile command post (motor home).
  - b. Remarked on how handy and efficient the new mobile unit will be.
  - c. Pointed out a visit would assist the Board in seeing a "before" and "after" of the improvements.

**16.0 DIRECTORS' COMMENTS:**

- .01 Director Jeffs:
  - a. Suggested "we better get our track shoes on" regarding a possible special tax measure in November 2014.
  
- .02 Director Earp:
  - a. Thanked Buddy and the PFA for their hard work and professionalism.
  - b. Encouraged everyone to keep a positive attitude.
  - c. Congratulated the staff on their professionalism.
  - d. Thanked Mark for his "phenomenal" work on the budget.
  - e. Remarked on the great job getting the FEMA grant.
  
- .03 Director Tinsley:
  - a. Agreed with previous comments.
  - b. Reiterated his belief the community "would get it right" eventually.
  - c. Learned a lot from the Measure G campaign.
  - d. Stated that "lobby type help" might be what we need.
  
- .04 President Leary:
  - a. Acknowledged that it was good news about the FEMA grant and the RV donation.



- b. Thanked everyone for their efforts on the Measure G campaign.
- c. Advised the campaign be reviewed for where we might improve.
- d. Pointed out that Sheriff McMahon got about the same percentage of votes and it was considered a "run away" victory for his election.
- e. Avowed there will be another measure and we will be effective in 2016.
- f. Thanked Finance Director Reynolds for his presentation.

17.0 CLOSED SESSION: None.

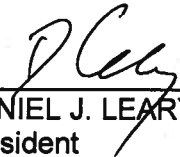
18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:38 p.m. M/S/P Tinsley/Earp.

ATTEST:

  
ROSE MARIE GARRISON  
Recording Secretary

  
DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

July 15, 2014

1.0 CALL TO ORDER: President Leary at 6:00 PM.

2.0 PLEDGE OF ALLEGIANCE: Director Jeffs.

3.0 ROLL CALL:

Present: Director Jeffs, Director Tinsley, Director Earp, President Leary

Absent: Vice President Hanson

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 Promotion Announcement of Kendel Phillips: Fire Chief Hultquist called Kendel forward and announced that he was very excited to be able to promote Kendel to full time Fire Mechanic I. The Fire Chief noted that Kendel began with the Apple Valley Fire Protection District as an Explorer in 2005 and has worked in the shop as a Limited Term Fire Mechanic since 2011. He remarked that Kendel does amazing work in the shop, is an "electronics whiz" and serves the Fire District with great enthusiasm and energy. He concluded that this promotion is well deserved and that he looks forward to watching Kendel excel in this next step of his career.

.02 Power Point Presentation on District Weed Abatement Program: Fire Marshal Nailon came forward and introduced Inspector Susan Mulvaney to the Board praising the work she does with the Weed Abatement program. He then turned the presentation over to Susan to detail for the Board the Weed Abatement process in its entirety. Following a brief power point presentation on the Weed Abatement program, there was a short question and answer discussion between Board and Staff.

5.0 PUBLIC COMMENT: None

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None

7.0 CONSENT AGENDA:

- .01 Personnel Report for June 2014
- .02 Operations Report for June 2014
- .03 Fire and Life Safety Report for June 2014
- .04 Community CPR & First Aid Training Report for June 2014
- .05 Fleet Services Manager Report June 2014
- .06 Hazard Abatement Report for June 2014
- .07 Fiscal Report: None
- .08 EMS Report for June 2014

M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting June 17, 2014. M/S Earp/Tinsley to approve minutes of the June 17, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

9.0 CORRESPONDENCE: President Leary noted the four articles of correspondence in the Board binders adding there was another donation made to the District which is always appreciated.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

- a) November Election – Board Seats: ASM Garrison notified the Board that she distributed Candidate Filing Guides to each of the three Board members with seats in the November election.

