

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ● Apple Valley California 92307
(760) 247-7618 ● FAX (760) 247-3895

AGENDA FOR REGULAR MEETING BOARD OF DIRECTORS

To be held at: Mojave Water Agency Building
13846 Conference Center Drive, Apple Valley, CA
December 12, 2017, at 6:00 P.M.

- 1.0 CALL TO ORDER: President Leary
- 2.0 PLEDGE OF ALLEGIANCE: Director Savage
- 3.0 ROLL CALL: President Leary
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
 - .01 Presentations
 - a. Promotion of Fire Mechanic I Kendel Phillips to Fire Mechanic II.
 - b. Promotion of Firefighter Paramedic Jordan Cope to Engineer Paramedic: Badge Pinning by Casey Cope.
 - c. Retirement of Fleet Services Manager John Ryan
 - d. Longevity Awards
 - (1) Engineer Paramedic Vinh Ho – 5 Years
 - (2) Paid Call Firefighter Seth Woody – 5 Years
 - (3) Administrative Services Manager Rose Marie Garrison – 10 Years
 - (4) Captain Rich Unferdorfer – 30 Years
 - e. Employee of the Quarter – Fourth Quarter
 - f. Employee of the Year
- 5.0 PUBLIC COMMENT: Members of the general public may address the Board. A time limit of five minutes shall be observed. Members of the public wishing to speak are invited to fill out a "Request to Speak" form and give it to the Recording Secretary.
 - .01 Public comments on Discussion Items and items not appearing on the Agenda will be heard.
NOTE: Public comments pertaining to Action and Public Hearing Items appearing on the Agenda will be taken as the item is considered.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT:
Board Members may respond to matters brought forward by the public but no action may be taken on items not appearing as Action or Public Hearing Items on the Agenda.
- 7.0 CONSENT AGENDA:
 - .01 Personnel Report for November 2017
 - .02 Operations Reports for November 2017
 - .03 Community Risk Reduction Report for November 2017
 - .04 Fleet Services Program Report for November 2017
 - .05 Fiscal Report for November 2017
 - .06 Response Time Study
- 8.0 APPROVAL OF MINUTES:
 - .01 Minutes of Regular Meeting November 21, 2017
- 9.0 CORRESPONDENCE: President Leary
- 10.0 INFORMATION & DISCUSSION ITEMS:
 - .01 Information Only Items: None.

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- .02 Discussion Items: None.
- 11.0 BOARD COMMITTEE REPORTS:
 - .01 Budget & Finance Committee (President Leary & Vice President Jeffs)
- 12.0 APPROVAL OF REPORTS: None.
- 13.0 PUBLIC HEARINGS: None.
- 14.0 ACTION ITEMS:
 - .01 Memorandum of Understanding (MOU) between the Town of Apple Valley and the Apple Valley Fire Protection District relating to the Disaster Service Worker (DSW) program. Staff Recommendation: Approve the MOU between the Town of Apple Valley and the Apple Valley Fire Protection District relating to the DSW program.
 - .02 Declaration of Surplus of Hose and Other Related Equipment: Interim Fire Chief Pambianco
Staff Recommendation: Approve Declaration of Surplus of Hose and Other Related Equipment.
 - .03 Declaration of IT Equipment for Surplus Sale, Destruction or Recycling: Interim Fire Chief Pambianco
Staff Recommendation: Approve Declaration of IT Equipment for Surplus Sale, Destruction or Recycling.
 - .04 Proposed Wage Schedule: Interim Fire Chief Pambianco
Staff is presenting an updated Wage Schedule that reflects the increase in the State Minimum Wage and adjusts wage ranges for part-time classifications. Staff Recommendation: Approve and adopt the Proposed Wage Schedule.
 - .05 Personnel Policy P-5, R 21, Minimum Requirements for Promotion or Appointment Eligibility: Interim Fire Chief Pambianco
Revisions to Personnel Policy P-5 are presented for approval and adoption. This revision will replace the Amended P-5 Policy that expires December 31, 2017. Staff Recommendation: Approve Personnel Policy P-5, Revision 21 Minimum Requirements for Promotion or Appointment Eligibility.
- 15.0 STAFF COMMENTS:
- 16.0 DIRECTORS' COMMENTS:
- 17.0 CLOSED SESSION:
 - .01 Public Employee Fire Chief Recruitment (Gov't Code §54957)
- 18.0 REPORT ON CLOSED SESSION:
- 19.0 FUTURE AGENDA ITEMS:
- 20.0 ADJOURNMENT: President Leary

In compliance with the American Disabilities Act (ADA), if you need special assistance or disability-related modifications or accommodations in order to participate in the public meetings or events of the Apple Valley Fire Protection District's Board of Directors, please contact the Fire District's Administrative offices at (760) 247-7618 or e-mail info@applevalleyfd.com at least 72 hours prior to the scheduled meeting or event to request an accommodation.