

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307
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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

May 17, 2016

- 1.0 CALL TO ORDER: Vice President Jeffs at 6:02 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Director Savage
- 3.0 ROLL CALL:
Present: Director Savage, Director Karen, Director Tinsley, Vice President Jeffs
Absent: President Leary
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
 - .01 Employee of the Quarter – Second Quarter. Chief Hultquist announced the Second Quarter recipient of the Employee of the Quarter award as Captain Buddy Peratt. The Fire Chief reviewed Captain Peratt's history with the District noting he was a previous Employee of the Year recipient. Chief Hultquist concluded his remarks by pointing out that the District is a standout agency due to its relationship with the PFA.
- 5.0 PUBLIC COMMENT: None.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.
- 7.0 CONSENT AGENDA:
 - .01 Personnel Report for April 2016
 - .02 Operations Report for April 2016
 - .03 Community Risk Reduction Report for April 2016
 - .04 Fleet Services Program Report April 2016
 - .05 Fiscal Report for April 2016: None

M/S Tinsley/Karen to approve the Consent Agenda as presented. Motion carried by unanimous voice vote of Board members present.
- 8.0 APPROVAL OF MINUTES:
 - .01 Minutes of Regular Board Meeting, April 19, 2016. M/S Karen/Tinsley to approve minutes of the April 19, 2016 regular meeting. Motion carried by unanimous voice vote of Board members present.
- 9.0 CORRESPONDENCE: Vice President Jeffs made note of the nice thank you received for Jason Nailon and thanked him for it.
- 10.0 INFORMATION & DISCUSSION ITEMS:
 - .01 Information Only Items: None.
 - .02 Discussion Items:
 - a) Proposed CSDA Bylaws Updates. Vice President Jeffs asked for comment regarding this item. There was a brief exchange between Staff and Board reviewing the Staff Report. The Board agreed by consensus of the four Board members present to bring this item forward to the June 21, 2016 meeting.

11.0 BOARD COMMITTEE REPORTS:

- .01 Budget & Finance Committee. Vice President Jeffs stated there would be no report this month reminding the assembly of the Special Meeting/Budget Workshop held on May 3, 2016. Due to the Special Meeting, the Budget and Finance Committee did not meet.
- .02 Special Tax Measure Committee. Director Tinsley acknowledged there wasn't much new to report as far as the committee goes. He had received an update from other committee members as he had been unable to attend the last meeting. He reported there is discussion on possible Open Houses as an avenue and outreach to the electorate.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Final Budget Fiscal Year 2016-2017. Finance Officer Brown gave a Power Point presentation walking the Board through the Budget book. There was an exchange of comments and questions between the Finance Officer and the Board throughout the presentation which included discussion on workers compensation rates, fund balance, the Capital Improvement Plan (CIP), Development Impact Fees (DIF) and Unfunded Liability. M/S Tinsley/Savage approving the Final Budget for Fiscal Year 2016/2017. Motion carried by unanimous roll call vote of the four Board members present.
- .02 Resolution 16-002: Finance Officer Brown presented to the Board the annual resolution to establish the Consumer Price Index Adjustment for the Special Tax Levy of 1997. M/S Karen/Tinsley adopting Resolution 16-002. Motion carried by unanimous roll call vote of the four Board members present.
- .03 Resolution 16-003: Finance Officer Brown presented a resolution requesting Temporary Transfer of Funds from the San Bernardino County Auditor-Controller/Treasurer/Tax Collector and rescinding Resolution 16-001 explaining the County had come back to the District requesting this revised format. M/S Tinsley/Savage adopting Resolution 16-003 and rescinding Resolution 16-001. Motion carried by unanimous roll call vote of the four Board members present.
- .04 Resolution 16-004: Finance Officer Brown presented a resolution establishing the 2016/2017 Fiscal Year Appropriations Limit for the Fire District. M/S Savage/Tinsley adopting Resolution 16-004. Motion carried by unanimous roll call vote of the four Board members present.

15.0 STAFF COMMENTS:

- .01 Chief Hultquist:
 - a) Thanked Finance Officer Brown for her work on the Budget.
 - b) Congratulated Captain Peratt on his Employee of the Quarter Award.

16.0 DIRECTORS' COMMENTS:

- .01 Director Savage:
 - a) Thanked Finance Officer Brown for her work on the Budget and extended his appreciation for all of her work.
 - b) Offered congratulations to Finance Officer Brown on the impending birth of her baby.
 - c) Congratulated Captain Peratt

- .02 Director Karen:
 - a) Thanked Finance Officer Brown
 - b) Thanked Captain Peratt.
 - c) Pointed out the good correspondence the District received this month.

- .03 Director Tinsley:
 - a) Added his thanks and congratulations to the previous comments.

- .04 Vice President Jeffs:
 - a) Congratulated Captain Peratt
 - b) Thanked Finance Officer Brown for the Budget expressing his appreciation for her work.

17.0 CLOSED SESSION: None.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:03 PM M/S/P Tinsley/Karen.

ATTEST:



ROSE MARIE GARRISON
Recording Secretary



JAY JEFFS
Vice President