

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

February 19, 2013

- 1.0 CALL TO ORDER: President Barnes at 6:00 p.m.
- 2.0 PLEDGE OF ALLEGIANCE: Led by Vice President Hanson
- 3.0 ROLL CALL:
Present: Director Earp, Director Leary, Vice President Hanson, President Barnes
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
 - .01 Oath of Office: Chief Hultquist called Mr. Bob Tinsley forward and administered the Oath of Office. Mr. Tinsley was then welcomed to the Board by Chief Hultquist. Director Tinsley joined the rest of the Board on the dais.
 - .02 Reserve Division Chief John Linstrom was not present for introduction to the Board of Directors.
 - .03 Presentations of Medals of Honor: Chief Hultquist briefed the Board on the residential structure fire that occurred on September 26, 2012, which resulted in the death of one resident and the rescue of another. The individuals involved with the rescue were called forward individually and presented with the Fire District's Medal of Honor. The recipients were Captain Rich Unferdorfer, Engineer/Paramedic Shaughn Rice, Firefighter Mark Milson, and Victor Valley College Cooperative Education Students, Shane Sanders and Cody Simpkins.
 - .04 Employee of the Quarter – First Quarter: Chief Hultquist announced Engineer/Paramedic Rob Qualls as the Employee of the Quarter for the first quarter of 2013. The Fire Chief then gave a brief synopsis of Mr. Quall's years of service with the Fire District noting Rob started with the District as a Fire Explorer when he was 14 years old. Chief Hultquist concluded his comments by listing some of Engineer/Paramedic Qualls' accomplishments over the past couple of months.
 - .05 Operations Presentation: Division Chief Mike Parsons came forward to narrate his power point presentation on Operations for the Fire District. Chief Parsons noted the increase of calls over the past several years pointing out with the exception of one year back in the late 80's the Fire District's calls had increased on average of 5% per year. Other items reviewed in the presentation included identification of all the types of suppression apparatus, staffing of fire stations and other duties and responsibilities of Operations staff in addition to responding to calls.
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CONSENT AGENDA:
 01. Personnel Report for January 2013
 02. Operations Report for December 2012 and January 2013

03. Fire and Life Safety Report for January 2013
04. Community CPR & First Aid Training Report for January 2013
05. Emergency Management Program Report for January 2013
06. Fleet Services Program Report for January 2013
07. Hazard Abatement Report for January 2013
08. Fiscal Report for January 2013
09. EMS Report for January 2013

President Barnes asked if any of the Board wanted any of the Consent items pulled. President Barnes requested item 7.08 the Fiscal Report be pulled.

M/S Earp/Hanson to approve the Consent Agenda without item 7.08. Motion carried by voice vote of the Board with Director Tinsley abstaining.

President Barnes then requested Finance Director Reynolds give a fiscal forecast of the Fire District. Mr. Reynolds proceeded to brief the Board noting there are two areas of concern one is overtime and the other is communications. Mr. Reynolds advised the Board of adjustments made to the Budget to compensate for increases in overtime and the loss of savings due to the Communications assumption. He pointed out that staffing changes had been made that greatly mitigated the overtime issue and other expenses slated for the FY 2012/2013 budget had been deferred. He further stated that Fleet Services had been able to purchase equipment at an \$11,000 savings which helped the Budget as well. The outcome was the FY 2012/2013 Budget was still balanced by a slim margin.

Discussion followed with President Barnes stating his concerns about deferring items noting that there needed to be discussion on making adjustments that did not include continuing to defer important equipment and operational expenditures. M/S Barnes/Leary to approve Consent Agenda item 7.08. Motion carried by voice vote of the Board with Director Tinsley abstaining.

8.0 APPROVAL OF MINUTES:

- .01 Minutes of Regular Meeting January 15, 2013

M/S Earp/Hanson to approve minutes of the January 15, 2013 meeting as presented. Motion carried by voice vote of the Board with Director Tinsley abstaining.