.02 Discussion Items: None:

11.0 BOARD COMMITTEE REPORTS: None.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

.01 Resolution 14-009 reciting the results of the special tax measure G held on June 3, 2014. Chief Hultquist explained that the Resolution is a requirement for San Bernardino County to officially close out the special tax measure. M/S Tinsley/Earp to approve Resolution 14-009. Motion carried by unanimous roll call vote of the Board members present.

.02 California Special Districts Association 2014 Board Elections. After some discussion among the Board members it was decided by consensus that the Board will not be voting on in this election.

15.0 STAFF COMMENTS:

.01 Fire Chief Hultquist:

- a. Provided Board members with maps highlighting precinct results of the special tax measure G.

.02 Fire Marshal Nailon:

- a. Congratulated Kendel on his promotion.

16.0 DIRECTORS' COMMENTS:

.01 Director Jeffs:

- a. Thanked Susan and Jason for the information presented on the Weed Abatement program.
- b. Congratulated Kendel on his promotion adding that it is well deserved.
- c. Thanked Robert Simpson for his service to the Fire District at the shop.

.02 Director Earp:

- a. Congratulated Kendel on his promotion.
- b. Remarked that Susan did a good job explaining the Weed Abatement program.
- c. Added that over the years there has been a definite improvement with brush and weeds as a direct result of the Weed Abatement program.

.03 Director Tinsley:

- a. Echoed previous comments.
- b. Thanked everyone for their hard work.
- c. Asked the Fire Chief for an update on Firefighter Milson and wished him a speedy recovery.

.04 President Leary:

- a. Congratulated Kendel asserting that his promotion is well deserved and well earned.
- b. Thanked Susan for a good presentation on Weed Abatement.

17.0 CLOSED SESSION:

- .01 Conference regarding Labor Negotiations (Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Hultquist
- .02 Chief Performance Evaluation. (Government Code Section 54957)

Meeting was adjourned to closed session at 6:24 p.m.

The meeting reconvened to open session at 8:08 p.m.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 8:09 p.m. M/S/P Earp/Jeffer.

ATTEST:

  
\_\_\_\_\_  
ROSE MARIE GARRISON  
Recording Secretary

  
\_\_\_\_\_  
DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

September 16, 2014

1.0 CALL TO ORDER: President Leary at 6:03 PM.

2.0 PLEDGE OF ALLEGIANCE: Director Tinsley.

3.0 ROLL CALL:

Present: Director Jeffs, Director Tinsley, Director Earp, President Leary

Absent: Vice President Hanson

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 Employee of the Quarter – Third Quarter: Fire Chief Hultquist called Kendel forward. The Fire Chief mentioned that due to Kendel's recent promotion to full-time Fire Mechanic the Board had recently been briefed (July 2014 meeting) on his work history with the District. Chief Hultquist reminded the Board that Kendel started with the District as a Fire Explorer when he was 14 years old. He went on to list Kendel's accomplishments that were given in his nomination by highlighting how Kendel had stepped up to pick up slack during recent personnel changes in the Shop; has already covered the Shop on his own; done significant clean-up and reorganization of the Shop; and continues to be active in the Paid Call program. After congratulating Kendel the Fire Chief presented him with his award.

CLOSED SESSION: President Leary announced there would be a brief Closed Session at this point in the meeting that would be in addition to the Closed Session items already listed on the agenda.

.01 Conference regarding Labor Negotiations (Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Hultquist

Meeting was adjourned to closed session at 6:08 p.m.

The meeting reconvened to open session at 6:25 p.m.

REPORT ON CLOSED SESSION: None.

5.0 PUBLIC COMMENT:

.01 James "Buddy" Peratt requested to speak regarding Action Item 14.01 the Final Budget for Fiscal Year 2014-2015. Mr. Peratt and the Board agreed to defer his comments until the Budget was discussed. Please see item 14.01 for those comments.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None

7.0 CONSENT AGENDA:

.01 Personnel Report for July and August 2014

.02 Operations Report for July and August 2014

.03 Fire and Life Safety Report for July and August 2014

.04 Community CPR & First Aid Training Report for July and August 2014

.05 Fleet Services Manager Report July and August 2014

.06 Hazard Abatement Report for July and August 2014

.07 Fiscal Reports for Year Ending June 30, 2014, and July and August 2014

.08 EMS Report for July and August 2014

M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting July 15, 2014. M/S Earp/Jeffs to approve minutes of the July 15, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

