

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307
(760) 247-7618 ☐ FAX (760) 247-3895

MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

February 18, 2020

1.0 CALL TO ORDER: President Leary 6:02 PM.

2.0 PLEDGE OF ALLEGIANCE: Director Kuhn

3.0 ROLL CALL:

Present: Director Conley, Director Karen, Director Kuhn, President Leary, Vice President Savage

Absent: None

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 New Employee - Part-Time Clerk Kaitlyn Garn. Fire Chief Gigliotti called Kaitlyn forward and introduced her to the Board of Directors as the new Part-Time Clerk in Community Risk Reduction Division (CRRD).

.02 Completion of Probation - Firefighter/Paramedic Jason Ibarra. Chief Gigliotti called FF/PM Ibarra to the front noting his completion of probation on January 28, 2020 and presented him with his full time helmet shield.

.03 Employee of the Quarter First Quarter. The Fire Chief asked Chad Baeskens to come forward to receive the EOQ First Quarter Award while giving a brief background of FF/PM Baeskens career and noting his nomination for the award was for his work and leadership in the area of EMS.

5.0 PUBLIC COMMENT:

.01 Captain Paramedic Shane Simpson, PFA President, spoke on agenda item 10.02 (d) Recruitment and Retention Presentation. Captain Simpson remarked that issues with recruitment are region wide. He spoke about the community value of Paramedics versus EMTs, and Limited Term Firefighters versus Full Time Firefighters and added that he is hopeful for a high recruitment of Paramedics but that there is a realization that the vacant positions need to be filled.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None

7.0 CONSENT AGENDA: President Leary asked for questions or comments on the Consent Agenda. There were no questions or comments.

M/S Savage/Karen to accept the Consent Agenda as presented.

Directors Conley, Karen, Kuhn, Leary and Savage voted aye by voice vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting January 21, 2020. President Leary asked if there were any questions about the minutes. There was no further discussion.

M/S Conley/Savage to approve minutes of the January 21, 2020 regular board meeting.

Directors Conley, Karen, Leary and Savage voted aye by voice vote.

Director Kuhn Abstained

Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

9.0 CORRESPONDENCE: President Leary stated there were several letters thanking Fire District personnel for participating in community events, the Fort Irwin Explorer Academy and interviews at Victorville Fire. He noted his thanks for District personnel going out of their way to do extra things in the community.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Items:

- a. FDAC Annual Conference. Director Karen noted he would like to attend the conference. He and staff will meet to make arrangements.

.02 Discussion Items:

- a. CSDA Board of Directors Vacancy. The Board agreed by consensus not to nominate anyone for the CSDA seat. No further action to be taken.
- b. LAFCO Special Districts Selection Committee. The Board agreed by consensus not to nominate anyone for the LAFCO seats. No further action to be taken.
- c. Data Ticket. The Fire Chief gave a short introduction to Data Ticket and then asked Fire Marshal Pachman to come forward and brief the Board. Fire Marshal Pachman gave the Board additional information on how Data Ticket would benefit the Fire District. After some discussion it was decided that FM Pachman would do a more lengthy and detailed information packet and update on Data Ticket at the March board meeting and include items such as hearing costs, fees, appeals process and current District citation numbers.
- d. Recruitment and Retention Presentation. Fire Chief Gigliotti advised the Board of the constant issues with retention noting that this was an informational presentation and dependent on what the Board decided, additional items would be brought to the March board meeting for approval. He then asked Battalion Chief Peratt to come forward and present. BC Peratt gave a PowerPoint presentation containing recruitment and retention information along with recommendations and District philosophy. After the presentation there was discussion and questions between board and staff including PFA President Simpson's comments noted in Section 5.01, Public Comments. The Board approved by consensus for both Firefighter/EMT and Firefighter/Paramedic positions to be recruited and that Staff would bring a budget action item regarding position changes back to the March board meeting for Board consideration. A copy of the slides from the PowerPoint presentation are attached hereto and made a part hereof.

President Leary called a short break at 7:05 PM The meeting resumed at 7:10 PM.

- e. Brush Patrol. Chief Gigliotti gave a brief overview of the Brush Patrol 337, noting that the unit had been out of service for an extended period and then called Fleet Services Manager Kendel Phillips forward to give further information. FSM Phillips gave a PowerPoint presentation covering the history of the Brush Patrol, current status and solutions to consider. After a short discussion the Board requested Staff to bring an Action Item to the March board meeting adjusting the CIP budget to allow for a retrofit of Brush Unit 337 with a new chassis. A copy of the slides from the PowerPoint presentation are attached hereto and made a part hereof.

11.0 BOARD COMMITTEE REPORTS:

- .01 President Leary briefed that the budget is looking good for this time in the Fiscal Year. He briefed that there was discussion regarding the CIP fund budgeted items.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Declaration of Surplus. President Leary asked if there were any questions about the Declaration of Surplus report. There were no questions or comments.

M/S Savage/Kuhn to approve declaration of surplus as presented.
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

- .02 Strategic Plan Review and Authorization to Move to Public Validation. Chief Gigliotti gave a PowerPoint presentation to the Board along with a Draft Strategic Plan document for their consideration. He reviewed the process up to this point and gave an overview of the next steps. A copy of both the PowerPoint presentation and Draft Strategic Plan are attached hereto and made a part hereof. Chief Gigliotti noted that with Board approval the next step will be to create a stakeholders group for public validation purposes. Some discussion followed regarding possible representatives of the community to include in the group.

M/S Karen/Conley to Authorize to Move to Public Validation for the Strategic Plan
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by roll call vote.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

15.0 STAFF COMMENTS: None

16.0 DIRECTORS' COMMENTS:

- .01 Director Kuhn:
 - a. Congratulated Chad on Employee of the Quarter Award.
 - b. Welcomed everyone to the year 2020 noting she likes what she is seeing so far in the New Year.
- .02 Director Karen:
 - a. Welcomed Kaitlyn Garn to the Fire District.
 - b. Congratulated Chad.
 - c. Thanked Staff for all their work.
- .03 Director Conley:
 - a. Congratulated Chad.
 - b. Added his welcome to Kaitlyn.
 - c. Thanked Staff for their presentations.
- .04 Vice President Savage:
 - a. Congratulated Chad on EOQ Award.
 - b. Welcomed Kaitlyn.

- c. Noted the good presentations given by BC Peratt and FSM Phillips.
- d. Thanked FO Shaker for answering budget questions.
- e. Thanked the Fire Chief for his presentation.

- .05 President Leary:
- a. Echoed congratulations to Chad.
 - b. Noted that all the presentations given were great.
 - c. Thanked Staff for all the information presented.

17.0 CLOSED SESSION:

- .01 Public Employee Performance Evaluation for Fire Chief (Government Code §54957(b)).
Announcing the closed session item to the assembly President Leary called for a motion to go to closed session.

M/S/P Savage/Kuhn to adjourn to closed session at 7:45 PM.

The Board returned into Open Session at 8:34 PM.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 8:35 PM M/S/P Savage/Conley

ATTEST:


KIMBERLY LOPEZ
Recording Secretary


DANIEL J. LEARY
Board President