

APPLE VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

January 21, 2014

- 1.0 CALL TO ORDER: President Leary at 6:00 PM.
- 2.0 PLEDGE OF ALLEGIANCE: Led by Director Jeffs
- 3.0 ROLL CALL:
Present: Director Jeffs, Director Tinsley, Director Earp, Vice President Hanson, President Leary
Absent: None
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:
 - .01 Donation Presentation by San Manuel Fire Chief Mike Smith: Fire Chief Mike Smith presented a check for \$15,000 to Fire Marshal Jason Nailon and Fire Chief Hultquist. The check is a grant that Fire Marshal Nailon applied for that is to be used toward the purchase of a tow vehicle for the District's Fire Safety House trailer.

Fire Marshal Nailon explained that he had applied for the grant from the San Manuel Band of Indians more than eight months prior. Since that time he has been hard at work to secure additional funds to augment the grant. With the support of the local business community and the San Manuel grant the Community Risk Reduction Division has raised \$23,000. Fire Marshal Nailon presented Fire Chief Mark Smith with a plaque, thanking the San Manuel Band of Indians for their grant to Apple Valley Fire for this project.
- 5.0 PUBLIC COMMENT: None
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None
- 7.0 CLOSED SESSION: President Leary noted that after the posting of the agenda, a matter was brought to the Board's attention which requires the Board to move to closed session. By Board consensus closed session was moved to follow Agenda Item 6.0. This change re-ordered all the subsequent items on the agenda. Items are renumbered to reflect this change.

Closed Session was called under Government Code Section 54956.9(e)(1). The meeting adjourned to closed session at 6:04 p.m.

The meeting reconvened to open session at 6:12 p.m.
- 8.0 REPORT ON CLOSED SESSION: None.
- 9.0 CONSENT AGENDA:
 - .01 Personnel Report for December 2013
 - .02 Operations Report for December 2013
 - .03 Fire and Life Safety Report for December 2013
 - .04 Community CPR & First Aid Training Report for December 2013
 - .05 Fleet Services Manager Report for December 2013
 - .06 Hazard Abatement Report for December 2013
 - .07 Fiscal Report for December 2013
 - .08 EMS Report for December 2013

Director Earp requested Fiscal Report for December 2013 to be pulled for discussion during the Finance Committee briefing.

M/S Earp/Tinsley to approve consent agenda with the exception of item .07, Fiscal Report for December, as presented. Motion carried by unanimous voice vote of the Board.

10.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Meeting December 17, 2013. M/S Earp/Hanson to approve minutes of the December 17, 2013 meeting as presented. Motion carried by unanimous voice vote of the Board.

11.0 CORRESPONDENCE: President Leary asked for comments on correspondence noting it was available for review in the binder.

12.0 INFORMATION & DISCUSSION ITEMS:

.01 Information Only Items:

a) LAFCO Regular Special District Member: ASM Garrison explained that information had been presented to all Board members in their Board packet for nomination to LAFCO Special District seat or alternate. Director Earp noted that LAFCO is a prestigious agency and if the Board had the opportunity to nominate someone for these seats it would be very beneficial. The Board agreed to consider some candidates and bring the nomination vote forward again at the February Board meeting.

.02 Discussion Items: None

13.0 BOARD COMMITTEE REPORTS:

.01 Special Tax Update: Director Tinsley briefed that the Special Tax Committee had continued to work on ballot language for the Special Tax Measure. He asked retired Fire Chief Doug Qualls to come forward to brief the Board on this new language.

Mr. Qualls came forward and reminded the Board that at the December 17, 2013 Board meeting they had been presented some ballot language for consideration noting the language had been approved by the Board by consensus. He went on to explain that since the December Board meeting the Committee had continued to wordsmith the ballot language. Mr. Qualls emphasized in his comments that the ballot language is "one of the most important items" in the election process. The former Fire Chief read the new proposed ballot language aloud. In conclusion he pointed out that there were revised copies of the Resolutions and the Ordinance in their supplemental Board packets that reflected the new ballot language.

President Leary thanked Mr. Qualls and the Committee for all their hard work and effort.

.02 Finance Committee: Finance Director Reynolds came forward to brief on the Financial Report for the month ending December 31, 2013. Mr. Reynolds briefed the Board that the Town of Apple Valley had received notification from the State of California to pay out RDA (Redevelopment Authority) monies owed to Apple Valley Fire Protection District. These funds are in the amount of \$1,093,902 and are a onetime payment to close out RDA monies collected. Finance Director Reynolds noted that it is Staff's recommendation that this money be used for capital improvements as this area has been neglected due to financial difficulty in recent past years. After discussion between Board members and Staff it was decided that this money

would be used for capital improvements. Finance Director advised the Board that Staff is already working on a long term plan to replace equipment which will be presented to the Board at a later date.

M/S Earp/Jeffs to approve consent agenda item .07, Fiscal Report for December, as presented. Motion carried by unanimous voice vote of the Board.

14.0 APPROVAL OF REPORTS: None

15.0 PUBLIC HEARINGS:

- .01 Ordinance 53 Special Tax Ordinance extending the term and adjusting the rate of the fire suppression special tax in order to continue providing quality local fire and emergency medical/rescue services is introduced for public hearing.

President Dan Leary opened Ordinance 53 to Public Hearing at 6:32 PM.

M/S Earp/Hanson moved to close the Public Hearing at 6:34 PM. Motion carried by unanimous voice vote of the Board.

M/S Earp/Hanson to read Ordinance 53 aloud by title. Motion carried by unanimous voice vote of the Board.