9.0 CORRESPONDENCE: President Leary remarked there were five or six very nice letters to look over in the correspondence in the Board binders.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

- a) Development Impact Fees (DIF) Annual Report for Fiscal Year End June 30, 2014. No discussion.
- b) CSDA Conference. The Fire Chief reminded the Board that he and Director Tinsley would be attending the conference the last week in September and would come back and brief the Board next month.

.02 Discussion Items: None:

11.0 BOARD COMMITTEE REPORTS: None.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

.01 Final Budget for Fiscal Year 2014-2015. Finance Director Reynolds gave a brief Power Point overview of the Budget. Following the presentation there was discussion between Staff and Board in which several questions regarding specific items in the Budget were addressed. President Leary polled each Board member for their individual questions.

Subsequent to this discussion Buddy Peratt was called forward for his public comments regarding the Budget. Mr. Peratt proceeded to do a review of the Budget specifying particular line items where he thought there might be savings such as in Wages and Benefits with the resignation of full-time employee Robert Simpson in Fleet Services and asking questions regarding budgeted amounts in items like Permits & Other Services. Mr. Peratt posed questions to the Board and Staff regarding the District's income specifically asking about DIF fees and the Capital Improvement Plan fund. He concluded his remarks by respectfully requesting the Board consider his comments and questions when they are making decisions during the closed session regarding labor negotiations.

M/S Earp/Leary to approve the Final Budget for FY 2014-2015. The motion carried with a roll call vote of the Board with President Leary, Directors Tinsley and Earp voting "yes" and Director Jeffs voting "no".

**15.0 STAFF COMMENTS:**

**.01 Fire Chief Hultquist:**

- a. Briefed the Board at BE 332 had returned from their Strike Team assignment;
- b. Remarked that the District should expect there will be other calls and requests for Strike Teams due to the drought conditions and the fires in Northern California;
- c. Announced the 2014 "Great Shakeout" would be at 10:16 AM on October 16, 2014;
- d. Informed the Board of the CERT would also be doing a drill in District on October 16, 2014;
- e. Invited the Board to the CalFire Open House at FS 335 on Monday, September 22, 2014 from 1 PM to 3 PM so the Board could see the improvements CalFire has done to the Station since moving in.

**16.0 DIRECTORS' COMMENTS:**

**.01 Director Tinsley:**

- a. Stated he would be attending the CSDA Conference noting his thoughts that every Board member should attend to learn as much as possible about what the Board does;
- b. Suggested the District had hit a "homerun" with the recent candidates to the open Board seats;
- c. Commented that he knows Ms. Tamara Alaniz, Director-elect to the Board and is looking forward to working with her;
- d. Acknowledged and thanked Mark Reynolds for his presentation on the Budget.

**.02 Director Earp:**

- a. Congratulated Kendel;
- b. Welcomed and congratulated Tamara Alaniz;
- c. Expressed his appreciation to Mark Reynolds for his presentation of the Budget;
- d. Avowed the special tax was not going away in three years;
- e. Pledged to do what he could for employees noting he would work for the long term and for the residents of Apple Valley.

**.03 President Leary:**

- a. Welcomed Director-Elect Tamara Alaniz;
- b. Congratulated Kendel Phillips on his Employee of the Quarter award;
- c. Thanked Buddy Peratt for his comments and assured they would be taken into consideration;
- d. Thanked Mark for his explanation regarding the Board's questions and comments about the Budget;
- e. Remarked that the Board would be doing the "best we can" for the District.

**17.0 CLOSED SESSION:**

- .01 Conference regarding Labor Negotiations (Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Hultquist**

- .02 Chief Performance Evaluation. (Government Code Section 54957)**

Meeting was adjourned to closed session at 7:12 p.m.

The meeting reconvened to open session at 9:27 p.m.

