

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307  
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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

August 20, 2019

- 1.0 CALL TO ORDER: President Leary 6:00 PM.
- 2.0 PLEDGE OF ALLEGIANCE: President Leary
- 3.0 ROLL CALL:  
Present: Director Conley, Director Karen, Director Kuhn, President Leary, Vice President Savage  
Absent: None.
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 New Employee. Fire Chief Gigliotti called Fire Inspector Brian Moler to the front and introduced him to the Board. Brian's badge was pinned by his father, AVFPD retired Captain Barry Moler.
  - .02 Employee of the Quarter – Third Quarter. Chief Gigliotti called Manny Lafarga to the front. The Chief gave a brief overview to the Board of Firefighter/Paramedic Lafarga's career and added that he was nominated for employee of the quarter for his work with the Training Cadre in particular for his work and leadership as the firefighter paramedic liaison for probationary firefighters.
  - .03 Retirement Captain Rich Unferdorfer. Chief Gigliotti briefed the Board that not all of Captain Unferdorfer's family was present for the retirement presentation and requested the presentation be delayed. The Board agreed by consensus to move the presentation to later in the meeting.
- 5.0 PUBLIC COMMENT: None.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.
- 7.0 CONSENT AGENDA: President Leary polled the Board and asked for questions or comments on the Consent Agenda Items. Vice President Savage noted that the mutual aid numbers on the Operations report still looked a little lopsided. He requested that Staff provide "arrival on scene" breakdown on the next report. President Leary noted that the Fleet Services report is great and very easy to read.  
  
M/S Savage/Karen to accept the Consent Agenda as presented.  
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by voice vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 8.0 APPROVAL OF MINUTES:
  - .01 Minutes of Regular Meeting July 16, 2019.  
M/S Kuhn/Savage to approve minutes of the July 16, 2019 regular board meeting  
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by voice vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- 9.0 CORRESPONDENCE: President Leary noted the letter received regarding a call response from Fire Station 332 adding that the call was "nicely done".
- 10.0 INFORMATION & DISCUSSION ITEMS:
  - .01 Information Only Items: None

.02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS:

- .01 President Leary briefed that the Budget Committee met to discuss CIP and new equipment purchasing and that Fire Chief Gigliotti would be briefing the Board on the specifics at a later meeting. He added that the budget discussion regarding CIP included prioritizing, what's next, funding and how to fund what is needed. Chief Gigliotti added that he plans to bring the purchase of the ladder truck and strategies for finance and funding to the next Board meeting.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Personnel Policy P-30 Revision 1 – Employee Assistance and Peer Support Programs. Chief Gigliotti briefed the Board that in the time since the original policy was written, a Peer Support program has been implemented and is reflected in this updated policy. He noted that Staff is requesting the Board adopt the revised policy that adds the Peer Support Program.  
M/S Conley/Savage to approve Personnel Policy P-30 Revision 1.  
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by roll call vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
- .02 Declaration of Surplus Equipment. Chief Gigliotti reviewed the list of surplus items with the Board. There was no further discussion.  
M/S Karen/Kuhn to Approve Declaration of Surplus Equipment.  
Directors Conley, Karen, Kuhn, Leary and Savage voted aye by roll call vote.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

15.0 STAFF COMMENTS:

- .01 Fire Chief Gigliotti:
- a. Expanded on his earlier comments regarding the Peer Support Program saying that numerous District employees were nominated by their peers to be a part of the program. He added his thanks to both Chief Peratt and Secretary Lopez for their work on the program and the policy update. He stated that considering what is happening in our world it is good to be ahead of the curve and that this program puts us in a position to give employees the resources needed to be successful.

16.0 DIRECTORS' COMMENTS:

- .01 Director Kuhn:
- a. Congratulated Brian Moler on joining the AVFPD team adding that she worked with him prior in his career with the Sheriff's department while Brian's dad Barry worked with her daughter.
  - b. Congratulated Manny on his well-deserved Employee of the Quarter award.
  - c. Noted how proud she is of everyone for doing a fabulous job and for being a great part of the community.
  - d. Noted the importance of the Peer Support program adding that it is important that as the District takes care of everyone who calls upon them, it is especially important to also take care of employees.

