

# APPLE VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

May 15, 2018

1.0 CALL TO ORDER: President Leary 6:00 PM

2.0 PLEDGE OF ALLEGIANCE: Director Savage

3.0 ROLL CALL:

Present: Vice President Jeffs, Director Karen, President Leary, Director Tinsley, Director Savage

Absent: None

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 Presentations.

a) Employee of the Quarter – Second Quarter. Chief Gigliotti began by reviewing Captain Grover's work history with the District highlighting his work as a Staffing Desk Captain, Program Manager for PPEs and participation in the Wildland Cadre and drill. Following his congratulations the Fire Chief presented Shaun with his award.

b) Recognition of Top Performers – Firefighter Health and Wellness.

Introducing and calling forward Engineer Paramedic Jordan Cope, Engineer Paramedic Vinh Ho and Firefighter Paramedic Kyle Kolb the Fire Chief briefed the Board from his Staff Report the basis for the award commenting that a score of 1700 was considered a good score on the fitness scale. He went on to announce the three firefighters were well beyond that with Engineer Cope having a score of 1970, Firefighter Kolb a score of 1904 and Engineer Ho a score of 1861. The Fire Chief proceeded to present Cope, Kolb and Ho with their awards.

President Leary spoke saying that most of the assembly would be gone by the time they got to Board comments. He went on to congratulate Captain Grover on his award and recognized the three firefighters Jordan Cope, Kyle Kolb and Vinh Ho for their fitness awards.

5.0 PUBLIC COMMENT:

.01 District Fire Captain Shane Simpson spoke and introduced himself as the President of the (District's) Professional Firefighter's Association. Mr. Simpson began by thanking the Board for their service recognizing they are giving back to the community. He went on to thank Chief Gigliotti for his recent update keeping the employees informed on what is happening in the District noting how 'imperative' open communication is. Captain Simpson thanked the Fire Chief for opening that line of communication.

Mr. Simpson further directed his comments to the Board asking them to keep a few things in mind in the closed session. Shane explained that over the last ten months the District had worked hard to train the best firefighters in the State saying "I believe we have succeeded in that" pointing out that the current firefighters are the cream of the crop with amazing and special talents. The other part of his comments were to remind the Board that the citizens of Apple Valley deserved to have the best and that it is important that we are able to retain our firefighters.

In closing he asked the Board to remember his comments and recall the PFA has worked with the District by extending their contract from June 30, 2017 to February 2018 and that they were close to a year out of contract. He reminded them this has happened many times and the PFA

has always worked with the District. He concluded by saying if there was anything the Board needed to move forward to please reach out and that the goal was to have a win-win situation.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.

7.0 CONSENT AGENDA: President Leary asked if there were any questions regarding the Consent Agenda. Director Savage asked about the increase in hazardous conditions incidents being almost doubled. Chief Soper responded at the Fire Chief's request explaining that the increase was likely due to the recent high winds the area experienced.

President Leary asked a question regarding property tax revenue pointing out that we have approximately two more months of revenue coming in and wondered if that would put the District over 100% of projected revenues. Finance Officer Milson confirmed there was additional revenue coming in explaining that the property tax amounts were smaller distributions. She went on to say the additional revenue would likely bring the District to 100% of revenue projections, however it was her opinion it would not put the District beyond 100%.

M/S Tinsley/Savage to accept the Consent Agenda as presented.  
Directors Jeffs, Karen, Leary, Savage and Tinsley voted aye.  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting of April 17, 2018.

M/S Jeffs/Karen to approve minutes of the April 17, 2018 regular board meeting.

Directors Jeffs, Karen, Leary, Savage and Tinsley voted aye.

Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

.02 Minutes of Special Meeting of May 3, 2018

M/S Tinsley/Savage to approve minutes of the May 3, 2018 special board meeting

Directors Jeffs, Karen, Leary, Savage and Tinsley voted aye.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

9.0 CORRESPONDENCE: President Leary reported that the Fire Chief from Ventura had sent a very nice letter as well as pointing out the letter from the Apple Valley School District thanking the District for helping out with CERT class. He commended those who had done good work.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items: President Leary asked if there were any questions regarding the information items. There was no further discussion.

a) Disposition of Surplus. None.

b) Purchase of Conference Room Chairs. None.

.02 Discussion Items:

a) Personnel Policy P-35, Revision 2 Employee Harassment Policy. President Leary called for questions or discussion. Other than the Board President asking Staff to confirm the policy had been reviewed by counsel Best Best and Krieger, there was no further discussion.

11.0 BOARD COMMITTEE REPORTS: None.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS: None.

15.0 STAFF COMMENTS: None.

16.0 DIRECTORS' COMMENTS:

.01 Director Karen:

- a. Congratulated Shaun Grover on his Employee of the Quarter Award.
- b. Congratulated Jordan Cope, Kyle Kolb and Vinh Ho on their fitness awards.
- c. Thanked the Fire Chief for sending an engine over to Granite Hills High School for a weight lifting event.

.02 Director Tinsley:

- a. Congratulated Shaun Grover on his Employee of the Quarter Award.
- b. Congratulated the firefighters on their fitness award saying they are 'the epitome of what we are looking for'.

.03 Director Savage:

- a. Congratulated Shaun Grover on his Employee of the Quarter Award.
- b. Congratulated Jordan Cope, Kyle Kolb and Vinh Ho on their fitness awards.
- c. Thanked the Fire Chief and Finance Officer Milson on their diligent work on the budget.

.04 Vice President Jeffs:

- a. Extended 'well done' to Shaun Grover.
- b. Offered a 'way to go' on fitness awards.
- c. Thanked the Fire Chief and Finance Officer Milson for their work on the budget.

.05 President Leary:

- a. Thanked the Fire Chief and Finance Officer Milson for their work on the budget.
- b. Extended his congratulations again to the award recipients.

17.0 CLOSED SESSION: Immediately following his comments President Leary requested a motion to go to closed session announcing all three closed items.

.01 Conference on possible litigation. (Government Code § 54956.9 (d) (4))

.02 Conference regarding Labor Negotiations (Government Code Section §54957.6 (a))  
Agency Designated Representative: Fire Chief Lorenzo Gigliotti  
Employee Groups: Professional Firefighters Association, Admin & Fleet Services, Community Risk Reduction Division, Battalion Chiefs, and Executive Staff.

.03 Public Employee Performance Evaluation: Fire Chief (Gov't Code §54957 (b))

M/S/P Savage/Karen to adjourn to closed session at 6:21 PM.

The Board returned into Open Session at 7:58 PM.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS:

.01 The Board requested a briefing from the Fire Chief on the Finance Officer recruitment.

20.0 ADJOURNMENT: The meeting was adjourned at 8:00 PM M/S/P Tinsley/Savage.

ATTEST:

  
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ROSE MARIE GARRISON  
Recording Secretary

  
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DANIEL J. LEARY  
President