18.0 REPORT ON CLOSED SESSION:


- .01 President Leary stated that Chief Hultquist's evaluation was completed and approved by the Board members in closed session. President Leary further confirmed that Chief Hultquist's step increase was approved retroactively to his anniversary date.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 9:30 p.m. M/S/P Earp/Jeffs.

ATTEST:

  
\_\_\_\_\_  
ROSE MARIE GARRISON  
Recording Secretary

  
\_\_\_\_\_  
DANIEL J. LEARY  
President



# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
(760) 247-7618 ☐ FAX (760) 247-3895

## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

October 21, 2014

- 1.0 CALL TO ORDER: President Leary at 6:01 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Director Earp.
- 3.0 ROLL CALL:  
Present: Director Jeffs, Director Earp, Vice President Hanson, President Leary  
Absent: Director Tinsley
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Presentation of Badges to PCFs Guapo, Johnson and Lafarga. Fire Chief Hultquist remarked that all three of these young men have lived up to his expectations during their first year at the Fire District. He also noted that along with becoming solid firefighters on the fire ground they work many District Public Education events, help out in the Shop, and are willing to pitch in wherever a need is identified. He then called each of the three PCFs forward and they were formally presented with their badges.
- 5.0 PUBLIC COMMENT:
  - .01 James "Buddy" Peratt requested to speak regarding Closed Session Item 17.01 Conference regarding Labor Negotiations. Mr. Peratt reflected on the concessions made by the PFA over the past eight years in terms of pay and benefits. He pointed out that these concessions were made willingly due to the tough economic times. He asked the Board to take this into consideration while looking at the responsible and modest labor requests the PFA has brought before the Board.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT:

President Leary commented that the Board will take all items that Mr. Peratt mentioned into consideration. Mr. Leary went on to ask for patience during this time of negotiations adding that due to a novice Board the process is taking a little longer than expected. He concluded that the Board is trying to do the right thing both fiscally and for the employees and thanked the PFA for their patience.
- 7.0 CONSENT AGENDA:
  - .01 Personnel Report for September 2014
  - .02 Operations Report for September 2014
  - .03 Fire and Life Safety Report for September 2014
  - .04 Community CPR & First Aid Training Report for September 2014
  - .05 Fleet Services Manager Report September 2014
  - .06 Hazard Abatement Report for September 2014
  - .07 Fiscal Reports for September 2014
  - .08 EMS Report for September 2014

M/S Earp/Hanson to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

**8.0 APPROVAL OF MINUTES:**

.01 Minutes of Regular Meeting September 16, 2014. M/S Earp/Jeffs to approve minutes of the September 16, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

**9.0 CORRESPONDENCE:** President Leary remarked there were six letters to look over in the correspondence in the Board binders including a letter from a lady who was "happy to pay her fire tax" because Apple Valley Fire had treated her so well.

**10.0 INFORMATION & DISCUSSION ITEMS:**

.01 Information Only Items: None

.02 Discussion Items: None

**11.0 BOARD COMMITTEE REPORTS:** President Leary noted that even though there are no official Board committee reports the Budget Committee is diligently looking at the future of the Fire District. This includes the future special tax measure and current labor negotiations.

**12.0 APPROVAL OF REPORTS:** None.

**13.0 PUBLIC HEARINGS:** None.

**14.0 ACTION ITEMS:**

.01 Resolution 14-010 Establishing the 2014/2015 Fiscal Year Appropriations Limit for the Fire District. Finance Director Reynolds explained that each year the District is required to set an appropriations limited. This is commonly referred to as the Gann Spending Limit as voted into law in 1979. A discussion between the Board and Staff regarding the Resolution and the nature of the Gann Spending Limit followed the presentation including several questions from the Board regarding the particulars of the appropriation limit.

M/S Earp/Hanson to approve Resolution 14-010 Establishing the 2014/2015 Fiscal Year Appropriations Limit for the Fire District. Motion carried by unanimous roll call vote of the Board members present.

