

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

February 17, 2015

1.0 CALL TO ORDER: President Leary at 6:00 PM.

2.0 PLEDGE OF ALLEGIANCE: Vice President Jeffs

3.0 ROLL CALL:

Present: Director Alaniz, Director Tinsley, Director Jeffs, Director Earp and President Leary
Absent: None.

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 Employee of the Quarter – First Quarter: Chief Hultquist began by calling the Employee of the Quarter recipient Carlos Marino forward. The Chief proceeded to give a brief timeline of Captain Marino's service with the District noting he had taken over the Technical Rescue program when Captain Randy Randolph retired. The Fire Chief went on to explain the importance of the Tech Rescue team, its training and equipment all of which are helmed by Carlos as the program manager. In particular he cited the effort and hard work Captain Marino had put into updating the District's comprehensive confined space policy.

.02 Power Point Presentation on Bed Delays: The Fire Chief presented a 7-slide presentation to inform and update the Board and community on the recent reports in the news about bed delays in local hospitals. The presentation included an explanation of what constitutes a bed delay and some of the causes and also addressed how it affects the District's operations.

A brief exchange between the Board and Staff followed the presentation with President Leary noting he would like the Fire Chief to keep the Board informed as things change. The Fire Chief responded that while the problem was being looked at and reviewed by several agencies including Inland Counties Emergency Medical Agency (ICEMA) the problem is likely to get worse before it gets better.

5.0 PUBLIC COMMENT: None.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.

7.0 CONSENT AGENDA:

- .01 Personnel Report for January 2015
- .02 Operations Report for January 2015
- .03 Fire and Life Safety Report for January 2015
- .04 Community CPR & First Aid Training Report for January 2015
- .05 Fleet Services Manager Report January 2015
- .06 Hazard Abatement Report for January 2015
- .07 Fiscal Reports for January 2015
- .08 EMS Report for January 2015

Consent Agenda items number 7.02 and 7.07 were pulled for Board comment and discussion. Director Earp thanked Staff for adding the mutual aid statistics to the Operations Report 7.02. President Leary asked the Finance Director about the facilities and maintenance costs in the Finance Report 7.07 with regard to the costs being higher than expected. This was explained by Staff by noting the recent repairs to the driveway at FS 334 were charged to the facilities and maintenance

budget. M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting January 20, 2015. M/S Earp/Tinsley to approve minutes of the January 20, 2015 meeting as presented. Motion carried by unanimous voice vote of the Board members present.

9.0 CORRESPONDENCE: President Leary pointed out there were some nice thank you notes included in the correspondence this past month along with a \$100 donation.

10.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

- a) Operations Shift Schedule Change. A brief exchange took place between Director Earp and Staff wherein Director Earp expressed his concerns about effectiveness and safety with this schedule change. The Fire Chief reported on documentation that had been presented and Staff's research into the matter. At the Board's invitation PFA President Captain James "Buddy" Peratt came forward and offered references for the Board to check out the 48/96 staffing reminding the Board that the schedule was being tried out on a trial basis. He also answered several questions for the Board.
- b) GASB Reporting of Retirement Balances Against District Financial Statement. Finance Director Reynolds noted to the Board this report was to keep the Board informed of changes in reporting and how the unfunded pension liability would now have to be reported on the District's annual Financial Statement. Discussion between the Board and Staff followed with President Leary extending kudos to previous District Boards for planning ahead with regard to pensions to keep the District in good shape with its unfunded pension liability.

Director Tinsley requested a 5-minute recess at 6:50 PM. President Leary called for the recess and to reconvene the meeting at 6:55 PM.

Board meeting reconvened at 6:57 PM.

- c) Disaster Preparedness Update. President Leary asked if the Chief had anything to add to the Staff report. The Fire Chief noted the transition is proceeding well with Joseph at the Town of Apple Valley with whom he is meeting weekly. Chief Hultquist reported he will continue to keep the Board updated as the transition continues.
- d) Changes in Workers Compensation Insurance. President Leary requested Staff take them through the process of making this change which Finance Director Reynolds did briefly. Noting the District was working on the process diligently and considering taking its General Liability coverage to a new vendor as well for the cost savings, Staff pointed out there is a lot of information to gather to go forward with the process. There are several options being considered and reviewed. President Leary concluded the dialogue by requesting the Board continue to be informed on the progress of this change.

