

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

February 20, 2018

- 1.0 CALL TO ORDER: President Leary 6:00 PM
President Leary opened the meeting by requesting a moment of silence and reflection in honor of Jaynie Qualls the wife of retired Fire Chief Doug Qualls.
- 2.0 PLEDGE OF ALLEGIANCE: President Leary
- 3.0 ROLL CALL:
Present: Vice President Jeffs, Director Karen, President Leary, Director Savage, Director Tinsley
Absent: None.
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
 - .01 Employee of the Quarter – First Quarter. Chief Gigliotti began his remarks by announcing the Employee of the Quarter for the First Quarter was Captain Paramedic Devin Johnson and calling Captain Johnson forward. The Fire Chief proceeded to review Captain Johnson's work history with the District noting the nomination was made in recognition of the work Devin contributed to the Background Investigation unit. While listing Active Shooter and the Honor Guard among the District programs Captain Johnson makes contributions. Chief Gigliotti also reported that Devin had received an Employee of the Quarter award in 2014 as well.
- 5.0 PUBLIC COMMENT: None.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.
- 7.0 CONSENT AGENDA: President Leary asked if anyone had any questions regarding the consent agenda while citing his intention to pull items .01 and .02. M/S Karen/Savage to approve the Consent Agenda items .03 through .05 as presented. Motion carried by unanimous voice vote of Board members present.
 - .01 Personnel Report for January 2018
 - .02 Operations Reports for January 2018
 - .03 Community Risk Reduction Report for January 2018
 - .04 Fleet Services Program Report for January 2018
 - .05 Fiscal Report for January 2018

President Leary stated some of his concerns regarding the Personnel Report explaining he was troubled by some of the material offered. There was additional discussion between the Board and Staff about the Consent Agenda Reports the Board approves for the preceding month. The exchange between Staff and the Board was left open ended with further review of the Consent Agenda to be discussed at a future date.

Following those comments President Leary asked about the Operations Report specific to the numbers reported for Good Intent calls remarking they were inconsistent with previous months. Staff offered to review the data reporting used for the Operations Report to find out what may have caused such a significant increase in those calls. It was also explained that the District had gone to a new data system in January 2018 that may have contributed to the unusual numbers. M/S Leary/Tinsley to approve the Consent Agenda items .01 and .02 as presented. Motion carried by unanimous voice vote of Board members present.

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting of January 16, 2018. M/S Tinsley/Karen to approve minutes of the January 16, 2018 regular board meeting. Motion carried by unanimous voice vote of Board members present with Vice President Jeffs abstaining due his absence at the January meeting.

9.0 CORRESPONDENCE: Referencing that Public Education Specialist Jennifer Eisenbrey had received a couple accolades President Leary called attention to the correspondence from Ventura and the residents' appreciation for the District's contributions to helping suppress that fire.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

a) FDAC Conference. No discussion.

.02 Discussion Items:

a) LAFCO Nominations. Following a brief review of the nomination process the Board reached a consensus not to nominate anyone for the LAFCO Board. No further action is to be taken.

b) Personnel Policy P-15, Revision 2 Family Medical Leave Act. President Leary acknowledged Staff's presentation of the policy to the Board for discussion and review prior to submitting it for approval and adoption as an Action Item. By consensus the Board agreed to move the policy forward as an Action Item at the March 20, 2018 regular meeting.

c) Personnel Policy P-16, Revision 2 Pregnancy Disability Leave. By consensus the Board agreed to move this policy forward as an Action Item at the March 20, 2018 regular meeting.

11.0 BOARD COMMITTEE REPORTS:

.01 Budget and Finance Committee. President Leary briefed that the Budget Committee had met for the first time with Chief Gigliotti explaining it was the first time for the four of them to meet. Remarking it was a catch up meeting and that there had been no changes or updates at that meeting President Leary asked if anyone from the Committee had anything to add. He concluded his comments by saying it was expected the Committee would be reviewing the CIP policy in the coming weeks. There was no further discussion.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

.01 Utility Monitoring Company. Reading from the Staff Report President Leary announced the Action Item asking Staff for confirmation there would be no cost to the District to participate in the survey regarding the District's utilities. Staff confirmed the survey was at no cost but that any savings that were found by UMC would be split with the District with UMC receiving 42% of the savings. There was discussion among the Board members regarding the advantages of proceeding with the survey with dialogue about utility rates and some concern about the percentage split. By consensus the Board agreed the advantages of having the survey and that the District would be ahead any money obtained as a result. M/S Savage/Tinsley to approve the utility monitoring contract as presented. Motion carried by unanimous roll call vote of Board members present.