**15.0 STAFF COMMENTS:**

.01 Fire Chief Hultquist:

- a. Briefed the Board about the California Special Districts Association (CSDA) conference he attended;
- b. Noted that he highly recommends all Board Members make the time to attend the CSDA Conference next year as it was a great event with very helpful and educational information;
- c. Added that he is gathering some material from the conference to share with the Board.

**16.0 DIRECTORS' COMMENTS:**

.01 Director Jeffs:

- a. Congratulated PCFs Derek Guapo, Kyler Johnson and Manuel Lafarga on their badge pinning and completion of probation;
- b. Applauded Brian Pachman and Robert Simpson for their work with the PCF program;
- c. Thanked Finance Director Reynolds for his explanation of the Appropriations Limit.

- .02 Director Earp:
  - a. Congratulated PCFs on their badge presentations adding that they are part of a strong organization and their participation in events is greatly appreciated.
  
- .03 Vice President Hanson:
  - a. Echoed Board Member congratulations to the PCFs adding that the PCFs that have completed medic school have made a great accomplishment and he looks forward to seeing more of them as they move up through the ranks.
  
- .04 President Leary:
  - a. Congratulated PCFs adding he is hopeful for openings at the Fire District in the future to keep them employed and moving up.
  - b. Thanked Buddy for his comments.
  - c. Thanked Finance Director Reynolds for his explanation of the Appropriations Limit.

17.0 CLOSED SESSION:

- .01 Conference regarding Labor Negotiations (Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Hultquist  
Employee Organization: Apple Valley Professional Firefighters Association Local 4742

Meeting was adjourned to closed session at 6:35 p.m.


The meeting reconvened to open session at 7:42 p.m.

18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:43 p.m. M/S/P Earp/Hanson.

ATTEST:

  
KIMBERLY LOPEZ  
Recording Secretary

  
DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
(760) 247-7618 ☐ FAX (760) 247-3895

## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

November 18, 2014

- 1.0 CALL TO ORDER: President Leary at 6:00 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Director Jay Jeffs
- 3.0 ROLL CALL:  
Present: Director Tinsley, Director Jeffs, Director Earp, Vice President Hanson, President Leary
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 The Fire Chief briefed the Board on the events Of October 12, 2014, that resulted in the rescue of Maria Beckman by her neighbors Daniel Marino and Malik Musa. Ms. Beckman had returned to her burning house and ended up needing rescue. Neither Mr. Marino nor Mr. Musa were able to attend the Board meeting. Inspector Susan Mulvaney accepted the Proclamations on their behalf.
  - .02 The Fire Chief presented the Employee of the Quarter – Fourth Quarter to Engineer/Paramedic Devin Johnson. Devin was recognized for his contributions to the District's Honor Guard, his recent completion of Background Investigation course, along with his responsibilities as a facilities contact for the HQ Fire Station and the VVC Co-Op program. Chief Hultquist remarked that Devin was one of the quiet, humble individuals that go about their business, making contributions without fanfare. He concluded his remarks by noting Devin's devotion to his family and community and the fire service as a whole.
- 5.0 PUBLIC COMMENT: None.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.
- 7.0 CONSENT AGENDA:
  - .01 Personnel Report for October 2014
  - .02 Operations Report for October 2014
  - .03 Fire and Life Safety Report for October 2014
  - .04 Community CPR & First Aid Training Report for October 2014
  - .05 Fleet Services Manager Report October 2014
  - .06 Hazard Abatement Report for October 2014
  - .07 Fiscal Reports for October 2014
  - .08 EMS Report for September 2014

Following President Leary's query Directors Earp, Jeffs and Tinsley requested Consent Agenda items 7.03, 7.04, 7.05 and 7.06 be pulled. M/S Earp/Jeffs to pull the items. The discussion that followed between Staff and Board involved the Pub Ed numbers in Report 7.03 and what events and training made up those numbers. Director Tinsley congratulated Staff on the excellent CPR/Program and noted he had recently taken advantage of the training. The Board continued with questions on reports 7.05 and 7.06 regarding the billable hours of Fleet Services and the new Hazard Abatement report respectively. M/S Hanson/Earp to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting October 21, 2014. M/S Earp/Hanson to approve minutes of the October 21, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

