

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF SPECIAL MEETING BOARD OF DIRECTORS

April 25, 2019

1.0 CALL TO ORDER: President Leary 4:02 PM.

2.0 PLEDGE OF ALLEGIANCE: Director Karen

3.0 ROLL CALL:

Present: Director Karen, Director Kuhn, President Leary

Absent: Director Conley, Vice President Savage

4.0 PUBLIC COMMENT: None.

5.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.

*** SPECIAL NOTE ***

Following Roll Call President Leary requested a change in the order of the Agenda items requesting the Board go to closed session first followed by the Action Items and then have the Fire Chief's presentation. After polling the other Board members, Directors Karen and Kuhn for consensus and assent, the Board President called for a motion to go to closed session.

6.0 PRESENTATION & DISCUSSION ITEMS:

.01 Strategic Plan Process. Attached hereto and made a part hereof is the Power Point presentation Strategic Plan Kick Off and a Memorandum from the Fire Chief to the Board regarding the Strategic Planning Process and Timeline.

Following the Fire Chief's presentation there was some discussion with the Board regarding the presentation of the plan to the public. Chief Gigliotti suggested that the decision regarding the public's involvement with the plan be deferred until a draft of the plan had been completed.

President Leary asked the Fire Chief what his expectations from the Board were with regard to the SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis. Chief Gigliotti referred to his Memorandum explaining this would be reviewed in more depth with the Board at the May 21, 2019 Board meeting. The Chief went on to explain it would be this SWOT analysis that would help Staff craft the specific goals for the District.

7.0 ACTION ITEMS:

.01 Authorize Fire Chief to Execute Purchase of Real Property. President Leary brought this item before the Board immediately following the Closed Session (see item 10.01). The Board President went on to explain the value and importance of the property purchase next to Fire Station 332 and asked if he could get a motion to make the purchase from the general fund.

M/S Kuhn/Karen to Authorize Fire Chief to Execute Purchase of Real Property located next to Fire Station 332 from the general fund.

Directors Conley, Kuhn and Leary voted aye by roll call vote.

Ayes: 3 Noes: 0 Abstain: 1 Absent: 2

.02 Award Bid for Roof Repairs at Fire Station 333. The Fire Chief reminded the Board the District would receive a little more than \$11,000 from SDRMA toward the roof replacement but would

still have some costs to make up the difference of the repair which was over \$17,000 from Roofs by Doug. There was discussion about the funds for the room repair coming out of Capital Improvement (CIP) account. President Leary stated Staff he would like the motion to stipulate if the funds come from CIP the funds were to be replaced from the general fund in FY 19/20. Mr. Leary went on to clarify that the reimbursement to the CIP was to be in addition to the \$500,000 already earmarked for CIP in FY 19/20.

M/S Leary/Karen to authorize the Fire Chief to contract with Roofs by Doug to replace the roof at Fire Station 333 with the stipulation the cost come from the general fund with the understanding if the funds are taken from the CIP they are to be replaced in FY 19/20 in addition to the \$500,000 scheduled to fund the CIP in FY 19/20.

Directors Conley, Kuhn and Leary voted aye by roll call vote.

Ayes: 3 Noes: 0 Abstain: 1 Absent: 2

- .03 Award Bid for Restoration and Remodel of Fire Station 334. Announcing the Action Item President Leary commented on the disparity of the bids and engaged Staff with questions regarding how the bids were conducted and confirmed all three contractors were given the same criteria for bids. Confirming Staff was satisfied with the low bid from Conco Construction and the understanding all the necessary work was included President made the motion for approval.

M/S Leary/Kuhn to authorize the Fire Chief to contract with Conco Construction for the restoration and remodel of Fire Station 334 with the same stipulation as the roof repair at FS 333. The costs for the restoration and remodel are to come from the general fund with the understanding if the funds are taken from the CIP they are to be replaced in FY 19/20 in addition to the \$500,000 scheduled to fund the CIP in FY 19/20.

Directors Conley, Kuhn and Leary voted aye by roll call vote.

Ayes: 3 Noes: 0 Abstain: 1 Absent: 2

8.0 STAFF COMMENTS:

- .01 Fire Chief Gigliotti:
a. Thanked the Board for taking action on items presented.

9.0 DIRECTORS' COMMENTS:

- .01 Director Kuhn:
a. Remarked that the purchase of the property next to FS 332 was a part of the Strategic Plan and was glad the District was moving ahead with purchase.
b. Is looking forward to where the District is moving in the future and hopes we can get everyone involved.
- .02 Director Karen:
a. Stated he was glad the District could move forward to get things done but didn't like having to spend the money.
- .03 President Leary:
a. Reported Jack Harrison had gotten listing on Tao property and gave President Leary a call. Asked if anyone had questions or concerns about the purchase to let the Board know.
b. Advised on the importance of the Tao purchase because it abuts FS 332.

10.0 CLOSED SESSION:

- .01 Negotiations for Acquisition of Real Property. (Gov't Code §54956.8)\
Property: Vacant Land APN: 0473-041-01-0000
Agency Negotiator: Fire Chief Lorenzo Gigliotti

M/S/P Kuhn/Leary to go to closed at 4:05 PM.

Board returned from Closed Session and the meeting was called back to order at 4:18 PM.

- 11.0 REPORT ON CLOSED SESSION: President Leary announced out of closed session that the Board had discussed the purchase of real property and would be following through on the purchase of the property next to FS 332.

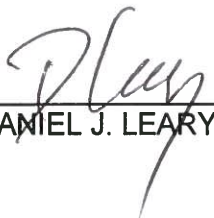
- 12.0 FUTURE AGENDA ITEMS: None.

- 13.0 ADJOURNMENT: The meeting was adjourned at 4:55 PM M/S/P Karen/Kuhn

ATTEST:



ROSE MARIE GARRISON
Recording Secretary



DANIEL J. LEARY, Board President