

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive □ Apple Valley California 92307
(760) 247-7618 □ FAX (760) 247-3895

MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

April 21, 2020

1.0 CALL TO ORDER: President Leary 6:03 PM.

2.0 PLEDGE OF ALLEGIANCE: President Leary

3.0 ROLL CALL:

Present: Director Conley, Director Karen, Director Kuhn, President Leary, Vice President Savage
Absent: None

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None

5.0 PUBLIC COMMENT:

.01 Captain Paramedic Shane Simpson, PFA President, spoke on agenda item 14.04 Side letter Between the Apple Valley Fire Protection District and the Apple Valley Firefighters Association (PFA) on matters related to COVID-19. Captain Simpson thanked the Fire Chief, Battalion Chiefs and Staff for keeping the PFA members updated on the COVID-19 situation adding that this side letter was recommended to the PFA by their legal representation. He added additional thanks to the Fire District for supporting the Firefighters.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None

7.0 CONSENT AGENDA: President Leary asked for questions or comments on the Consent Agenda. He then asked to pull the Community Risk Reduction Monthly Report. After some discussion with Fire Marshal Pachman it was decided that the monthly numbers were incorrect and would be corrected for May's Board Packet. There were no further questions.

M/S Conley/Karen to accept the Consent Agenda as presented.
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by voice vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting March 17, 2020. President Leary asked if there were any questions about the minutes. There was no further discussion.

M/S Conley/Karen to approve minutes of the March 17, 2020 regular board meeting.
Directors Conley, Karen, Leary and Savage aye by voice vote with Director Kuhn Abstaining.
Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

9.0 CORRESPONDENCE: None

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Items:

- a) Disposition of Surplus Items. There were no questions or discussion.
- b) Weed Abatement Letter/Bill. Fire Marshal Pachman reviewed the details of the weed abatement bill and work performed. There was discussion between the Board and Staff on how to handle the invoice and the customer service aspect of the issue. Direction was given to Fire Chief Gigliotti and Fire Marshal Pachman to negotiate with the customer and reduce the weed abatement bill back to the original quoted amount. The Board also requested an update on the resolution of this item at the May Board Meeting.

.02 Discussion Items:

- a. LAFCO Election – Special Districts Regular Member. President Leary noted that the Board had nominated Kimberly Cox for the LAFCO seat at the February Board meeting. He then polled the Board who by consensus decided to cast the ballot for Kimberly Cox for the LAFCO seat. Direction was given to Staff to complete the ballot for President Leary's signature.

11.0 BOARD COMMITTEE REPORTS:

- .01 Finance Committee Report. President Leary gave an overview of how the COVID-19 events were affecting revenues not only for the Fire District but for all business. He asked Finance Officer Shaker to give some additional Budget information. FO Shaker noted that it is not clear at this point how immediate or to what extent the Fire District will be impacted by COVID-19 issues but that Staff is paying very close attention to what is happening and will keep the Board apprised as things develop financially.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Data Ticket Program. There was discussion between Board and Staff regarding the Data Ticket program including appeals and hearings and how the Fire District is represented in both processes.

It was decided by consensus that Staff would bring the Data Ticket Program back to the Board at the May Board Meeting with further process information. No action was taken.

- .02 Resolution 20-001 Requesting Temporary Transfer of Funds (TTF) from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector. President Leary noted that the TTF process is something the Fire District does each year with the County of San Bernardino asking if there were any further questions. There was no further discussion.

M/S Kuhn/Karen to approve Resolution 20-001 requesting Temporary Transfer of Funds (TTF) from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .03 Resolution 20-002 Establishing the CPI Adjustment for FY 2020-2021 to the Special Tax Levy and Instructing the County Auditor/Controller to make said adjustment. President Leary briefed that this Resolution is the annual process needed to increase the Special Tax CPI by 2% and asked for any questions or comments. There was no further discussion.

M/S Conley/Kuhn to approve Resolution 20-002 Establishing the CPI Adjustment for FY 2020-2021 to the Special Tax Levy and Instructing the County Auditor/Controller to make said adjustment.
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .04 Side Letter Between the Apple Valley Fire Protection District and the Apple Valley Professional Firefighters Association (PFA) on matters related to COVID-19. President Leary noted that the

side letter presented is to protect the Firefighters during the COVID-19 event. President Leary asked PFA President Shane Simpson to comment on the side letter. His comments are noted in Section 5.01, Public Comments. There was no further discussion.

M/S Karen/Conley to authorize the Fire Chief to sign the Side Letter Between the Apple Valley Fire Protection District and the Apple Valley Professional Firefighters Association (PFA) on matters related to COVID-19.

Directors Conley, Karen, Kuhn, Leary and Savage voted aye by roll call vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .05 Award Bid for the Headquarters Lobby Remodel and approve Capital Improvement Plan funds for the project. Fire Chief Gigliotti noted that this project is part of the safety measures the Fire District is taking in order to protect employees and is in the budget under CIP expenses. After some discussion regarding unknown budget issues due to COVID-19 it was decided by consensus that this item would be tabled until the May Board meeting. No action was taken.

15.0 STAFF COMMENTS:

- .01 Fire Chief Gigliotti
 - a. Gave an update on COVID-19 including PPE used for calls, current status of the COVID-19 Incident Management Team and Antibody testing.
 - b. Noted that he and Staff are monitoring closely the financial impacts of COVID-19.

16.0 DIRECTORS' COMMENTS:

- .01 Director Conley:
 - a. Stated he hoped everyone was taking care of each other and family during this time.
- .02 Director Kuhn:
 - a. Gave her wishes for everyone to stay healthy.
 - b. Thanked everyone for their great work adding it was nice to hear everyone's voices.
 - c. Noted her pride for how the Fire District is handling the crisis.
- .03 Director Karen:
 - a. Thanked the Firefighters for being there to take care of the community and asked them to "stay safe".
 - b. Thanked Staff for putting together the zoom meeting so that there could be a board meeting.
- .04 Vice President Savage:
 - a. Thanked everyone for adapting during this time.
 - b. Noted a job well done by Kati for the great customer service she showed the weed abatement customer.
- .05 President Leary:
 - a. Thanked Staff for all their work to make the zoom meeting happen.
 - b. Stated his wishes for everyone to stay safe.


17.0 CLOSED SESSION: None

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:00 PM M/S/P Kuhn/Conley

ATTEST:



KIMBERLY LOPEZ
Recording Secretary



DANIEL J. LEARY
Board President