ASM Garrison read aloud by title Ordinance 53.

M/S Earp/Tinsley to introduce Ordinance 53. Motion carried by unanimous roll call vote of the Board.

16.0 ACTION ITEMS:

- .01 Resolution 14-001: The State of California's Office of Emergency Service Form 130 Agent Resolution designating the District's agents to act on the District's behalf. Finance Director Reynolds briefed the Board that this is a document the District is required to update every three years and designates what personnel will represent the Fire District for financial reimbursement during a natural disaster.

M/S Leary/Hanson to adopt Resolution 14-001. Motion carried by unanimous roll call vote of the Board.

- .02 Resolution 14-002: This resolution calls for a special election to be held on June 03, 2014, to submit a proposed ordinance extending the term of and adjusting the rate of the fire suppression special tax. Fire Chief Hultquist noted that this Resolution would be updated with the approved new ballot language that had been briefed earlier by Mr. Qualls.

M/S Earp/Hanson to adopt Resolution 14-002. Motion carried by unanimous roll call vote of the Board.

- .03 Resolution 14-003: Resolution that sets priorities for filing written primary arguments regarding the District's proposed Special Tax Measure. The Fire Chief briefed that this Resolution provides the parameters that both sides of the Special Tax Measure are able to file Arguments for or against the Measure.

M/S Earp/Hanson to adopt Resolution 14-003. Motion carried by unanimous roll call vote of the Board.

- .04 Resolution 14-004: Resolution that provides for the filing of written rebuttal arguments regarding the District's proposed Special Tax Measure.
M/S Tinsley/Earp to adopt Resolution 14-004. Motion carried by unanimous roll call vote of the Board.

- .05 Resolution 14-005: Resolution to request the Board of Supervisors of San Bernardino County to consolidate the District's request for a special tax election to be held on June 03, 2014, with the statewide primary election.
M/S Earp/Hanson to adopt Resolution 14-005. Motion carried by unanimous roll call vote of the Board.

- .06 Appointment Committee to Prepare Arguments for Special Tax: Fire Chief Hultquist explained that the Board may appoint a Committee to draft arguments in support of the Special Tax Measure noting that statute prohibits Staff or the attorney for the Fire District from doing so. After some discussion the Board decided by consensus to have Director Tinsley and Director Earp continue as part of the Special Tax Committee to work on the argument in favor of the Special Tax Measure as they had worked on the original ballot language.

17.0 STAFF COMMENTS:

- .01 Chief Hultquist:
 - a. Remarked that he had attended the Groundbreaking Ceremony with Director Earp for the Yucca Loma Bridge Project. Added that there was a great turn out of around 200 people. Also noted that there would be improvements in the area of Fire Station 336 such as a traffic light in front of the Fire Station as a result of this project.
 - b. Informed the Board that he had attended the St. Mary's/St. Joseph's Public Safety Appreciation Dinner adding that it was a good opportunity to visit with physicians and hospital staff. The dinner was a great team building and networking event.
 - c. Announced that he had the opportunity to give his Special Tax Measure PowerPoint presentation at Quail Run Estates. He thanked Dawn Harrison for the invitation and noted that he had received positive feedback from the audience.
 - d. Commended Fire Marshal Nailon for his phenomenal work to secure the San Manuel Grant and additional donations for the tow vehicle.

- .02 Fleet Services Manager Ryan:
 - a. Congratulated Fire Marshal Nailon on his hard work towards the tow vehicle.

- .03 Fire Marshal Nailon:
 - a. Noted that once the District has purchased and completed the tow vehicle he will bring it to a Board meeting for the Board to see.

18.0 DIRECTORS' COMMENTS:

- .01 Director Jeffs:
 - a. Commended Fire Marshal Nailon for his great job in fundraising.
 - b. Remarked that it was great to see the recognition from Sheriff McMahon of the Crew that preserved the homicide scene noting his pride in the Fire District.

- .02 Director Tinsley:
 - a. Thanked everyone for their hard work.
 - b. Asserted that it was great to receive the RDA funds from the Town.
 - c. Remarked that we should use the money wisely.

- .03 Director Earp:
 - a. Thanked Chief Smith and the San Manuel Band of Indians for their generous donation adding his thanks to Jason for all his work to secure the donation.
 - b. Congratulated and thanked the Fire District for all the ongoing positive activities and hard work noting that he is very honored to serve on the Board.

- .05 Vice President Hanson:
 - a. Commented that the next four months of work on the Special Tax Measure will go by fast and that we all need to work hard to present the Special Tax Measure to the public.
 - b. Thanked the Fire Chief for giving his Special Tax presentation at Quail Run Estates adding his thanks to Dawn Harrison for the opportunity.

- .06 President Leary
 - a. Thanked Director Tinsley, Director Earp, Doug Qualls and Staff for all their efforts in the fine tuning of the ballot language.
 - b. Reiterated what Director Hanson said about time moving quickly between now and the election adding that Board and District personnel need to keep the measure in the forefront and let our community members know why it is so necessary.
 - c. Thanked Jason for his fundraising efforts.
 - d. Noted that it is good to be able to talk about income for a change and have the money to put towards capital items.

19.0 FUTURE AGENDA ITEMS:

- .01 Continued information and discussion regarding the Special Tax measure.

20.0 Adjournment: The meeting was adjourned at 6:56 p.m. M/S/P Tinsley/Earp.

ATTEST:



ROSE MARIE GARRISON
Recording Secretary



DANIEL J. LEARY
President