

APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive ☐ Apple Valley California 92307
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MINUTES OF REGULAR MEETING BOARD OF DIRECTORS

January 19, 2016

1.0 CALL TO ORDER: President Leary at 6:00 PM.

2.0 PLEDGE OF ALLEGIANCE: Director Earp

3.0 ROLL CALL:

Present: Director Alaniz, Director Tinsley, Director Earp, Vice President Jeffs, President Leary

Absent: None.

4.0 SPECIAL ANNOUNCEMENTS/PRESENTATIONS:

.01 Presentation of Fitness Patches. Chief Hultquist explained the Health and Wellness Committee's 2015 health campaign for District employees and their family members. The Fire Chief went on to note that meeting criteria set by the Committee resulted in the employee or family member being awarded a District Fitness Patch. Following these comments the Chief introduced the 2015 Fitness Patch recipients Marc and Erin Dileo, Carlos Marino and Brian Pachman to receive their awards and recognition. Marc and Erin Dileo were not present.

5.0 PUBLIC COMMENT: None.

6.0 DIRECTORS' RESPONSE TO PUBLIC COMMENT: None.

7.0 CONSENT AGENDA:

- .01 Personnel Report for December 2015
- .02 Operations Report for December 2015
- .03 Community Risk Reduction Report for December 2015
- .04 Fleet Services Program Report December 2015
- .05 Fiscal Report for December 2015

President Leary called for any questions or discussion regarding the Consent Agenda. Director Earp requested Consent Agenda item 7.05 be pulled for discussion. M/S Tinsley/Earp to approve Consent Agenda items 7.01 through 7.04 as presented. The motion carried by unanimous voice vote of the Board members present.

Director Earp engaged Staff with questions regarding how certain items pertaining to the CIP were being reported on the financial statements. The Board requested additional detail be noted on the check register and requested Finance Officer Brown bring additional OPEB (Other Post-Employment Benefits) detail to the next Board meeting. There was additional discussion regarding the status of the District's line of credit, the LAIF (Local Agency Investment Fund), the District's unfunded liabilities and reimbursable expenses from the State. M/S Earp/Alaniz to approve Consent Agenda item 7.05. Motion carried by unanimous voice vote of the Board members present.

8.0 APPROVAL OF MINUTES:

.01 Minutes of Regular Board Meeting, December 15, 2015. M/S Tinsley/Earp to approve minutes of the December 15, 2015 regular meeting. Motion carried by unanimous voice vote of the Board members present.

9.0 CORRESPONDENCE: President Leary reported there were three pieces of correspondence in the packet recognizing the good work of three of the District's employees.

10.0 INFORMATION & DISCUSSION ITEMS:

- .01 Information Only Items: None.
- .02 Discussion Items: None.

11.0 BOARD COMMITTEE REPORTS:

- .01 Budget & Finance Committee. President Leary reported that the Committee did not meet and would be meeting in the next month.
- .02 Special Tax Measure Committee. Directors Tinsley and Alaniz noted there was no new business to report from the Special Tax Committee.

12.0 APPROVAL OF REPORTS: None.

13.0 PUBLIC HEARINGS: None.

14.0 ACTION ITEMS:

- .01 Quarterly Budget Report & Adjustments. President Leary asked Finance Officer Brown if she had anything further to add to her report. Other than to report that salaries and benefits were trending pretty well she had nothing further to add. M/S Earp/Tinsley to approve and accept the Quarterly Budget Report & Adjustments as presented. Motion carried by unanimous roll call vote of the Board.
- .02 Amended Agenda Item – Accept Resignation of Board members Director Tamara Alaniz and Director Cliff Earp. Once the Board approved to amend the agenda, President Leary called for a motion to accept the resignations tendered by Directors Alaniz and Earp. M/S Jeffs/Tinsley to accept the resignations. Motion carried by roll call vote of Director Bob Tinsley, Vice President Jay Jeffs and President Dan Leary.
- .03 Amended Agenda Item – Direction to Notify the Elections Office. There was brief discussion between the Board and Staff regarding the timeline and sequence of steps necessary to fill a Board vacancy. At the conclusion of the discussion President Leary requested Staff notify the Elections Office of the Board vacancies and proceed with proper notifications and posting to the public. Following his direction to Staff, President Leary called for a motion from the Board. M/S Tinsley/Jeffs to proceed with proper notifications and posting to the public of the Board vacancies and to begin the selection process to fill the Board seats. Motion carried by roll call vote of Director Bob Tinsley, Vice President Jay Jeffs and President Dan Leary
- .04 Amended Agenda Item – Formation of Selection Committee. President Leary called for discussion on putting together a Selection Committee to review the applications the Board would be receiving for the two Board seats that will be vacated. By consensus of the three remaining Board members it was agreed that Vice President Jeffs and Director Tinsley would make up the Selection Committee.