- .02 Minutes of Special Meeting January 29, 2013

M/S Earp/Leary to approve minutes of the January 29, 2013 special meeting as presented. Motion carried by voice vote of the Board with Director Tinsley abstaining.

9.0 CORRESPONDENCE:

President Barnes noted the correspondence was in the notebook.

10.0 INFORMATION & DISCUSSION ITEMS:

- .01 Information Only Items: No discussion.

- a) Proposed and Current Development within the District.
- b) SDRMA Nomination Information.
- c) The Financial Statement Audit.

- .02 Discussion Items: None

11.0 BOARD COMMITTEE REPORTS: None

12.0 APPROVAL OF REPORTS: None

13.0 PUBLIC HEARINGS: None

14.0 ACTION ITEMS:

- .01 Resolution 13-001, FY 2013-2014 TRAns: Finance Director Reynolds presented Resolution 13-001 which authorizes and approves the borrowing of funds for Fiscal Year 13/14 by issuing Tax Revenue Anticipation Notes (TRAN). Mr. Reynolds explained that last year the District's bank, Desert Community Bank (DCB) a division of EastWest Bank, was unable to do a TRAN with the Fire District. Mr. Reynolds believes this was due in part to the new bank staff not understanding how a TRAN works. The TRAN is a short term loan the District uses while waiting for other revenue to come in. This year Mr. Reynolds contacted the bank and successfully requested a meeting with senior staff that better understood how the Fire District receives its revenue and how the TRAN works. M/S Tinsley/Earp to adopt Resolution 13-001. Motion approved by unanimous roll call vote of the Board.

15.0 STAFF COMMENTS:

.01 Fire Chief Hultquist:

- a. Thanked Finance Director Mark Reynolds for his perseverance and hard work in obtaining the line of credit for the District.
- b. Extended the Fire District's condolences to San Bernardino County Sheriff Jeremiah McKay's friends, family and co-workers.
- c. Briefed that he had been notified that the Cities of Hesperia and Victorville would be announcing their intention to hire a consultant at the individual Council meetings this evening noting these Cities were exploring their options for alternatives for both their police and fire contracts.
- d. Announced that the Fire District was now active on Facebook and Twitter stating the links to the District's sites would be emailed to the Board in the next few days.
- e. Informed the Board the District website was undergoing a face lift and the Board would be updated as it is completed.
- f. Requested Chief Parsons give the Board an update on the State Responsibility Area (SRA) fee issue

.02 Division Chief Parsons:

- a. Reminded the Board that the Governor's request for the SRA fees had been passed in an Assembly Bill and the SRA fee had been billed.
- b. Informed the Board that as expected the Howard Jarvis tax group had filed a lawsuit in October 2012 in protest of the SRA fee.
- c. Reported that Cal Fire was found to have a secret stash of money not in the general fund to create a Cost Recovery unit that was causing concern for legislators on the validity of the SRA fee;
- d. Stated Assembly Member Donnelly was active in the ensuing investigation of the SRA fee process.

.03 Captain Peratt (PFA):

- a. Thanked Director Tinsley for his dedication to the community and on his appointment.
- b. Invited Director Tinsley to ride out with the crews.
- c. Thanked Chief Parsons on his Operations presentation.
- d. Congratulated the Medal of Honor recipients noting that it was the most rewarding part of the job to be able to save someone's life;
- e. Congratulated Rob Qualls on his Employee of the Quarter award.

- f. Expressed his thanks to President Barnes for acknowledging the concerns about staffing levels from Chief Parsons' presentation;
- g. Pointed out the excellent safety and survival training that Capt Cohen & Engineer/Paramedic Rob Qualls did for the District and thanked the Chief Officers for making that happen and letting everyone go.
- h. Professed his thanks to the Admin Staff and Fire Chief for all their help and support with his recent medical issues.
- i. Thanked the Board noting he was looking forward to working with them and getting to know them better.

