

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307
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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

September 17, 2013

- 1.0 CALL TO ORDER: President Barnes at 6:00 p.m.
- 2.0 PLEDGE OF ALLEGIANCE: Led by Director Leary
- 3.0 ROLL CALL:
Present: President Barnes, Vice President Hanson, Director Leary, Director Tinsley
Absent: Director Earp
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
.01 Introduction of New Employees: Fire Chief Hultquist welcomed and introduced Aaron Brinkman, Derek Guapo, Kyler Johnson and Manuel Lafarga as new Paid Call Firefighters. He also announced the promotion of LT Firefighter Vinh Ho to full-time career Firefighter.
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA:
.01 Fiscal Report for August 2013
M/S Hanson/Tinsley to approve consent agenda as presented. Motion carried by voice vote of the Board members present.
- 8.0 APPROVAL OF MINUTES:
.01 Minutes of Regular Meeting August 20, 2013
M/S Leary/Tinsley to approve minutes of the August 20, 2013 meeting as presented. Motion carried by voice vote of the Board members present.
- 9.0 CORRESPONDENCE: Vice President Hanson asked for comments on correspondence noting it was available for review in the notebook. No additional comments were made.
- 10.0 INFORMATION & DISCUSSION ITEMS:
.01 Information Only Items:
.01 Proposed and Current Development within the District
.02 Discussion Items: None
- 11.0 BOARD COMMITTEE REPORTS:
.01 Measure V Committee Update: Director Tinsley briefed that the District and all parties involved with Measure V remain ready for the kick off the campaign. Discussion followed between Board Members and Staff regarding Measure V and some of the groups and resources available to assist in passing the Measure.
- 12.0 APPROVAL OF REPORTS: None
- 13.0 PUBLIC HEARINGS: None

14.0 ACTION ITEMS:

- .01 Final Budget for Fiscal Year 2013-2014: Finance Director Reynolds gave an overview of the final budget presented. There was a brief discussion between the Board and Staff prompted by questions by the Board President, Virgil Barnes regarding property tax revenues, the status of the District's Communications Plan and costs for professional services.
M/S Tinsley/Hanson to approve Final Budget for Fiscal Year 2013-2014 as presented. Motion carried by roll call vote of the Board members present.

- .02 Resignation of Board President: Board President Virgil Barnes presented a letter of resignation to the Board stating that for personal reasons he would be resigning from his Board seat effective immediately. President Barnes' resignation took place during the 'Directors' Comments' portion of the agenda. The meeting was stopped at that point and the Board made a motion to accept Mr. Barnes' resignation.
M/S Leary/Hanson to accept President Barnes resignation. Motion carried by roll call vote of the Board members present.

- .03 Fill Board Vacancy by Appointment: Immediately following the acceptance of Mr. Barnes' resignation there was discussion between Staff and the Board regarding the vacant seat. The Board immediately made a motion to fill the vacant seat by appointment rather than by holding an election.
M/S Leary/Tinsley to fill the Board vacancy by appointment in lieu of election. Motion carried by roll call vote of the Board members present.

- .04 Formation of Selection Committee: Once the Board agreed to fill the vacant seat by appointment there was discussion about forming a Selection Committee for the appointment process. While Director Earp was not present, the remaining Board members, Vice President Hanson, Director Tinsley and Director Leary agreed that the Selection Committee that was formed earlier in the year for Director Tinsley's appointment would probably be best suited to do the current appointment as well. The Board agreed by consensus to proceed with Director Leary and Director Earp as the Selection Committee.

15.0 STAFF COMMENTS:

- .01 Chief Hultquist:
 - a. Briefed that the Fire District is still waiting on SAFER Grant results noting that the District sent in a great package of information. He followed by commenting that if the SAFER Grant is awarded it would allow for six firefighter/paramedic positions and the reopening of Station 337.
 - b. Added that the Fire District is working on applications for two other Grants that would supply equipment for Engines and breathing apparatus.
 - c. Commented that Division Chief Parsons was attending the SDRMA (Special Districts Risk Management Authority) conference and would brief the Board on his work to obtain a California Special Districts Certificate of Transparency upon his return.
 - d. Noted that the Fire District attorneys' BB&K are working on an outline to assist with Measure V.
 - e. Briefed he and other Fire District personnel had attended September 11th ceremonies in the past week.
 - f. Announced that the District will start a bicycle paramedic program for special events in Apple Valley pointing out that the program will be a great opportunity to interact with the public and show the face of the Fire District at local events.

- g. Informed the Board that Citygate Associates, the consultants to the public safety JPA in the High Desert, took a tour of the Fleet Maintenance Facility in the past week.
- h. Thanked President Barnes for making the first year of his transition as Fire Chief seamless acknowledging that President Barnes was an instrumental part of his success in his first year.

.02 Jason Nailon, Fire Marshal

- a. Welcomed the new Paid Call Firefighters to the Fire District.

.03 Captain Peratt (PFA):

- a. Announced that on October 1, 2013 the Apple Valley Firefighters voted to separate from the San Bernardino Local Chapter 935 of the International Association of Firefighters (IAFF) and will start their own local chapter.
- b. Advised that this change will keep the Apple Valley firefighters' funds local and concluded his comments by expressing his pride in this change.
- c. Extended PFA support to Director Tinsley for Measure V.
- d. Noted that he enjoyed the Sunset Hills Children's Foundation event and thanked both Director Leary and President Barnes for their participation.
- e. Thanked President Barnes for his personal and professional support over the years.

16.0 DIRECTORS' COMMENTS:

.01 Director Tinsley:

- a. Welcomed new employees adding that he looks forward to getting to know each of them.
- b. Wished President Barnes good luck with his future changes.

.02 Director Leary:

- a. Congratulated new employees on their huge accomplishment.

.03 Vice President Hanson:

- a. Welcomed four new PCF employees.
- b. Congratulated Vinh Ho on his promotion to full time firefighter.
- c. Noted that it is with both sadness and joy that he accepts President Barnes resignation adding that he is very grateful for his guidance and leadership.

.04 President Barnes:

- a. Welcomed new employees expressing to them that they were joining a great organization and that they should be proud of that.
- b. Reflected on the past five years of financial changes that the District has come through noting that through it all the Fire District has maintained excellent service throughout the community.
- c. Announced that he is submitting his resignation but wishes the District great things in the future (see action items for official resignation submission and resulting action taken by the Board).

17.0 CLOSED SESSION: None.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS:

- .01 Vice President Hanson requested Staff provide a bullet point list of 'Dos and Don'ts' for Measure V campaign to present to the Board.

20.0 Adjournment: The meeting was adjourned at 6:38 p.m. M/S/P Tinsley/Leary.

ATTEST:

Rose Marie Garrison

ROSE MARIE GARRISON
Recording Secretary

Lars Hanson

LARS HANSON
Vice President