15.0 STAFF COMMENTS:

- .01 Fire Chief Hultquist:
 - a) Invited Board to attend the Dreamers, Visionaries and Leaders event on February 6, 2016.
 - b) Recognized Wally Lind present in the audience from Congressman Cook's office.

16.0 DIRECTORS' COMMENTS:

- .01 Director Alaniz:
 - a) Referenced earlier discussion regarding paying off the Miscellaneous side fund to PERS noting anything the District can do to demonstrate it wants to pay off or reduce its debt for unfunded liabilities would be in its favor.
 - b) Announced her resignation from the District's Board of Directors due to her accepting an employment opportunity in Northern California.
 - c) Notified the Board and Staff that the January 19, 2016 meeting would be her last meeting.
 - d) Expressed her thanks and wished the District continued success.
- .02 Director Earp:
 - a) Extended good luck and best wishes to Director Alaniz.
 - b) Read a letter of resignation from the District Board of Directors noting the January 19, 2016 meeting would be his last.

- c) Remarked he would continue to work for the District pointing out that the most important challenge ahead was getting the special tax measure passed.

At this point in the meeting President Leary called for the Agenda to be amended and Action Items added to formally accept the resignations of Director Alaniz and Director Earp and proceed with the appropriate action for filling the vacancies. M/S Jeffs/Tinsley to amend the Agenda. Motion passed by roll call vote of President Leary, Vice President Jeffs and Director Tinsley. Please refer to amended Action Items 14.02, 14.03 and 14.04.

Once the Board concluded the actions of items 14.02, 14.03 and 14.04, the Board comments were resumed.

.03 Director Tinsley:

- a) Congratulated Marc and Erin Dileo, Carlos Marino and Brian Pachman on achieving their Fitness Patches.
- b) Addressed Directors Alaniz and Earp and noted it was good working with them both.
- c) Wished Director Alaniz good luck in her new endeavors.

.04 Vice President Jeffs:

- a) Congratulated the Staff who were awarded Fitness Patch.
- b) Expressed his shock at two Board members stepping down but was glad Director Earp would be continuing to be involved with the special tax measure.
- c) Thanked Director Alaniz for her service and wished her good luck "up there".

.05 President Leary:

- a) Made a comment directly to Director Earp that he "was not off the hook" and was pleased Director Earp would continue his involvement with District by helping with the special tax measure.
- b) Directed Staff to get the timeline out for the Board appointments.
- c) Thanked Director Tinsley and Vice President Jeffs for agreeing to be on the Selection Committee.
- d) Directed Staff to add the Fire Chief's evaluation to closed session for the February Board meeting.
- e) Hoped to get a Special Tax Workshop scheduled in February.
- f) Thanked Director Alaniz for all her hard work, dedication and service.

17.0 CLOSED SESSION: None.

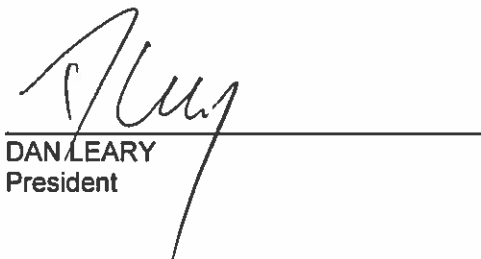
18.0 REPORT ON CLOSED SESSION: None.

19.0 FUTURE AGENDA ITEMS:

20.0 ADJOURNMENT: The meeting was adjourned at 6:45 PM M/S/P Tinsley/Earp.

ATTEST:


ROSE MARIE GARRISON
Recording Secretary


DAN LEARY
President