16.0 DIRECTORS' COMMENTS:

.01 Director Leary:

- a. Thanked Chief Parsons for the presentation noting his amazement on all that the Operations staff does.
- b. Congratulated Rob Qualls on his award.
- c. Spoke to Capt Unferdorfer and all the Medal of Honor recipients expressing how exhilarating it must be to know you saved a life.
- d. Thanked the Fire Chief and Finance Director for all the information they provided to him and Director Earp in their briefing on District finances.

.02 Vice President Hanson:

- a. Echoed Director Leary's comments. Noting that a rescue is one of the more stressful things a firefighter can do.
- b. Complimented Chief Parsons on his presentation.
- c. Welcomed Director Tinsley to the Board and thanked him for his service.

.03 Director Tinsley:

- a. Also expressed he wanted to reiterate the other Board members comments about the Medal of Honor recipients and Employee of the Quarter award.
- b. Thanked the Board for their vote of confidence noting he is looking forward to learning more about the District.
- c. Thanked ASM Garrison, the Fire Chief for their help and warm welcome.
- d. Directed comments to Staff and employees noting he is available on his cell phone to be called any time they want to talk.
- e. Commented to the citizens that he "is not a politician" pointing out he has no further political aspirations or agenda.
- f. Expressed his commitment "to do the best thing and the right thing".
- f. Concluded by saying he is looking forward to trying to fill former Director Larry Cusack's boots for the next two years.

.04 Director Earp:

- a. Echoed the comments of all the prior Board members.
- b. Voiced the District must "grow or die" suggesting that the District has faced and is facing many of the same challenges a lot of people face.
- c. Said he wanted to put forward the suggestion that the Board discuss being a participant in the discussion on the bidding process for fire services in Victorville and Hesperia.
- d. Noted the many fine attributes of the Fire District that could be offered in this situation.
- e. Cited there were many considerations and the topic was worthy of further discussion as an opportunity for the District to grow.
- f. Requested input from Staff on the suggestion.

.05 President Barnes:

- a. Welcomed Director Tinsley to the Fire Board.
- b. Thanked the Fire Chief and Capt Unferdorfer's crew for all their fine work requesting his thanks be extended to them.
- c. Congratulated Rob Qualls on his award noting the list of items he'd been a part of was impressive and deserving of the award.
- d. Thanked Chief Parsons for the informative presentation.
- e. Suggested the discussions on the Budget continue and be in the forefront.
- f. Reminded the Board that any response about the changes to the City of Victorville or the City of Hesperia's police and fire contracts or the hiring of a consultant to investigate this possible change should be made from the Fire District with one voice. He further requested any comments or information directed to the Board members be referred to the Fire Chief noting the Fire District should be proceeding as the "rational, responsible and professional organization we are."

17.0 CLOSED SESSION:

- .01 Public Employee Discipline/Dismissal/Release. (Government Code Section 54957)
- .02 Conference with Labor Negotiator. (Government Code Section 54957.6)
Agency Designated Representative: Fire Chief Sid Hultquist

President Barnes read the closed session items for the record and the meeting was adjourned to closed session at 7:11 p.m.

The meeting reconvened to open session at 7:40 p.m.

18.0 REPORT ON CLOSED SESSION:

President Barnes reported that the Board had agreed by unanimous vote to proceed with item 17.01 in closed session requesting the Fire Chief consult with legal counsel prior to initiating any action.

19.0 FUTURE AGENDA ITEMS:


- .01 Director Leary requested Staff work on a presentation for the three new Board members on Dispatch that would outline standards of practice, safety concerns and what are some of the possibilities for places the District can go for these services.
- .02 Director Tinsley asserted that it is never too soon to begin working on Measure V and getting the word out to the community. Discussion followed between Staff and the Board and by consensus it was decided to put add this as a discussion item on the April agenda.

20.0 Adjournment: The meeting was adjourned at 7:47 p.m. M/S/P Hanson/Earp.

ATTEST:

Rose Marie Garrison

ROSE MARIE GARRISON
Recording Secretary


VIRGIL D. BARNES
President