

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive □ Apple Valley California 92307  
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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

March 17, 2020

1.0 CALL TO ORDER: President Leary 6:00 PM.

2.0 PLEDGE OF ALLEGIANCE: President Leary

3.0 ROLL CALL:

Present: Director Conley, Director Karen, President Leary

Absent: Director Kuhn, Vice President Savage

President Leary took a moment to explain that due to the current COVID-19 social distancing orders the Board meeting would be as concise as possible and only to conduct needed business. He noted that Board meetings in upcoming months would more that likely be via teleconference.

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 New Employee - Part-Time Clerk Silvia Ramirez. Fire Chief Gigliotti briefed that Silvia Ramirez is the new Part Time clerk in the Finance Office however, due to the social distancing requirements she will be introduced to the Board at a future Board meeting.

5.0 PUBLIC COMMENT: None

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None

7.0 CONSENT AGENDA: President Leary asked for questions or comments on the Consent Agenda. There were no questions or comments.

M/S Conley/Karen to accept the Consent Agenda as presented.

Directors Conley, Karen and Leary voted aye by voice vote.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting February 18, 2020. President Leary asked if there were any questions about the minutes. There was no further discussion.

M/S Conley/Karen to approve minutes of the February 18, 2020 regular board meeting.

Directors Conley, Karen and Leary aye by voice vote.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

.02 Minutes of Special Meeting February 18, 2020. President Leary asked if there were any questions about the minutes. There was no further discussion.

M/S Karen/Conley to approve minutes of the February 18, 2020 special board meeting.

Directors Conley, Karen and Leary aye by voice vote.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

9.0 CORRESPONDENCE: None

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Items:

- a. Update on Brightline Rail Project. No Discussion
- b. Update on County Ambulance Contract Process. No Discussion
- c. Candidate Consideration Letter for LAFCO seat. President Leary polled the Board members present to see if they would like to nominate Kimberly Cox for the Local Agency Formation Commission (LAFCO) seat noting that she is a local candidate from Mojave Water Agency. The Board decided by consensus of members present to nominate Kimberly Cox for the seat of Regular Special District Member on the LAFCO for San Bernardino County. Staff was directed to complete and send in applicable paperwork.

.02 Discussion Items:

- a. Data Ticket. President Leary asked the Board members present if they had been able to review the information presented. After a brief discussion, it was requested that Staff bring the Data Ticket item forward at the April 2020 Board meeting as an Action Item.

11.0 BOARD COMMITTEE REPORTS:

- .01 President Leary briefed that the budget continues to look good for this time in the Fiscal Year and that the District is on-target regarding the budget.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Capital Improvement Plan (CIP) Purchase to retrofit Medic Patrol 337 with a new chassis. President Leary asked if there were any questions or comments. There was no further discussion.

M/S Conley/Karen to authorize purchase to retrofit Medic Patrol 337 using CIP funds.  
Directors Conley, Karen and Leary and voted aye by roll call vote.  
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

15.0 STAFF COMMENTS:

- .01 Fire Chief Gigliotti
  - a. Gave a short briefing on the current COVID-19 information
  - b. Noted that AVFPD is following the State and Local agency guidelines regarding PPE and ICEMA protocols
  - c. Presented information regarding conducting teleconference Board meetings

16.0 DIRECTORS' COMMENTS: None

17.0 CLOSED SESSION: None

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 6:07 PM M/S/P Conley/Karen

ATTEST:

  
KIMBERLY LOPEZ  
Recording Secretary

  
DANIEL J. LEARY  
Board President