

# APPLE VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

December 17, 2013

- 1.0 CALL TO ORDER: President Leary at 6:00 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Led by Director Earp
- 3.0 ROLL CALL:  
Present: Director Jeffs, Director Tinsley, Director Earp, Vice President Hanson, President Leary  
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
  - .01 Recognition of Virgil Barnes: Fire Chief Hultquist called former Fire District Board President Virgil Barnes forward and read the highlights of the Board's proclamation for Mr. Barnes aloud. Following the formal presentation of the Proclamation Chief Hultquist also presented President Barnes with a commemorative gavel plaque for his years of service to the Fire District. Chief Hultquist followed the presentation by expressing his appreciation for the support, mentorship and leadership Mr. Barnes had provided him as a new Fire Chief.  
  
Mr. Barnes followed the presentation with brief comments thanking the Board and noting to them what a great organization the Fire District is from the bottom up. Following Mr. Barnes' remarks each of the Board members expressed their individual thanks and appreciation to him.
- 5.0 PUBLIC COMMENT:
  - .01 Doug Qualls presented a public comment card and requested his comments be deferred to agenda item 10.01(c). By consensus the Board agreed to Mr. Qualls' request.
  - .02 Frank Robinson, Town Manager for the Town of Apple Valley complimented the Board of Directors on the outstanding Staff at the Fire District noting the cooperation between the Town and the Fire District was "unsurpassed". In particular Mr. Robinson pointed out the efforts and work of Fire Marshal Jason Nailon in working in cooperation with the Town's Development and Building and Safety departments. Mr. Robinson went on to address the "above and beyond" efforts of District firefighters by sharing an incident that occurred on December 12, 2013 noting that the efforts of the engine crew assisted the Apple Valley Police in the apprehension of a suspect in a murder investigation. He concluded his remarks by thanking Chief Hultquist for all he has to build a good relationship with the Town.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT:
  - .01 Director Earp thanked Mr. Robinson for his professionalism and for taking the time to come to the Board meeting.
- 7.0 CONSENT AGENDA:
  - .01 Personnel Report for October and November 2013
  - .02 Operations Report for October and November 2013
  - .03 Fire and Life Safety Report for October and November 2013
  - .04 Community CPR & First Aid Training Report for October and November 2013
  - .05 Fleet Services Manager Report for October and November 2013

- .06 Hazard Abatement Report for October and November 2013
- .07 Fiscal Report for November 2013
- .08 EMS Report for October and November 2013

M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board.

**8.0 APPROVAL OF MINUTES:**

- .01 Minutes of Regular Meeting November 12, 2013. M/S Hanson/Earp to approve minutes of the November 12, 2013 meeting as presented. Motion carried by unanimous voice vote of the Board.
- .02 Minutes of Special Meeting Workshop on November 19, 2013. Director Tinsley said he would like the Minutes from the workshop amended to note the attendance and comments of community member Rob Turner. M/S to approve Minutes of Special Meeting Workshop of November 10, 2013, as amended. Motion carried by unanimous voice vote of the Board.

**9.0 CORRESPONDENCE:** President Leary noted there was one piece of correspondence this month in the binders.

**10.0 INFORMATION & DISCUSSION ITEMS:**

**.01 Information Only Items:**

- a) Special Districts Certificate of Transparency. Division Chief Mike Parsons came forward and thanked Director Jeffs for his quick completion of his Ethics Training and for the assistance of the Administrative staff in getting all the criteria for the CSDA Certificate of Excellence completed. He also thanked Town Manager Frank Robinson and Apple Valley School District Superintendent Tom Hoegerman for being a part of the process. The original certificate is displayed in the Fire District Lobby as well as the District's web page. Chief Parsons also informed the Board that the *Daily Press* had covered this significant distinction.
- b) Board Appointment/Election Update: ASM Garrison noted the San Bernardino County Registrar of Voters had returned the request for election costs for a special tax measure in June 2014 as \$41,300.
- c) Measure V Ballot Options: Fire Chief Hultquist began the discussion by briefing that ballot language had been presented to the Fire District's attorneys, Best Best and Krieger. The ballot language options had been forwarded to the special tax committee of Director Earp and Director Tinsley who had met with various community members including former Fire Chief Doug Qualls.

Mr. Qualls came forward to the podium and briefed the Board on discussions regarding the options for revising the special tax known as Measure V tax. He presented ballot language for the Board to review and discuss.

After lengthy discussion between Mr. Qualls, Fire District Staff and the Board, the Board agreed by consensus to proceed with the Committee's recommended ballot language.

President Leary directed Staff to draft the appropriate Resolutions and Ordinance for the Board's review at the January 2014 Board meeting.

.02 Discussion Items: None

**11.0 BOARD COMMITTEE REPORTS:**

.01 Measure V Committee Update: Director Tinsley stated that this item had been thoroughly discussed in agenda item 10.01(c) affirming his support of the proposed ballot language.

**12.0 APPROVAL OF REPORTS: None**

**13.0 PUBLIC HEARINGS:**

.01 Ordinance 52 Adopting the 2013 California Fire Code with amendments is presented for the Board's consideration for introduction. Fire Marshal Nailon handed out to the Board a "strike out" copy of the ordinance for them to take a look at. M/S Earp/Tinsley to open Public Hearing at 7:06 PM. Motion carried by unanimous voice vote of the Board.