- .02 Director Karen:
  - a. Welcomed Brian Moler.
  - b. Congratulated Manny Lafarga on his award.
  - c. Noted that it is great that the Fire District is a family.
  - d. Thanked Chief Peratt and Secretary Lopez for their work on the Peer Support program.
- .03 Director Conley:
  - a. Congratulated Brian Moler and Manny Lafarga.
  - b. Congratulated Captain Unferdorfer on his retirement.
- .04 Vice President Savage:
  - a. Thanked Chief Gigliotti for his presentations.
  - b. Congratulated Manny on his award adding that it is great to hear about a Measure A employee contributing and being successful.
  - c. Noted how happy he was to see the Peer Support program and the investment the District is making to expand programs to help employees and their families.
- .05 President Leary:
  - a. Echoed what the other four Board members said in their comments.

At this point in the meeting the Fire Chief noted that Captain Unferdorfer's family was all present and he would continue with the retirement presentation. He then called Captain Unferdorfer to the front emphasizing the 30 year career of Captain Rich Unferdorfer who has dedicated a lifetime of service to the community of Apple Valley. Several people were called to the front to give presentations or say a few words about Captain Unferdorfer.

President Leary presented Captain Unferdorfer with a proclamation from the Board of Directors and Apple Valley Fire. President Leary read the proclamation aloud into the record and congratulated Captain Unferdorfer.

The Fire Chief called upon Captain/Paramedic Shane Simpson who gave a presentation on behalf of the Professional Firefighters Association (PFA). Captain Simpson emphasized that one of the most important things we can do as professionals is impart our knowledge to the next generation adding this is something Captain Unferdorfer has done throughout his 30 year career. Shane recalled talks around the table about all kinds of calls, Rich's guidance and his thankfulness to have been able to work side-by-side with him. He thanked Rich for his leadership, guidance, mentorship and friendship. He then stated that it was his honor to present Captain Unferdorfer with a leather presentation helmet on behalf of the PFA in recognition of an outstanding career adding that the PFA wishes Rich and his family all the best and concluding with the fact that "no matter the day or the time there's always a pot of coffee on for you at the station".

Engineer Robert Simpson came forward to congratulate Captain Unferdorfer on his retirement thanking him for being such a dear friend to him over the years and for all the knowledge he has imparted throughout his career.

Captain/Paramedic Robert Clemmer spoke to the assembly about his time working with Captain Unferdorfer as a medic student with Apple Valley Fire. He added that he was happy to have been able to come to work at AVFPD and work with him in the past two years, he is sad to see him leave but happy for him about his retirement. He concluded by wishing him the best of luck in his retirement.

Fire Marshal Brian Pachman offered his congratulations to Captain Unferdorfer and reflected on the fact that Rich helped him to get started with his career at Apple Valley Fire emphasizing that he “wouldn’t be here today without you jump starting my career”.

Dawn Harrison offered her congratulations to Captain Unferdorfer remarking that she was excited for him and his wife Laura to start the next chapter of their lives. She reflected on the many hours they had spent working together with all disaster service groups and thanked him for his service.

Fire Chief Gigliotti sharing a brief photo video of Captain Unferdorfer’s career at Apple Valley Fire.

Captain Unferdorfer addressed the assembly noting “it’s been a ride”. He reflected on an “awesome career” where he came up with people that were “second to none” adding that it has truly been a brotherhood. He challenged the attendees to take care of each other at work and at home and continue to support one another. He concluded by thanking his wife and daughters for their support stating that he didn’t know how he could have done a career like this without their support.

President Leary closed the presentation by thanking Rich for his service and thanking the attendees for coming to show their support for a great guy.

17.0 CLOSED SESSION:

.01 Anticipated Litigation (one case). (Government Code §54956.9). Announcing the closed session item to the assembly President Leary called for a motion to go to closed session.

M/S/P Conley/Savage to adjourn to closed session at 6:35 PM.

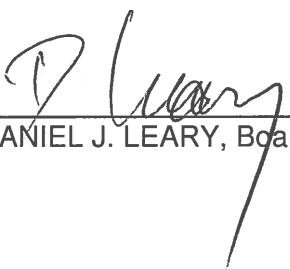
The Board returned into Open Session at 7:37 PM.

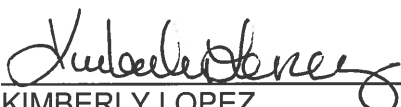
18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS: None

20.0 ADJOURNMENT: The meeting was adjourned at 7:38 PM M/S/P Conley/Savage

ATTEST:

  
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DANIEL J. LEARY, Board President

  
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KIMBERLY LOPEZ  
Recording Secretary