

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

July 18, 2017

1.0 CALL TO ORDER: President Leary 6:05 PM

2.0 PLEDGE OF ALLEGIANCE: Vice President Jeffs

3.0 ROLL CALL:

Present: Vice President Jeffs, Director Karen, President Leary, Director Savage,
Director Tinsley

Absent: None.

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 President Leary announced that while it wasn't on the Agenda this was the last Board meeting when the entire Board would be present prior to Chief Hultquist's retirement. He went on to explain that the Board was going to be making a presentation to Chief Hultquist. President Leary proceeded to read the Proclamation from the Board to Chief Hultquist. Once read the Proclamation was presented to the Fire Chief along with his duty helmet and retirement flat badge.

Following the presentation President Leary gave personal comments thanking Chief Hultquist for his leadership and people skills remarking that this was the perfect time for him to be at the District and the perfect timing for this particular group of people to be together. He complimented the Chief on his leadership and people skills recalling how groups would light up when he would walk into community meetings – how the Chief would speak and capture the group's attention respecting what he was saying. He concluded his remarks by thanking Chief Hultquist for his years of service.

Chief Hultquist addressed the Board and assembly by giving a history of his decision to return to Apple Valley Fire remarking on the highs and lows with the special tax measure particularly the disappointment of Measure G. He went on to thank his wife, daughters and son for their love and support concluding that he would not be here without this wonderful community.

After the ceremony concluded President Leary called for a brief recess at approximately 6:17 PM to give guests in attendance the opportunity to speak to Chief Hultquist and congratulate him.

President Leary called the meeting back into order at 6:23 PM.

5.0 PUBLIC COMMENT:

.01 President Leary called on Dawn Harrison for Public Comment. Ms. Harrison said she was representing Joseph Ramos the Emergency Services Officer of the Town of Apple Valley regarding Agenda Item 14.02. Ms. Harrison reported that Mr. Ramos sent his apologies as he was unable to attend the meeting due to a college orientation for his son. Mr. Leary thanked Ms. Harrison for attending as he had several questions on the Agenda item and was glad she would be available to help answer them.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.

7.0 CONSENT AGENDA: President Leary asked if anyone had any questions regarding the Consent Agenda. Director Karen asked Battalion Chief Peratt a question regarding Consent Agenda item 7.02 the Operations Report. Director Karen wondered about the increase in numbers year to date for incidents and wondered if there was anything in particular causing the increase. Chief Peratt noted that this time of year late June and early July calls were impacted by an increase in fireworks calls and also the increase in vegetation fire calls. Director Karen asked how many fireworks citations were written and Fire Marshal Nailon commented there were 12. Chief Hultquist recalled to the Board that in meetings held with community groups during Measure A, one of the things explained to them was the continuing increase of calls and people calling 9-1-1. The Fire Chief informed the Board that the normal increase was about 4% per year. He concluded by explaining that the Board should anticipate seeing the incident numbers continue to rise.

- .01 Personnel Report for June 2017
- .02 Operations Report for June 2017
- .03 Community Risk Reduction Report for June 2017
- .04 Fleet Services Program Report June 2017
- .05 Fiscal Report for June 2017.

M/S Tinsley/Karen to approve the Consent Agenda as presented. Motion carried by unanimous voice vote of Board members present.

8.0 APPROVAL OF MINUTES:

- .01 Minutes of Regular Meeting of June 20, 2017. M/S Tinsley/Savage to approve minutes of the June 20, 2017 regular board meeting. Motion carried by unanimous voice vote of Board members present.
- .02 Minutes of Special Meeting of July 10, 2017. M/S Tinsley/Karen to approve minutes of the special board meeting/workshop of July 10, 2017. Motion carried by voice vote of the Board with Director Savage abstaining as he was absent from the July 10, 2017 meeting.

9.0 CORRESPONDENCE: President Leary referenced the one thank you note to Jason Nailon for his help. There was no further discussion or comment.