15.0 STAFF COMMENTS:

.01 Fire Chief Gigliotti:

- a. Commented the utility monitoring vendor was recommended to the District by CSDA (California Special District Association) with favorable rates negotiated by that organization. He concluded by stating he was hopeful for a positive outcome.
- b. Congratulated Employee of the Quarter Captain Devin Johnson.
- c. Explained the roof at Fire Station 336 had an initial evaluation by a roofing contractor followed by District Staff and Director Tinsley. Briefed the Board on the status of the water damage to Fire Station 336 due to roof leaks both interior and exterior recommending the roof be replaced rather than repaired. Called on Director Tinsley for comment who added that the current roof was 'the wrong type of application' for that type of roof explaining with the temperature variance in the desert the current roof system lends itself to cracking and separation in those conditions which creates the leaks. He went on to share his experience with a foam product that he personally recommended and had used in his construction business that has a very high life expectancy in conditions as we find in the High Desert. Chief Gigliotti confirmed that the District was in touch with the vendor to come out and look at the roof and give the District a bid. The Fire Chief went on to state the District would be proceeding with soliciting bids and the insurance claim with SDRMA.
- d. Briefed the Board on the CSDA legislative alert on SB 831 in which the Senator from Fremont was proposing a ban on assessing a tax fee on accessory units such as a mother-in-law type dwelling or free standing garage on a property. The Fire Chief reported the bill currently doesn't have much traction but is one to watch. There was discussion between Staff and the Board on possible revenue impact to the District.
- e. Announced the Firehouse West Conference on March 6 which he would be attending with Battalion Chief Hulbert and Fire Mechanic II Kendel Phillips to look at fire apparatus and check out some of the new financing options available.
- f. Reported on Fraud Prevention training available from LAFCO at no charge at the MWA Boardroom on March 28 and requested if any of the Board was interested in attending to let ASM Garrison know and Staff would take care of the registration.
- g. Announced the Optimist "Always Take Care of Our Children" dinner on March 10 with the cost of \$75 per person noting there were table sponsorships also available. Asked the Board to let him know if they were interested in attending.

16.0 DIRECTORS' COMMENTS:

.01 Director Savage:

- a. Congratulated Captain Johnson on his Employee of the Quarter award.
- b. Stated he was looking forward to seeing if the utility survey could provide the District with any savings noting there doesn't seem to be any negative consequences for the District to move forward.

.02 Vice President Jeffs:

- a. Congratulated Captain Johnson and thanked him for his service.
- b. Explained he had missed the January meeting and extended his personal welcome to Chief Gigliotti to the Fire District.

.03 Director Karen:

- a. Congratulated Captain Johnson on his Employee of the Quarter award.
- b. Expressed his appreciation of the letters from what appeared to be a school project stating it was 'really cool' to read all the letters from the students. He addressed the assembly and said from the letters you could tell the students think of the firefighters as heroes.

.04 Director Tinsley:

- a. Agreed that reading the correspondence each month was one of the highlights of the Board packet noting it might be a good idea to have the letters posted on a bulletin board somewhere for everyone to see.
- b. Congratulated Captain Johnson on his accomplishments and achievements.
- c. Spoke about the Optimist dinner reaffirming the work they do with children and hoped some people from the District would be able to attend.

.05 President Leary:

- a. Echoed the sentiments shared by all the Board members.
- b. Congratulated Captain Devin Johnson on his award.
- c. Remarked on his pride being associated with the District after witnessing the situation with the Qualls family over the last few weeks and how we all take care of each other stating 'you truly are a family'. He concluded his remarks by saying that if someone had been with the District for a while it would be easy to think it's like that everywhere and said, 'it isn't and you are truly unique and you have a lot to be proud of and we are proud of you.'

17.0 CLOSED SESSION: Immediately following his comments President Leary requested a motion to go to closed session announcing the matter as Fire Chief Evaluation.

- .01 Public Employee Performance Evaluation (Gov't Code §54957 (b))
M/S/P Jeffs/Karen to adjourn to closed session at 6:37 PM.

The Board returned into Open Session at 7:45 PM.

18.0 REPORT ON CLOSED SESSION: None.

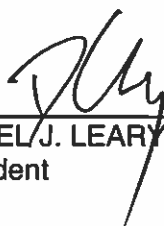
19.0 FUTURE AGENDA ITEMS:

- .01 The Board requested the roof repair at FS 336 be brought forward for further discussion. The Board requested a scope of work be built. President Leary requested the Board be notified if it became necessary to call a quorum or a meeting by conference call to make sure Staff could proceed with repairs or receive any necessary direction from the Board. There was a brief exchange between Staff and the Board requesting measures be taken to mitigate further water damage.

20.0 ADJOURNMENT: The meeting was adjourned at 7:52 PM M/S/P Tinsley/Karen.

ATTEST:


ROSE MARIE GARRISON
Recording Secretary


DANIEL J. LEARY
President