

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

April 19, 2016

- 1.0 CALL TO ORDER: President Leary at 6:00 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Director Karen
- 3.0 ROLL CALL:
Present: Director Savage, Director Karen, Director Tinsley, Vice President Jeffs, President Leary
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
 - .01 Employee Recognition.
 - a. Chief Hultquist began by introducing and welcoming the District's new Receptionist, Patty Blais and her husband Chris to the Fire District adding what a great addition Patty is to the administrative staff explaining she had been hired following an extensive testing process.
 - b. Immediately following the Chief's introduction of Ms. Blais he called Administrative Services Manager Garrison forward as a part of the presentation to Janet Pearce. Ms. Garrison shared a statement voicing her thanks and appreciation of Ms. Pearce's exemplary service to the District. Following Ms. Garrison's comments the Fire Chief read the Proclamation that had been prepared for Ms. Pearce outlining her service to the District and expressing admiration for her character and work on the District's behalf.

Once the Fire Chief had concluded his remarks a statement from former Fire Chief Doug Qualls was read expressing his thanks to Janet for her years of service.
- 5.0 PUBLIC COMMENT: None.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.
- 7.0 CONSENT AGENDA:
 - .01 Personnel Report for February 2016
 - .02 Operations Report for February 2016
 - .03 Community Risk Reduction Report for February 2016
 - .04 Fleet Services Program Report February 2016
 - .05 Fiscal Report for February 2016

M/S Tinsley/Savage to approve the Consent Agenda as presented. Motion carried by unanimous voice vote of Board members present.
- 8.0 APPROVAL OF MINUTES:
 - .01 Minutes of Regular Board Meeting, March 15, 2016. M/S Tinsley/Savage to approve minutes of the March 15, 2016 regular meeting. Motion carried by unanimous voice vote of Board members present.
 - .02 Minutes of the Special Meeting, March 29, 2016. M/S Tinsley/Karen to approve minutes of the March 29, 2016 special meeting. Motion carried by unanimous voice vote of Board members present.

9.0 CORRESPONDENCE: President Leary noted there were three very nice thank you cards included in the correspondence packet.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items: President Leary called for any questions or discussion. There was no further discussion.

- a) Proposed and New Development (Nailon)
- b) LAFCO Notice of Extension of Nomination Period (Garrison)
- c) Position Announcements (Garrison)

.02 Discussion Items:

- a) CSDA Board of Directors Nominations for Seat B. President Leary asked if any of the Board members had any comment or thoughts regarding nominations for Seat B of the CSDA Board. There was a brief exchange among the Board recalling the District would have to bear the cost to nominate someone for this position. It was agreed by consensus that the District would not nominate anyone at this time.
- b) PERS Matter for Public Comment. President Leary explained that PERS was requesting the Board provide public comment on a matter already decided by the PERS Board as to whether or not the matter should be precedential. Mr. Leary continued his comments by expressing his agreement with the PERS Board actions, but he personally did not feel it warranted the District Board making a public comment to PERS regarding the matter being precedential. He then asked if anyone else had any questions or comment. By Board consensus it was decided not to proceed with any public comment to the PERS Board on this matter and whether or not it should be precedential.
- c) LAFCO Election – Special Districts Regular Member. Mr. Leary requested questions or comments from the Board or Staff regarding the LAFCO election. Vice President Jeffs noted that he personally knows Kimberly Cox, one of the nominees, and requested the Board consider endorsing her. A brief Board discussion followed with Director Tinsley also remarking that he knew Ms. Cox and felt she would be a good person to represent the Special Districts seat on the LAFCO Board. President Leary added that with Ms. Cox on the MWA Board it would be good to have local representation on the LAFCO Board. M/S Jeffs/Tinsley to vote for Kimberly Cox. Motion carried by unanimous voice vote of Board members present.

11.0 BOARD COMMITTEE REPORTS:

.01 Budget & Finance Committee. President Leary briefed that the Finance Committee would not be meeting until later in the week and that Vice President Jeffs would have a report at the May Board meeting.

