

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

March 15, 2016

1.0 CALL TO ORDER: Vice President Jeffs at 6:02 PM.

2.0 PLEDGE OF ALLEGIANCE: Director Tinsley

3.0 ROLL CALL:

Present: Director Savage, Director Karen, Director Tinsley, Vice President Jeffs

Absent: President Leary

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 Promotion & Badge Pinning: Expressing what an honor it is do badge pinning ceremonies, Chief Hultquist individually called to the front the three employees who were receiving promotions and badges. The following employees were called forward and given their badges:

- a. Engineer Paramedic Craig Malloy to Captain Paramedic
- b. Firefighter Paramedic Matt Dowland to Engineer Paramedic
- c. Limited Term Firefighter Paramedic Scotten Young to Firefighter Paramedic

Following the badge pinning the Chief announced that the oath of office for three Disaster Service Workers was also going to be administered. He called CERT Commander Dawn Harrison forward to administer the oath.

.02 Oath of Office for CERT members: Ms. Harrison expressed her pleasure in being able to give the oath to three new members of CERT explaining there were two more who had just completed the online classes. She briefed that there are now a total of 177 disaster service workers that participate in FADD, ECS and CERT in Apple Valley. Following her brief comments Ms. Harrison administered the oath to Manny and Monica Lafarga and Chad Cornwell.

5.0 PUBLIC COMMENT:

.01 Dawn Harrison announced she was speaking on behalf of Doug Qualls and the special tax measure advocacy group. She went on to brief that the group had met on February 23 and begun laying the framework for the committee. Ms. Harrison explained that the group formally decided on the name Citizens Supporting Apple Valley Emergency Services, or C-SAVES.

The Committee met with Pat Orr to discuss the District and its challenges and Mr. Orr published an article in the paper on March 11. In the coming weeks the group will be working on building their resources to support the special tax measure resources. Ms. Harrison concluded her remarks by noting the next C-SAVES meeting will be March 23.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.

7.0 CONSENT AGENDA:

- .01 Personnel Report for February 2016
- .02 Operations Report for February 2016
- .03 Community Risk Reduction Report for February 2016
- .04 Fleet Services Program Report February 2016
- .05 Fiscal Report for February 2016

Vice President Jeffs pulled items 7.02, 7.03, 7.04 and 7.05. He continued to exchange questions and commentary with Staff regarding the individual reports. At the conclusion of the exchange with Staff he asked if any of the other Board members had any questions and comments regarding the Consent Agenda. There was no further discussion. M/S Tinsley/Karen to approve the Consent Agenda. Motion carried by unanimous voice vote of Board members present.

8.0 APPROVAL OF MINUTES:

- .01 Minutes of Regular Board Meeting, February 16, 2016. M/S Tinsley/Savage to approve minutes of the February 16, 2016 regular meeting. Motion carried by unanimous voice vote of Board members present.

9.0 CORRESPONDENCE: Vice President Jeffs reviewed the correspondence singling out the service award given to the District by Rancho Verde School.

10.0 INFORMATION & DISCUSSION ITEMS:

- .01 Information Only Items:
 - a) Special District Legislative Days. No discussion.
 - b) CSDA Board Nominations. By consensus the Board agreed to table this item and requested it be brought back at the regular April Board meeting.

.02 Discussion Items: None.

11.0 BOARD COMMITTEE REPORTS:

- .01 Budget & Finance Committee. Vice President Jeffs reported that the Committee did meet and there had been significant discussion regarding the state of the District's Finances, where the District stands and what direction to consider going forward. Mr. Jeffs pointed out all the hard work Finance Officer Brown had put in on the balance sheet.
- .02 Special Tax Measure Committee. Director Tinsley stated he didn't have much more to add to the comments Dawn Harrison had shared during Public Comment. There was no update from the District's consultants the Lew Edwards Group noting the Board as well as the advocacy group were awaiting to hear about the numbers the Finance Officer was working on regarding the tax measure.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Annual Audit: Finance Officer Brown gave a Power Point presentation reviewing the audit process highlighting information with regard to the District's unfunded liability and GASB 68 reporting. There was brief exchange between the Board and Ms. Brown regarding the unfunded liability, PERS rates and the audit. M/S Tinsley/Karen to accept Annual Audit for June 30, 2015 as presented. Motion carried by unanimous roll call vote of Board members present.

- .02 Declaration of Surplus Equipment – Clark Forklift Serial Number 40B174548: Fleet Services Manager John Ryan briefed the Board on the new forklift that had been purchased making the Clark Forklift obsolete. In his comments Mr. Ryan pointed out the bargain purchase price of the Clark Forklift when it was purchased, noting it had more than paid for itself over the years it has been in use in the District. M/S Karen/Tinsley to accept to declare the Clark Forklift Serial Number 40B174548 as surplus. Motion carried by unanimous roll call vote of Board members present.

- .03 Letter in Opposition of SB 885: Fire Chief Hultquist summarized the legislation behind SB 885 and the restrictions and legal responsibility for subcontractors' work. M/S Tinsley/Savage to approve and send out to legislators a letter in opposition of SB 885. Motion carried by unanimous roll call vote of Board members present.

15.0 STAFF COMMENTS:

- .01 Fire Chief Hultquist:
 - a) Informed the Board about the press release the District had released regarding the special tax measure.
 - b) Briefed on the update to the District website and the 'Community Update' button where interested parties can get up-to-date information about the District, the special tax measure, recent press releases and other activities and events in which the District is involved.
 - c) Reviewed that binders had been distributed to Staff and to the Board that contained information from the consultants so everyone would be briefed on the talking points that we all need to use and stick to for the special tax measure.

16.0 DIRECTORS' COMMENTS:

- .01 Director Savage:
 - a) Briefed that the advocacy meeting he attended went well.
 - b) Stated he is looking forward to working with C-SAVES and getting the word out to the public to educate them about the tax measure.
 - c) Congratulated the promoted employees Craig Malloy, Matt Dowland and Scotten Young.
 - d) Congratulated new CERT members.
 - e) Announced he is ready 'to get his sleeves rolled up' and help with the special tax measure.

- .02 Director Tinsley:
 - a) Congratulated the newly promoted employees.
 - b) Congratulated the new CERT members Manny, Monica and Chad.

c) Extended his thanks and gratitude to the new Board members for their help.

.03 Vice President Jeffs:

- a) Congratulated the employees who got promoted noting it was very well deserved.
- b) Thanked the CERT volunteers and congratulated Manny, Monica and Chad and extended congratulations to Dawn on 177 disaster service workers and thanked her for her efforts.
- c) Addressed the new Directors Savage and Karen noting this was their first full meeting and expressed he is looking forward to working with them on the Board and on the special tax measure.
- d) Thanked Director Savage for joining the Special Tax Measure Committee.
- e) Thanked Finance Officer Brown for all her hard work and for meeting with him to get the revised finance reports done.

17.0 CLOSED SESSION: None.

18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:03 PM M/S/P Tinsley/Savage.

ATTEST:



ROSE MARIE GARRISON
Recording Secretary



JAY JEFFS
Vice President