10.0 INFORMATION & DISCUSSION ITEMS:

- .01 Information Only Items: None.
- .02 Discussion Items: None.

11.0 BOARD COMMITTEE REPORTS:

- .01 Budget and Finance Committee. No report.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Resolution 17-008. President Leary asked for questions or comments regarding Resolution 17-008 Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES Form 130). The Board President asked if Finance Officer Milson had anything to add and she explained the form was to designate the officers of the District who could sign on the District's behalf for Cal OES reimbursements. There was no further discussion.

M/S Tinsley/Karen to adopt Resolution 17-008 Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES Form 130). Motion carried by unanimous roll call vote of Board members present.

- .02 Memorandum of Understanding (MOU) between the Town of Apple Valley and the Apple Valley Fire Protection District relating to Disaster Service Worker (DSW) Program. Announcing the agenda item, President Leary called on Chief Hultquist to ask if he had anything to add. Chief Hultquist said the document formalizes the relationship the District has with the Town regarding the DSW program and explained the agreement should not be confused with the CERT Memorandum of Understanding that exists between the District, the Town and the School District. He went on to point out there is a financial component of a minimal amount of \$100 that is used to recognize the volunteers for their service each year.

Pointing out the value of the DSW program Chief Hultquist reminded the Board that these volunteers rolled thousands of sandbags for the storms during the winter and do things like the rehab for the firefighters at the upcoming training burn all at no cost to the District.

Ms. Harrison addressed the Board and explained that the reason for the agreement was due to the retirements of the Fire Chief and the Town Manager Frank Robinson. Recalling that the Emergency Services Officer was previously a position with the Fire District. In 2015 when the position transferred to the Town nothing was formalized in writing between the two agencies.

Ms. Harrison did clarify the dollar amount for the recognition dinner was actually \$250 rather than \$100. She told the Board the Town picks up the cost for the food for the disaster preparedness drill. Conversation between Ms. Harrison and the Board followed regarding the Town's costs and commitment to the program with Ms. Harrison explaining that in addition to approximately \$140 in food for the disaster drill the Town was paying the salaries of Mr. Ramos and Ms. Harrison. She went on to reiterate that this is formalizing what is already taking place between the Town and the District remarking 90% of what the disaster service workers do is in support of the Fire District.

President Leary asked if anyone had any additional questions. Director Tinsley said all his questions had been answered. Vice President Jeffs remarked that while most of the agreement seemed straight forward he had concerns about the indemnification language. His personal experience with this type of language in agreement showed that even if it says you (the parties) are indemnified, you may not be. He admitted this was a cause of concern for him. He cautioned the Board may want to review or negotiate that language. Chief Hultquist pointed out that all MOUs he'd seen had that same standard language.

Asking if there was any urgency in approving this agreement right now, President Leary asked the Board's thoughts on perhaps tabling the agreement. Director Tinsley concurred noting he felt Vice President Jeffs' concerns were valid ones. Taking a verbal consensus from the Board President Leary called for a motion to table the matter suggesting perhaps the District's counsel Best Best and Krieger review the document. M/S/P Tinsley/Jeffs to table the matter to give the Board time for further review and to have the District's counsel review the document.

- .03 CSDA Ballot. Recalling to the Board that that they were to cast one Vote for CSDA Board Seat C. President Leary asked if anyone on the Board wanted to nominate anyone to vote for the seat. Director Karen nominated the Richard Hall of the Mojave Water Agency be the person the Board cast a vote for. Vice President Jeffs remarked that while he did not know Mr. Hall personally he thought having someone local on the CSDA Board might be a good thing for the

local area. He went on to note the incumbent also had very strong credentials. After a brief discussion the Board came to a consensus to vote for Mr. Hall. M/S Karen/Jeffs to vote for Richard Hall of Mojave Water Agency for CSDA Board Seat C. Motion carried by unanimous roll call vote of the Board members present.