.02 Special Tax Measure Committee. Director Tinsley acknowledged there wasn't much new to report as far as the committee goes. He went on to express the need for another Board member on the Committee reporting that Director Savage was unable to participate. President Leary then asked for discussion regarding adding another Board member to the Special Tax Committee. By Board consensus it was decided Director Michael Karen will be joining the Special Tax Committee.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 FY 2015-16 Third Quarter Budget Report & Adjustments. Finance Officer Brown reminded the Board that she had noted in last month's meeting she would be bringing the Budget Adjustments forward in April and explained that the major adjustment was regarding the recording of the PASIS (workers comp) tail which had not been included in the original budget for FY 2015-16. M/S Tinsley/Savage to approve FY 2015-16 Third Quarter Budget Report & Adjustments. Motion carried by unanimous roll call vote of Board members present.
- .02 Resolution 16-001: Temporary Transfer of Funds (TTF). Finance Officer Brown explained that Resolution 16-001 was for a program available through the County of San Bernardino whereby the County advances the District tax dollars on July 1, 2016, allowing the District to use those funds instead of borrowing money through the TRAN as in years past. The advantage of taking the County TTF is the interest rate. Ms. Brown stated that while the rate is not yet firmly set it has been estimated to be .4 or .5% versus the 4% interest rate the District has paid for the TRAN. Finance Officer Brown estimated the savings to the District in the next fiscal year to be approximately \$20,000. She further briefed that repayment is made by taking the advanced funds off the top of the District's large tax apportionment which occurs in December. Should the District not be able to pay it all back in December, the balance would come out of the following April's apportionment. Ms. Brown informed that Board that if they approve the Resolution 16-001 it still has to go before the Board of Supervisors for approval and then it will be decided how much money the District will be awarded for the TTF.

Ms. Brown also reminded the Board that should the District need additional funds the TRAN would still be available as well.

President Leary asked if there were any questions regarding the briefing and then called for a motion. M/S Jeffs/Tinsley to adopt Resolution 16-001 authorizing a temporary transfer of funds from San Bernardino County. Motion carried by unanimous roll call vote of Board members present.

- .03 Proposed Wage Schedule. President Leary noted the addition of the 40-hour positions on the Wage Schedule and asked for any questions or comments regarding the change. There was no further discussion. M/S Jeffs/Tinsley to approve the Wage Schedule as presented. Motion carried by unanimous roll call vote of Board members present.

15.0 STAFF COMMENTS: None.

16.0 DIRECTORS' COMMENTS:

- .01 Director Karen:
a) Welcomed Patty Blais to the District.
b) Remarked that Janet would be missed expressing how great it was to see her and work with her when he came into the District.
- .02 Director Tinsley:
a) Told Janet to enjoy her retirement.
- .03 Director Savage:
a) Congratulated Patty on her new position.
b) Noting that "retirement is the goal" wished Janet well and congratulated her.

- c) Thanked Finance Officer Brown for her work on the TTF expressing his appreciation for the \$20,000 savings.

.04 Vice President Jeffs:

- a) Welcomed Patty by noting she was 'going to fit the bill perfectly'.
- b) Thanked Janet for her service and 'for being you' noting Janet is a very special person.
- c) Recognized Susan Mulvaney for her hard work dealing with weed abatement. He went on to point out that one of the notes in the correspondence was for her.

.05 President Leary:

- a) Thanked Janet for her service suggesting she will always be remembered as being a really nice person.
- b) Welcomed Patty and thanked her for taking the Receptionist position.
- c) Thanked Staff for the Action Items and the effort and forethought in the work.

17.0 CLOSED SESSION:

- .01 Conference regarding Labor Negotiations (Government Code Section 54957.6)
Agency Designated Representative: Fire Chief Sid Hultquist
Employee Organization: Apple Valley Professional Firefighters Association Local 4742

Moved to Closed Session at 6:33 PM.

Back to Open Session at 6:45 PM.

18.0 REPORT ON CLOSED SESSION: President Leary reported that in Closed Session the Board reviewed and ratified by a vote of 5-0 an Amendment to the Memorandum of Understanding (MOU) with the Professional Firefighters Association dated November 24, 2014. The amendment was to clarify Article 11 Skill Pay to accurately reflect the District's long standing past practice for calculating and reporting paramedic skill pay.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 6:46 PM M/S/P Tinsley/Karen.

ATTEST:



ROSE MARIE GARRISON
Recording Secretary



JAY JEFFS
Vice President