Director Jeffs requested a few moments to review the strike out document as compared to the rest of the ordinance.

M/S Earp/Tinsley moved to close the Public Hearing at 7:10 PM. Motion carried by unanimous voice vote of the Board.

M/S Earp/Hanson to read Ordinance 52 aloud by title. Motion carried by unanimous voice vote of the Board.

M/S Tinsley/Earp to adopt Ordinance 52. Motion carried by unanimous roll call vote of the Board.

**14.0 ACTION ITEMS:**

.01 Resolution 13-004 Establishing the 2013/2014 Fiscal Year Appropriations Limit for the Fire District. Finance Director Reynolds explained that each year the District is required to set an appropriations limited. This is commonly referred to as the Gann Spending Limit as voted into law in 1979. M/S Jeffs/Earp to adopt Resolution 13-004. Motion carried by unanimous roll call vote of the Board.

.02 Annual Audit. Finance Director Reynolds presented the annual audit for fiscal year ending June 30, 2013 noting to the Board that the Fire District received a "clean" audit with no additional corrections, changes or recommendations. Director Earp commented on what an achievement this is and thanked Director Reynolds for his hard work. M/S Tinsley/Hanson to adopt the annual audit for fiscal year ending June 30, 2013. Motion carried by unanimous roll call vote of the Board.

**15.0 STAFF COMMENTS:**

.01 Chief Hultquist:

a. Introduced Kyle Glunt, Apple Valley Fire Explorer of the Year, who was awarded the honor at the annual Explorer Banquet on December 2, 2013.

b. Announced the career Employee of the Year was awarded at the Fire District's banquet on December 13, 2013, to Engineer/Paramedic Rob Qualls.

- c. Reported the Fire District had awarded a contract for its RFP (Request for Proposal) for IT services. This new contract should save the Fire District approximately \$24,000 per year.
- d. Gave kudos to CERT Commander Dawn Harrison for coordinating an all High Desert cities collaboration effort to work with DSWs (disaster service workers).
- e. Briefed the Board on the County Fire Chief's Executive Board meeting with San Bernardino County Chief Executive Officer Devereaux regarding enterprise zones for ambulance services. The Fire Chief noted that County Chiefs do not support having one EOA (exclusive operating area) as County has proposed.
- f. Wished a happy birthday to Rosie and Kim.

.02 Division Chief Parsons:

- a. Congratulated EMS Manager Joe Guarrera on getting the EOP (emergency operations plan) through the first time.
- b. Requested to add one comment to the special tax measure discussion stating that while attending CSDA conferences it was noted that measures with sunset clauses typically pass with a higher degree of success than those that don't have one.

.03 EMS Manager Guarrera:

- a. Wished the Board happy holidays and thanked them for their time, efforts and professionalism.
- b. Thanked Dr. Barnes for being "a true gentleman's gentleman"

.04 Fire Marshal Jason:

- a. Wished everyone happy holidays.

.05 Captain Peratt:

- a. Thanked Engineer/Paramedic Salgado for his efforts with the Spark of Love campaign announcing that more than 550 school kids would receive toys through the Fire District's contributions.
- b. Briefed the Board and thanked the staff from Fire and Life Safety for delivering candy canes with engine crews to all the local schools during December.
- c. Remarked on the good time District Staff had the Annual Awards Banquet noting it was "a blast" and got the employees pumped for 2014.
- d. Thanked Administration for all their efforts and hard work through the year.
- e. Concluded by requesting votes for FS 331 holiday lights display.

16.0 DIRECTORS' COMMENTS:

.01 Director Earp:

- a. Thanked Chief Parsons for his work on the Transparency Certificate.
- b. Congratulated Finance Director Reynolds and Staff on the clean audit.
- c. Thanked the firefighters (PFA) for the t-shirt and mug.
- d. Echoed EMS Manager Guarrera's comments about each of us modeling their conduct after Virgil Barnes.

.02 Director Tinsley:

- a. Agreed and concurred with comments about Virgil Barnes noting "enough can't be said about his leadership".
- b. Congratulated Finance Director Reynolds on the audit.
- c. Wished a happy birthday to Rosie and Kim.
- d. Wished everyone a Merry Christmas.

.03 Vice President Hanson:

- a. Expressed how the organization is "much richer" for having Virgil Barnes on its Board.
- b. Stated his congratulations and "kudos" to everyone on their achievements of the past year and continuing to keep attitudes upbeat and positive.
- c. Wished everyone a Merry Christmas.

.05 President Leary:

- a. Extended happy birthday wishes to Kim and Rosie.
- b. Thanked "the guys" for a great job noting it was great to hear those good things from Town Manager Robinson.
- c. Wished everyone a Merry Christmas.

17.0 CLOSED SESSION: None

18.0 REPORT ON CLOSED SESSION: None

19.0 FUTURE AGENDA ITEMS:

- .01 Continued information and discussion regarding Measure V options.

20.0 Adjournment: The meeting was adjourned at 7:38 p.m. M/S/P Hanson/Earp.

ATTEST:

  
ROSE MARIE GARRISON  
Recording Secretary

  
DANIEL J. LEARY  
President