

# APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ● Apple Valley California 92307  
(760) 247-7618 ● FAX (760) 247-3895

## AGENDA FOR REGULAR MEETING BOARD OF DIRECTORS

To be held at: Mojave Water Agency Building  
13846 Conference Center Drive, Apple Valley, CA  
March 20, 2018, at 6:00 P.M.

- 1.0 CALL TO ORDER: President Leary
- 2.0 PLEDGE OF ALLEGIANCE: Vice President Jeffs Leary
- 3.0 ROLL CALL: President Leary
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Presentation and Badge Pinning: Fire Chief Gigliotti
    - a. Promotion of Interim Deputy Fire Marshal Brian Pachman to Fire Marshal
- 5.0 PUBLIC COMMENT: Members of the general public may address the Board. A time limit of five minutes shall be observed. Members of the public wishing to speak are invited to fill out a "Request to Speak" form and give it to the Recording Secretary.
  - .01 Public comments on Discussion Items and items not appearing on the Agenda will be heard.  
NOTE: Public comments pertaining to Action and Public Hearing Items appearing on the Agenda will be taken as the item is considered.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT:  
Board Members may respond to matters brought forward by the public but no action may be taken on items not appearing as Action or Public Hearing Items on the Agenda.
- 7.0 CONSENT AGENDA:
  - .01 Personnel Report for February 2018
  - .02 Operations Reports for February 2018
  - .03 Community Risk Reduction Report for February 2018
  - .04 Fleet Services Program Report for February 2018
  - .05 Fiscal Report for February 2018
- 8.0 APPROVAL OF MINUTES:
  - .01 Minutes of Regular Meeting February 20, 2018
- 9.0 CORRESPONDENCE: President Leary
- 10.0 INFORMATION & DISCUSSION ITEMS:
  - .01 Information Only Items:
    - a) Special Districts Legislative Days (Garrison)
  - .02 Discussion Items:
    - a) CSDA Nominations (Garrison)
- 11.0 BOARD COMMITTEE REPORTS:
  - .01 Budget & Finance Committee (President Leary & Vice President Jeffs)
- 12.0 APPROVAL OF REPORTS: None.
- 13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Personnel Policy P-15, Revision 2: Fire Chief Gigliotti  
Staff is proposing changes to Personnel Policy P-15, Family and Medical Leave to reflect the recent changes in the Family and Medical Leave Act. Staff Recommendation: Approve Personnel Policy P-15, Revision 2.
- .02 Personnel Policy P-16, Revision 2: Fire Chief Gigliotti  
Staff is proposing changes to Personnel Policy P-16, Pregnancy Disability Leave to reflect the changes in the current State and Federal laws governing pregnancy. Staff Recommendation: Approve Personnel Policy P-16, Revision 2.
- .03 CAL-Card Local Agency Subscription Agreement: Fire Chief Gigliotti  
Staff is presenting a proposal for the District to participate in the State's Cooperative Agreement with US Bank for VISA credit card services. Staff Recommendation: Approval for the District to participate in the State CAL Card program and authorize execution of the participating addendum.
- .04 Declaration of Surplus – Communication Items from Fire Station 333: Fire Chief Gigliotti  
Staff is presenting a declaration of surplus of communication related items from Fire Station 333 for sale, disposal or destruction. Staff Recommendation: Approve Declaration of Surplus.
- .05 Resolution 18-001 – Declaring that Volunteers shall be deemed to be Employees for the Purpose of Providing Workers' Compensation Coverage: Fire Chief Gigliotti  
Staff is proposing the District add volunteers, classified as 'reserve' employees to the District's Workers' Compensation plan. Staff Recommendation: Approve and adopt Resolution 18-001 to declaring volunteers be deemed employees for the purpose of workers' compensation coverage.
- .06 Wage Schedule Updated: Fire Chief Gigliotti  
Staff is proposing a change to the Wage Schedule to reflect the addition of unpaid volunteer or 'reserve' positions to the Wage Schedule to be in compliance with CalPERS regarding unpaid workers or volunteers being classified as employees for purposes of Workers Compensation to include retired annuitants. Staff Recommendation: Approve the updated Wage Schedule.
- .07 Roof Repair Proposal for Fire Station 336: Fire Chief Gigliotti  
Staff is presenting a proposal for the repair and replacement of the roof at FS 336 due to rain damage. Staff Recommendation: Accept proposal and bid for repair and replacement of the roof on Fire Station 336.

15.0 STAFF COMMENTS:

16.0 DIRECTORS' COMMENTS:

17.0 CLOSED SESSION:

- .01 Public Employee Performance Evaluation – Fire Chief (Gov't Code §54957 (b))

18.0 REPORT ON CLOSED SESSION:

19.0 FUTURE AGENDA ITEMS:

20.0 ADJOURNMENT: President Leary

In compliance with the American Disabilities Act (ADA), if you need special assistance or disability-related modifications or accommodations in order to participate in the public meetings or events of the Apple Valley Fire Protection District's Board of Directors, please contact the Fire District's Administrative offices at (760) 247-7618 or e-mail [info@applevalleyfd.com](mailto:info@applevalleyfd.com) at least 72 hours prior to the scheduled meeting or event to request an accommodation.