9.0 CORRESPONDENCE: President Leary remarked there were three articles to look over in the correspondence in the Board packet pointing out the District had received another \$25 donation.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

a) AB 1522 Healthy Workplaces Healthy Families Act of 2014. The Fire Chief explained that this was a new law that would have some fiscal impact to the District by complying with the law's provision to give 24 hours of sick leave annually to part-time employees. There was a brief discussion between the Board and Staff concluding with the Fire Chief's comments there would be more information presented as it became available.

.02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS: None.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS: None.

15.0 STAFF COMMENTS:

.01 Fire Chief Hultquist:

a. Responded to Director Tinsley's earlier comments about the CPR program stating he hears nothing but praise for the program.  
b. Invited the Board to the Annual Awards Banquet at Sunset Hills on December 12 at 6 PM.

16.0 DIRECTORS' COMMENTS:

.01 Director Jeffs:

a. Congratulated Devin Johnson on his Employee of the Quarter Award.

.02 Director Earp:

a. Congratulated Devin Johnson on his Employee of the Quarter Award.  
b. Asked Staff questions about the Background Investigation Program noting it was a "good thing" for the Fire District.

.03 Vice President Hanson:

a. Thanked Devin for his good work noting he knows that Devin is one of those firefighters that is quiet and never boastful.  
b. Was glad to hear that there would be another layer for the background investigations.

.04 Director Tinsley:

a. Echoed congratulations to Devin and his family.  
b. Observed that the families of firefighters give up a lot of time to be together.

c. Thanked Daniel and Malik for their service to the community with the rescue of their neighbor.

.05 President Leary:

a. Praised Devin and everyone in the Fire District for their hard work.

17.0 CLOSED SESSION:

.01 Conference regarding Labor Negotiations (Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Hultquist  
Employee Organization: Apple Valley Professional Firefighters Association Local 4742

Meeting was adjourned to closed session at 6:35 PM

The meeting reconvened to open session at 7:50 PM

18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:51 PM M/S/P Tinsley/Hanson.

ATTEST:



ROSE MARIE GARISON  
Recording Secretary



DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
(760) 247-7618 ☐ FAX (760) 247-3895


## MINUTES OF SPECIAL MEETING BOARD OF DIRECTORS

November 24, 2014

- 1.0 CALL TO ORDER: President Leary at 10:05 AM
- 2.0 PLEDGE OF ALLEGIANCE: Director Tinsley
- 3.0 ROLL CALL:  
Present: Director Tinsley, Director Jeffs, Director Earp, Vice President Hanson, President Leary
- 4.0 PUBLIC COMMENT:
  - .01 James "Buddy" Peratt thanked the Board on behalf of the Professional Firefighters Association for resolving the Memorandum of Understanding (MOU) with a respectable, responsible agreement that allows for the District's growth and development. Buddy went on to invite the Board to a pizza party that was going to be held at FS 331 for 5-year old Sebastian that suffers from a rare brittle bone disease.
- 5.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.
- 6.0 CLOSED SESSION:
  - .01 Conference regarding Labor Negotiations (Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Hultquist  
Employee Organization: Apple Valley Professional Firefighters Association Local 4742  
  
Meeting was adjourned to closed session at 10:08 AM  
  
The meeting reconvened to open session at 10:55 AM.
- 7.0 REPORT ON CLOSED SESSION: President Leary reported that an agreement had been reached and that the Board would be voting in open session on the matter before it in closed session. M/S Hanson/Earp to ratify the Memorandum of Understanding dated November 24, 2014 was presented. Motion was carried by unanimous roll call vote of the Board.
- 8.0 FUTURE AGENDA ITEMS: None.
- 9.0 ADJOURNMENT: The meeting was adjourned at 10:57 AM. M/S/P Earp/Jeffs.