.02 Discussion Items:

- a) SDRMA Board Nominations. ASM Garrison explained that this was the annual nomination process with Special Districts Risk Management Authority (SDRMA) and the Board has until May 1, 2015 to make a nomination. The Board requested by consensus to have the matter brought forward in next month's agenda.

11.0 BOARD COMMITTEE REPORTS:

- .01 Budget & Finance Committee: President Leary reported that the committee had met the previous week and that Director Earp had filled in for Vice President Jeffs. He further noted that the committee had no new business to report.
- .02 Special Tax Committee: Director Tinsley that he and Director Alaniz had met with the Fire Chief the previous Friday for the first time. Discussion at the committee meeting included conversation about the previous tax measure and when to go out for the special tax measure again. The committee concluded that November 2016 seemed the next best time to go out. Director Tinsley went on to point out the 2016 election should have a larger voter turnout as it is a presidential election and the District also has three Board seats up for election. Director Alaniz added that November 2016 time frame allows the District enough time for community outreach and education.

Brief dialogue between Staff and the Board proceeded touching on topics regarding the community outreach to educate the public about the measure.

President Leary suggested that the Special Tax Committee consider having a Special Board meeting dedicated to the Special Tax Measure.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 CIP Mid-Year Budget Adjustments FY 2014-2015. President Leary announced this was an item that had been reviewed by the Board last month in discussion items and was now up for review and vote as an action item. There were no questions or further discussion. M/S Earp/Tinsley to accept the CIP mid-year budget adjustments for fiscal year 2014-2015. Motion carried by unanimous roll call vote of the Board members present.
- .02 New Wage Schedule. President Leary reminded the Board that the new Wage Schedule was a reflection of the wage changes the Board had already approved and this document reflected those changes. M/S Earp/Tinsley to adopt the new Wage Schedule. Motion carried by unanimous roll call vote of the Board members present.
- .03 Declaration of Surplus Property. President Leary asked if any of the Board had questions about the surplus property and then queried Staff asking if the equipment in both action items was being sold. Staff explained that the reports were written by two different people but the items once declared as surplus can be sold, traded back to the vendor or disposed of. M/S Earp/Alaniz to approve the declaration of surplus property. Motion carried by unanimous roll call vote of the Board members present.
- .04 Declaration of Surplus Equipment. President Leary asked if there were any additional questions or comments concerning this action item. There was no further discussion. M/S

Alaniz/Earp to approve the declaration of surplus property. Motion carried by unanimous roll call vote of the Board members present.

- .05 Pension Side Fund Payoff. President Leary remarked this item had also been a discussion item in January 2015 Board meeting and requested questions or comments. There was no further discussion. M/S Earp/Tinsley to approve the pension side fund payoff. Motion carried by unanimous roll call vote of the Board members present.

15.0 STAFF COMMENTS: None.

16.0 DIRECTORS' COMMENTS:

- .01 Director Tinsley:
a. Congratulated Carlos Marino on his Employee of the Quarter Award.
- .02 Vice President Jeffs:
a. Congratulated Carlos Marino on his Employee of the Quarter Award.
b. Thanked Finance Director Mark Reynolds for all of his hard work.
- .03 Director Earp:
a. Congratulated Carlos Marino on his Employee of the Quarter Award.
b. Thanked Buddy Peratt for his input on the new shift work schedule.
c. Expressed his gratitude to the Staff for all of their hard work.
- .04 President Leary:
a. Congratulated Carlos Marino on his Employee of the Quarter Award.
b. Thanked the Fire Chief for his informative presentation on bed delays.
c. Extended his thanks to the Chief and the entire staff for their hard work.

17.0 CLOSED SESSION: None.

18.0 REPORT ON CLOSED SESSION: None.


19.0 FUTURE AGENDA ITEMS: None.

20.0 ADJOURNMENT: The meeting was adjourned at 7:17 PM M/S/P Earp/Tinsley.

ATTEST:



JAY JEFFS
Vice President



ROSE MARIE GARISON
Recording Secretary