- .04 SDRMA Ballot, Resolution 17-007. Announcing there were seven applicants for four positions on the SDRMA Board Mr. Leary called for comment from the Board. Acknowledging there was a Mojave Desert representative from AQMD, Board Director Michael Karen and a couple of incumbents all of whom seemed well qualified, Mr. Leary explained he felt the Board had four possible candidates to vote for. He went on to list Mike Scheafer, Michael Karen, David Aranda, and Jean Bracy as the candidates. M/S Leary/Savage to vote for Mike Scheafer, Michael Karen, David Aranda, and Jean Bracy for SDRMA Board of Directors. Motion carried by unanimous roll call vote of the Board members present.

15.0 STAFF COMMENTS:

- .01 Fire Chief Hultquist:
a. Thanked the Board for the opportunity to work for the District.

16.0 DIRECTORS' COMMENTS:

- .01 Director Karen:
a. Congratulated and thanked Chief Hultquist expressing his appreciation of all his support since he became a Board member.
b. Thanked ASM Garrison and Finance Officer Milson for all their hard work.
c. Thanked Chief Peratt, Fire Marshal Nailon and Fleet Services Manager Ryan for their reports remarking that he does read them every month.
- .02 Director Tinsley:
a. Agreed with all Director Karen's comments.
b. Reminded everyone about the Chamber of Commerce lunch tomorrow (July 19) for all of the Measure A new hires and to give the Fire Chief a send-off.
- .03 Director Savage:
a. Congratulated the Fire Chief on a distinguished career.
b. Extended a personal thanks to the Fire Chief for the time he spent with him when he first came on the Board remarking 'timing really matters' and he was the right man for the right job.
c. Thanked ASM Garrison and Finance Officer Milson for their reports.
d. Remarked his regrets at being able to attend the promotion event and FS 336 opening.
- .04 Vice President Jeffs:
a. "Well done" and "Congratulations" to the Fire Chief.
b. Extended his best to the Fire Chief's wife Debi Hultquist and his family
c. Thanked Staff and everyone on the floor for all the work getting everything ready for the new hires.
- .05 President Leary:
a. Echoed everyone's comments and welcomed the Fire Chief to retirement.
b. Apologized for not being able to be at the Fire Chief's retirement party.
c. Thanked Dawn Harrison for coming to the meeting to answer questions and offered his regret the Board was unable to approve the outcome she'd hoped for.

- d. Thanked everyone for all their hard work remarking he was able to attend one of the Academy training session roof cutting (venting).
- e. Said he was looking forward to attending the training burn.

17.0 CLOSED SESSION:

- .01 Public Employee Fire Chief Recruitment (Gov't Code §54957) After the announcement of the closed session there was M/S/P Jeffs/Tinsley to adjourn to closed session at 6:50 PM.

The Board returned into Open Session at 7:55 PM.

18.0 REPORT ON CLOSED SESSION:


- .01 President Leary announced the Board had agreed to hire Tom Pambianco as Interim Fire Chief effective August 14, 2017 calling on Chief Hultquist to confirm that date would work with his schedule. With Chief Hultquist confirming the timing Mr. Leary went on to state Chief Pambianco would not be working every day and that the Board was continuing to work out the details of the contract with him but it would be completed prior to August 14. Chief Hultquist confirmed that Mr. Pambianco would be shadowing him during his last week, President Leary assented that was the case and further explained it would give Chief Pambianco time to meet and get to know Staff as well.

19.0 FUTURE AGENDA ITEMS:

- .01 There were no future agenda items. President Leary noted there may not be an August 15, 2017, Board meeting and Director Tinsley would be contacting Staff to advise if the meeting was going forward.

20.0 ADJOURNMENT: The meeting was adjourned at 8:01 PM M/S/P Karen/Jeffs.

ATTEST:


ROSE MARIE GARRISON
Recording Secretary



DAN LEARY
President