ATTEST:

  
ROSE MARIE GARISON  
Recording Secretary

  
DANIEL J. LEARY  
President

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
(760) 247-7618 ☐ FAX (760) 247-3895

## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

December 16, 2014

- 1.0 CALL TO ORDER: President Leary at 6:00 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Director Jay Jeffs
- 3.0 ROLL CALL: Postponed until new Directors were sworn in. See below.
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Brian Pachman Proclamation. Chief Hultquist began by praising Brian for his more than 23 years participation in the Explorer program as a participant, leader and then program manager. Brian was called forward and the Fire Chief reviewed the highlights of his proclamation and presented it to Mr. Pachman. Members of the Explorer Post then presented Brian with a signed poster board containing many pictures and handwritten notes of praise and thanks.
  - .02 Board Vice President Lars Hanson Proclamation. Chief Hultquist requested Vice President Hanson come forward while he read from his proclamation noting the District and the community's appreciation of his time and service on the Board. This was followed by the PFA President Buddy Peratt presenting Mr. Hanson with a ceremonial fire helmet in gratitude of his service.
  - .03 Oath of Office Board Members. Three Board members took their oath of office with it being simultaneously administered by Fire Chief Sid Hultquist. The three Board members sworn in were John "Jay" Jeffs, Bobby Ray "Bob" Tinsley and Tamara Alaniz.

At the completion of the oath of office, there was a brief break to reset the dais. Once the new Board members were settled, President Leary called for the Roll Call.

### ROLL CALL:

Present: Director Alaniz, Director Tinsley, Director Jeffs, Director Earp and President Leary  
Absent: None.

- .04 Designation of Board President & Vice President. Immediately following Roll Call, President Leary called for the designation of the Board President & Vice President.

M/S Earp/Tinsley nominating Dan Leary as the Board President. The motion was carried by a unanimous voice vote of the Board members present.

President Leary then called for nominations for the Board Vice President. M/S Earp/Tinsley nominating Jay Jeffs as the Board Vice President. The motion was carried by a unanimous voice vote of the Board members present.

The Board then requested a moment to make comments regarding the earlier presentations as members of the audience and the proclamation recipients were going to be leaving the venue.

- a. President Leary
  - 1) Thanked Brian for his service and commitment.
  - 2) Thanked Lars Hanson for his guidance with four brand new Board members.



- b. Vice President Jeffs
  - 1) Extended his thanks and congratulated Brian on a great job with the Explorers.
  - 2) Thanked Mr. Hanson for all of his help.
- c. Director Earp
  - 1) Thanked Lars Hanson for his efforts and commitment with the community by getting involved and staying involved.
  - 2) Echoed his thanks to Brian for his long involvement with the Explorers.

5.0 PUBLIC COMMENT: None.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.

7.0 CONSENT AGENDA:

- .01 Personnel Report for November 2014
- .02 Operations Report for November 2014
- .03 Fire and Life Safety Report for November 2014
- .04 Community CPR & First Aid Training Report for November 2014
- .05 Fleet Services Manager Report November 2014
- .06 Hazard Abatement Report for November 2014
- .07 Fiscal Reports for November 2014
- .08 EMS Report for November 2014

M/S Earp/Jeffs to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

8.0 APPROVAL OF MINUTES:

- .01 Minutes of Regular Meeting November 18, 2014. M/S Earp/Jeffs to approve minutes of the November 18, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.
- .02 Minutes of Special Meeting November 24, 2014. M/S Earp/Jeffs to approve minutes of the November 24, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

9.0 CORRESPONDENCE: President Leary remarked there was one article in the correspondence -- a very nice letter.

10.0 INFORMATION & DISCUSSION ITEMS:

- .01 Information Only Items: None.
- .02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS: None.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Resolution 14-011 Adoption of Election Results. Chief Hultquist pointed out to the Board that as the Staff Report noted the Registrar of Voters had forwarded the approved election results

by the County Board of Supervisors for the District to formally approve and accept. M/S Earp/Tinsley to adopt the results for the November 4, 2014 election as presented. Motion carried/approved unanimously by roll call vote of the Board.

