

# APPLE VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

November 19, 2019

- 1.0 CALL TO ORDER: President Leary 6:03 PM.
- 2.0 PLEDGE OF ALLEGIANCE: President Leary
- 3.0 ROLL CALL:  
Present: Director Conley, Director Karen, Director Kuhn, President Leary, Vice President Savage  
Absent: None.
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Employee of the Quarter - Fourth Quarter. The Fire Chief called Receptionist Exley to the front to receive the Employee of the Quarter award noting that she was nominated for her high level of customer service and her aptitude for picking up assignments quickly and accurately.
- 5.0 PUBLIC COMMENT:
  - .01 Firefighter/Paramedic David Martinez announced to the Board that the Fire District would be participating again this year in the Leukemia and Lymphoma Society's Seattle Stairclimb event explaining the stairclimb will be on March 08, 2020 and gave some fundraising event information.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.
- 7.0 CONSENT AGENDA: President Leary polled the Board and asked for questions or comments on the Consent Agenda Items. There was no further discussion.  
  
M/S Savage/Conley to accept the Consent Agenda as presented.  
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by voice vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 8.0 APPROVAL OF MINUTES:
  - .01 Amended Minutes of Regular Meeting September 17, 2019.  
M/S Kuhn/Savage to approve amended minutes of the September 17, 2019 regular board meeting.  
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by voice vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
  - .02 Minutes of Regular Meeting October 15, 2019.  
M/S Karen/Kuhn to approve minutes of the October 15, 2019 regular board meeting.  
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by voice vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 9.0 CORRESPONDENCE: President Leary noted a great letter received in the correspondence. A short discussion followed between Board and Staff in regards to recognition for employees mentioned in letters received from the community.
- 10.0 INFORMATION & DISCUSSION ITEMS:
  - .01 Information Items:
    - (a) Update on Surplus (Dowland): No comments or discussion

- (b) OPEB and CalPERS Unfunded Liability Update (Shaker): Finance Officer Shaker noted that he would be giving a presentation to the Board on this information with once the audit was final.
- (c) Legislative Watch (Gigliotti): There was discussion regarding what specific legislative items to monitor and what matters might affect Apple Valley Fire specifically mentioned were Workers' Comp law changes and EMS litigation.

.02 Discussion Items:

- (a) State Mandated Inspection Reporting Update (Gigliotti): Chief Gigliotti gave an update on the information gathering and tracking for the State Mandated Inspections. There was no further discussion.
- (b) City of Victorville Fleet Service Update (Gigliotti): Chief Gigliotti gave a brief update on the City of Victorville Fleet Services including an explanation of the original contract presented and the piecework labor reflected in current billing. Discussion between Board members and Staff followed regarding payment timelines. It was agreed that if a payment was still outstanding by December's Board meeting that this item would be brought back as an agenda item.
- (c) Staffing Update (Garrison): President Leary asked if the Board members had any questions on this report noting position backfilling and that he appreciated this report. There were no further questions or comments.

11.0 BOARD COMMITTEE REPORTS:

- .01 President Leary briefed that the Budget Committee met and reviewed the General Budget noting everything was "on-track" so far regarding spending. He added that the LAIF funds had been borrowed as a normal course of business in order to provide funding until tax funds are received and that the funds would be paid back in full at that time.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS:

- .01 Ordinance 57 Adopting the 2019 California Fire Code with amendments is presented for the Board's consideration for introduction.

M/S Kuhn/Savage to open Public Hearing at 6:20 PM. Motion carried by unanimous voice vote of the Board.

President Leary asked for any questions or comments from the audience or Board members. There were no questions or comments.

M/S Kuhn/Savage move to close the Public Hearing at 6:22 PM. Motion carried by unanimous voice vote of the Board.

M/S Conley/Savage to read Ordinance 57 aloud by title. Motion carried by unanimous voice vote of the Board.

Ordinance 57 read aloud by title by Board Clerk.

M/S Conley/Savage to introduce Ordinance 57. Motion carried by unanimous voice vote of the Board.

14.0 ACTION ITEMS:

- .01 Representation on ConFire Board of Directors: Vice President Savage opened the discussion by nominating President Leary to be the District's Representative on the ConFire Board of Directors.

M/S Savage/Kuhn to appoint President Leary as the District's Representative on the ConFire Board of Directors

Directors Conley, Karen, Kuhn, Leary and Savage voted aye by roll call vote.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

15.0 STAFF COMMENTS:

- .01 Fire Chief Gigliotti:
- a. Noted his appreciation of Amber Exley adding the Employee of the Quarter Award was well deserved.
  - b. Briefed that Fire Station 333 repairs are completed and tenant AMR is expected to return to the station by the end of the month.
  - c. Let the Board know that end of year reports would be presented at January's Board Meeting.

16.0 DIRECTORS' COMMENTS:

- .01 Director Kuhn:
- a. Congratulated the crew of Captain/PM Clemmer, Engineer/PM Ho and Firefighter/PM Martinez for the great work on the call mentioned in correspondence.
  - b. Thanked FF/PM Martinez for his briefing on the 2020 Stairclimb event. Adding her hopes for a successful donation year including her plans to support the fundraising efforts.
  - c. Thanked everyone for all their hard work during fire season.
  - d. Noted that she had attended Susan Mulvaney's retirement luncheon and wished her a very happy retirement.
- .02 Director Karen:
- a. Congratulated Amber on her award.
  - b. Noted that he was looking forward to the fundraising and hearing about the 2020 Stairclimb event wishing the climbers good luck.
  - c. Thanked everyone for their hard work.
- .03 Director Conley:
- a. Congratulated Amber.
  - b. Thanked FF/PM for his work on the Stairclimb event.
  - c. Thanked Fire Marshal Pachman for being available to him when he calls.
- .04 Vice President Savage:
- a. Congratulated Amber.
  - b. Added his well wishes for the Stairclimb fundraising telling FF/PM Martinez to "keep up the good work".
  - c. Thanked the Chief and crews for the great assistance his grandfather received on a medical call adding that he is proud that the service his grandfather received he knows is also received by all of the citizens of Apple Valley.
  - d. Thanked President Leary for his willingness to be a part of the ConFire Board of Directors.

- .05 President Leary:
- a. Added his congratulations to Amber.
  - b. Noted that it was nice to see the names of the crew members on the correspondence received adding "good job" to Captain/PM Clemmer, Engineer/PM Ho and FF/PM Martinez.

17.0 CLOSED SESSION:

- .01 Public Employee Performance Evaluation for Fire Chief (Government Code §54957(b)). Announcing the closed session item to the assembly President Leary called for a motion to go to closed session.

M/S/P Conley/Kuhn to adjourn to closed session at 6:31 PM.


The Board returned into Open Session at 7:35 PM.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:37 PM M/S/P Conley/Karen

ATTEST:

  
KIMBERLY LOPEZ  
Recording Secretary

  
DANIEL J. LEARY, Board President