

# APPLE VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

January 20, 2015

- 1.0 CALL TO ORDER: President Leary at 6:00 PM
- 2.0 PLEDGE OF ALLEGIANCE: Director Tinsley
- 3.0 ROLL CALL:  
Present: Director Alaniz, Director Tinsley, Director Jeffs, Director Earp and President Leary  
Absent: None.
- 4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None.
- 5.0 PUBLIC COMMENT: None.
- 6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.
- 7.0 CONSENT AGENDA:
  - .01 Personnel Report for December 2014
  - .02 Operations Report for December 2014
  - .03 Fire and Life Safety Report for December 2014
  - .04 Community CPR & First Aid Training Report for December 2014
  - .05 Fleet Services Manager Report December 2014
  - .06 Hazard Abatement Report for December 2014
  - .07 Fiscal Reports for December 2014
  - .08 EMS Report for December 2014

Consent Agenda items number 7.03 and 7.07 were pulled for Board comment and discussion. President Leary asked Fire Marshal Nailon to address the big increase in numbers of inspections reported in 7.03 from 2013 to 2014. The Fire Marshal confirmed the reporting and noted the reorganization of duties and staff in FLS had accommodated the improvement.

Director Earp directed questions to Finance Director Reynolds regarding overtime. The Finance Director answered Director Earp's question explaining the extended periods of injury the District experienced adding to the overtime costs. A brief discussion between Staff and the Board followed regarding other expenditures in the Fiscal Report.

M/S Earp/Tinsley to approve consent agenda as presented. Motion carried by unanimous voice vote of the Board members present.

- 8.0 APPROVAL OF MINUTES:
  - .01 Minutes of Regular Meeting December 16, 2014. M/S Jeffs/Alaniz to approve minutes of the December 16, 2014 meeting as presented. Motion carried by unanimous voice vote of the Board members present.
- 9.0 CORRESPONDENCE: President Leary remarked there were some nice letters included in the correspondence this month.

**10.0 INFORMATION & DISCUSSION ITEMS:**

**.01 Information Only Items:**

- a) Board 12-Month Reference Calendar. President Leary referenced the calendar and thanked Staff for providing the calendar stating it would be a very helpful tool for the Board.

**.02 Discussion Items:**

- a) Early Capital Improvement Fund Expenditures: Finance Director Reynolds reported to the Board that the District had the opportunity to get the engine refurbishments done at a significant cost savings if the expenditure in the CIP was moved from the 2015-2016 CIP plan into 2014-2015. The Board briefly discussed the merits of making this change and requested and approved by consensus to have the item brought forward next month as an action item.
- b) Payoff of PERS Miscellaneous Group Side Fund: Director Reynolds reviewed his Staff Report wherein the recommendation was made to pay-off one of the PERS side funds in order to lower the District's pension liability and employer rate for the Miscellaneous (Classic category) Group. Board President Leary requested this item also be brought forward next month as an action item.
- c) Appointment of Board Committees for Finance and Special Tax Measure. Following a brief discussion the Board nominated and approved the following committee appointments:
  - 1) Finance & Budget Committee: President Leary and Vice President Jeffs  
Committee appointment approved by Board consensus.
  - 2) Special Tax Measure Committee: Director Alaniz & Director Tinsley with Director Earp serving as an alternate. Committee appointment approved by Board consensus.

**11.0 BOARD COMMITTEE REPORTS:** None.

**12.0 APPROVAL OF REPORTS:** None.

**13.0 PUBLIC HEARINGS:** None.

**14.0 ACTION ITEMS:**

- .01 Annual Audit: Finance Director Reynolds reported to the Board that the District had received another clean opinion for its audit of fiscal year ending June 30, 2014. M/S Earp/Alaniz to approve and accept the independent auditor Financial Report for the year ending June 30, 2014 as presented. Motion carried by unanimous roll call vote of the Board members present.

**15.0 STAFF COMMENTS:**

**.01 Fire Chief Hultquist:**

- a. Reported to the Board that he had sent them an email on some major incidents which contained some sensitive information that could not be shared in an open Board meeting.
- b. Commended Fire Protection Specialist Brian Pachman for his great investigation work and attention to detail that will make the case what it should be.

**16.0 DIRECTORS' COMMENTS:**

- .01 Director Tinsley:
  - a. Wanted to reiterate the importance of the tax measure and that everyone on every level needs to be engaged and involved.
  
- .02 Director Earp:
  - a. Complimented Finance Director Reynolds for the "excellent job" and expressed his appreciation for the guidance and input for the past two years.
  - b. Thanked all of the Staff for their hard work behind the scenes noting they are just as important as Operations.
  
- .03 President Leary:
  - a. Stated that the Staff Reports with the year-end data were really well done and were a great indication of how hard everyone is working.

**17.0 CLOSED SESSION:**

- .01 Conference regarding Labor Negotiations (Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Hultquist  
Employee Groups: Fire Chief

Meeting was adjourned to closed session at 6:30 PM

The meeting reconvened to open session at 7:21 PM

**18.0 REPORT ON CLOSED SESSION:**

- .01 Conference regarding Labor Negotiations. President Leary announced that in closed session the Board had voted unanimously to approve the following items for the Fire Chief who is a part of the Executive Group Summary Agreement:
  - a. The Fire Chief will receive a 3% COLA to wage category retroactive to July 1, 2014.
  - b. The monthly medical supplemental benefit contribution (SBC) will be increased from \$400 to \$500 per month effective July 1, 2015

**19.0 FUTURE AGENDA ITEMS:**

- .01 Director Earp requested there be an update regarding the emergency disaster plan at the next meeting noting how disaster planning would be structured going forward.

**20.0 ADJOURNMENT:** The meeting was adjourned at 7:25 PM M/S/P Earp/Tinsley.

ATTEST:

  
ROSE MARIE GARISON  
Recording Secretary

  
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DANIEL J. LEARY  
President