**15.0 STAFF COMMENTS:**

- .01 Fire Chief Hultquist:
  - a. Wished everyone a Merry Christmas and a Happy New Year.
  - b. Briefed the Board on the fatal structure fire that had happened on Symeron Road right behind Fire Station 332.
  - c. Remarked on the good work of six Town deputies and their attempts to rescue the deceased at the Symeron fire – noting the District should consider recognizing their efforts.

**16.0 DIRECTORS' COMMENTS:**

- .01 Director Tinsley:
  - a. Thanked the crews for the great job “that we know they do” in reference to the Symeron fire.
- .02 Director Alaniz:
  - a. Thanked everyone for the warm welcome.
- .03 Director Earp:
  - a. Welcomed Director Alaniz to the Board.
- .04 President Leary:
  - a. Thanked Brian Pachman and Lars Hanson for their individual service to the community and the Board.
  - b. Welcomed Director Alaniz and thanked her for stepping up to serve.

**17.0 CLOSED SESSION:**

- .01 Conference regarding Labor Negotiations (Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Hultquist  
Employee Groups: Services, Fire and Life Safety & Executive Staff
- .02 Public Employee Discipline/Dismissal/Release. (Government Code Section 54957)

Meeting was adjourned to closed session at 6:25 PM

The meeting reconvened to open session at 7:34 PM

**18.0 REPORT ON CLOSED SESSION:**

- .01 Conference regarding Labor Negotiations. President Leary announced that in closed session the Board had voted unanimously to approve three-year Summary Agreements of three work groups. The groups were the Services (Admin) Group, the Fire and Life Safety Group and the Executive Group and include the following options:
  - a. For all three work groups the Longevity Steps L1 & L2 are eliminated as longevity steps and made a permanent part of the Wage Schedule for all job categories in these work groups as Step “L” and Step “M” respectively.

- b. For the Services Group and the Fire and Life Safety Group compensatory time buyout hours will be returned to 100 hours per fiscal year from 75 hours.
  - c. The monthly medical supplemental benefit contribution (SBC) will be increased from \$400 to \$500 per month for the Fire & Life Safety Group and the safety members of the Executive Group effective July 1, 2015 for active employees only, not retired employees.
  - d. The monthly medical supplemental benefit contribution (SBC) will be increased from \$400 to \$500 per month on January 1, 2015 for the Services Group and the non-safety Executive Group for active employees only, not retired employees.
  - e. All three groups will have an increase of annual vacation buyout from 16 hours to 48 hours per fiscal year that can be taken anytime during the year with a minimum vacation accrual balance of 178 hours.
  - f. The term of the Summary Agreements will be for three years beginning July 1, 2014 through June 30, 2015.
  - g. Safety employees in the Fire and Life Safety Group and the Division Chief will receive a 3% COLA to their work categories retroactive to July 1, 2014.
  - h. Non-safety Miscellaneous employees in the Services Group will receive a single 2.5% step increase retroactive to July 1, 2014.
  - i. The Fire Marshal wage category salary range will be adjusted to that of the Battalion Chief.
  - j. The Receptionist wage category salary range will receive a 2.5% COLA retroactive to July 1, 2014.
- .02 Public Employee Discipline/Dismissal/Release. President Leary also announced that while in closed session the Board had unanimously voted to approve the Fire Chief's plan for an administrative consolidation/reduction in work force.


19.0 FUTURE AGENDA ITEMS:

- .01 Director Tinsley suggested thought be given to going out for the special tax measure and how the Board wants to proceed. President Leary requested the Special Tax Measure be added to Committee Reports for each Agenda going forward so the Board can begin discussing a plan and a timeline for the special tax measure.

20.0 ADJOURNMENT: The meeting was adjourned at 7:39 PM M/S/P Tinsley/Alaniz.

ATTEST:

  
\_\_\_\_\_  
ROSE MARIE GARISON  
Recording Secretary

  
\_\_\_\_\_  
DANIEL J. LEARY  
President